

**Senate Executive Committee Minutes**  
August 27, 2015  
3:00 – 5:00, Academic Affairs Conference Room

**Abstract**

Minutes 4/23, 5/7, 6/12 – Approved. Agenda – Approved. Chair Report. Resolution re: University Funding of the MasterCard Performance Series. Representation on Administrative Search Committees policy referred to S&F. Faculty Eligible for Emeritus Status approved as consent. Emeritus Dinner working group. Provost Report. Representative from Ex Com to the Sustainability Executive Committee. SAC business in absence of chair – attendance policy sent to current members of SAC. Vice President of Student Affairs Report. EPC Report. FSAC Report. CFA Report. Associated Students Report. Senate Agenda approved.

**Present:** Richard Senghas, Deborah Roberts, Carmen Works, Andrew Rogerson, Paula Hammett for FSAC, Michaela Grobbel, Tom Targett, Matthew Lopez-Phillips, Sam Brannen, Ruben Armiñana, Laura Watt, Larry Furukawa-Schlereth

**Guests:** Kate Chavez, Catherine Nelson

R. Senghas welcomed everyone back. He asked for introductions for the benefit of new members.

**Approval of Minutes 4/23, 5/7, 6/12 – Approved.**

**Approval of Agenda – Approved.**

**Chair Report – R. Senghas**

R. Senghas reported on the Presidential Search process. He had been asked to identify two faculty members to serve on the Advisory committee and a notice for that nomination process would be forthcoming from the Senate office. The Chancellor will visit on October 8<sup>th</sup> with the search team. That would be the time to give input to the Advisory Committee. He noted that the search process was very closed, so it was very different from most other searches. He said faculty could talk to him about issues to bring to the committee. A member asked if the faculty representatives would meet the candidates. R. Senghas said they would, but they were actually advisory to a committee of the Chancellor's office. The President said he would have nothing to do with the selection and that the Board of Trustees would vote on the new President. A member suggested setting up a Moodle site for faculty to give feedback to the process. The Chair thought they could also have this be a topic of the Chair/Provost conversations. A member noted that it had been suggested to her that the Senate send a letter to the Chancellor's office outlining the qualities they would like to see in a new President. It was clarified that students would be appointed to the committee by the Associated Students.

**Resolution re: University Funding of the MasterCard Performance Series – C. Nelson, R. Senghas**

R. Senghas passed the gavel to Vice Chair Works for this item. He noted that in the packet was the memo he had sent to the GMC Board regarding the GMC budget proposal to request \$800,000 per year from the University over 5 years. This was first proposed at the June Board meeting. He and Catherine Nelson had drafted a resolution about this topic which he handed out at the meeting. At PBAC this morning, L. Furukawa-Schlereth said that he had been finding sources to help with this issue. The Chair asked for an update from L. Furukawa-Schlereth. L. Furukawa-Schlereth said he started looking for a way for the GMC to support itself by its own budget. He described the ideas he and Zarin Mehta had identified. They decided to eliminate two positions – Senior Director for Marketing and Communications and a position for digital marketing. They had been outsourcing graphic arts production and decided to do that in house. They also looked at production costs. He said the staff in the GMC were very accommodating and they were thinking to change that approach. The President noted that the nature of the music industry had changed quite a bit. Formally, artists would put out an album and rely on radio play. Now, artists needed to tour to promote their music. L. Furukawa-Schlereth said that they had hired two positions in fundraising who would not only raise money for their own salaries, but also raise money to help with the GMC budget. He discussed the role of sponsorships for GMC productions. He discussed the pricing of tickets and what price point would be reasonable to cover the GMC costs without making the tickets unaffordable. The GMC budget was not finalized yet, but he felt confident that the GMC would not need growth money from Administration and Finance. The overarching theory the President proposed was that revenues produced by the GMC programs should be utilized by those programs.

L. Furukawa-Schlereth discussed longer term issues as well. The Board composition had 22 members that paid \$50,000 a year. It was important to maintain that level of Board support. He noted that Don Green had been invigorated to re-join the Board. He discussed the MasterCard Series revenue which ends in two years and would need to be replaced. He was trying to build a university ticketing system into the base budget as well. This was very important from an auditing perspective. They were also talking about not having paid ushers, but to have volunteer ushers. He thought students were very good ambassadors of the university and he wanted to build that into the base as well. He also wanted to build the academic integration grants into the base.

R. Senghas said that in light of this information, he thought the resolution might be edited and asked if anyone else wanted to help work on it. He asked if it made sense to bring this to Senate at the next meeting and noted that L. Furukawa-Schlereth would not be able to attend due to travel. C. Nelson said she appreciated what had been said and thought the resolution still should go forward as a faculty statement about the use of general funds. There was discussion about the difference between the MasterCard Series and the GMC and that this should be made clear in the resolution. R. Senghas said that the resolution was stating that the campus should not be asked for money to support high priced artists. C. Nelson said she thought the resolution was stating that any money that could be used for instruction-related

costs should not be used for anything else. L. Furukawa-Schlereth said he understood the intent of the resolution, but was concerned how far reaching it might be. The President said he would not accept a resolution that was so tightly constructed that it asked for the GMC to have its own metering for electricity. He said the GMC was a university facility. A member asked L. Furukawa-Schlereth where exactly the shortfall was seen in the budget. L. Furukawa-Schlereth said the money from MasterCard was separated into three parts - \$3 million in-kind, \$6 million for the pavilion building and \$6 million for naming the series for 20 years. During the negotiations, he asked for the money to be front loaded and they have been using that and it will run out. They were renegotiating the contract to change the in kind to cash. He noted that other aspects of the short fall were related to general GMC costs. He noted that they needed to focus on programming aspects as well to alleviate the shortfall. He was confident that the shortfall for this year had been addressed.

R. Senghas discussed his thoughts about re-working the resolution. He advocated for the resolution to be done in a timely manner. There was general support for the resolution to go to the Senate, but that it should come from the floor as the current version was not actually ready. There was discussion about how to bring L. Furukawa-Schlereth to the meeting via technology.

#### **Representation on Administrative Search Committees policy – R. Senghas**

R. Senghas said that this policy had an appendix of positions that did not require faculty and that the list was constantly out of date. He thought that the principles and guidelines for making such a decision could be in the policy and that might be more useful. He asked the policy be referred to **Structure and Functions and FSAC. No objection.**

#### **Faculty Eligible for Emeritus Status**

The faculty eligible for Emeritus status were presented to the Executive Committee as a consent item to the Senate. **No objection.**

#### **Emeritus Dinner working group**

R. Senghas said last year M. Purser had suggested that a group of faculty and the Senate Analyst work on the Emeritus Dinner. He asked if anyone wanted to be on this working group. The Chair volunteered to work with the Senate Analyst.

#### **President Report – R. Armiñana**

No report. A member asked what his assignment would be after retirement. He said the first year was basically a sabbatical year to decide what to do. That's what he would do.

### **Provost Report – A. Rogerson**

A. Rogerson reported on enrollment. He said there were 9414 students enrolled. That was a record, but was only 124 more than last year at this time. He thought that, annualized, they would be at 103% of target. He said 91% of students on campus were full-time students. A member asked about whether there was a waiting list for housing for students. The Provost said that they could have had 9600 students, but there was not enough housing. A member suggested that international students might have some priority for housing. R. Senghas asked if the free bus transit was on-going. It was and the President said it was more valuable to JC students and high school students.

### **Statewide Senator Report – D. Roberts**

D. Roberts reported that the Statewide Senate had a retreat last week. They would have a plenary meeting the next week. She was now the Vice Chair of the Statewide Faculty Affairs committee. She urged everyone to let her know their thoughts to take to statewide.

### **Representative from Ex Com to the Sustainability Executive Committee**

R. Senghas said that the Ex Com needed to identify a member of the committee to liaison to the Sustainability Executive Committee. They meet once a month. There were no volunteers. R. Senghas said he would suggest that a member of the SEC come to the Ex Com.

### **SAC business in absence of chair – attendance policy**

R. Senghas noted that there were two items of business that would normally go to SAC, but since they did not have a chair, the Ex Com needed to decide what to do. There was attendance language in the Shared Responsibilities and Mid-Semester Evaluations policy that did not reflect the new attendance policy in the catalog. The Shared Responsibilities and Mid-Semester Evaluations policy was shown as still under review and no governance committees were working on it. That needed to be sorted out. Additionally, faculty had requested the Senate Analyst to ask governance to discuss the attendance policy and how it relates to class participation. There was discussion about how to proceed. **It was decided to bring the business to the current members of SAC and ask that they determine how to do the work.**

### **Vice President of Student Affairs Report – M. Lopez-Phillips**

M. Lopez-Phillips said that there was also good news at the PBAC meeting. Student Affairs had reserves of about \$150,000 which allowed him to put on a student leadership lecture series. This was one-time money and very helpful. He reported that there was a new hire in the advising center. They were also searching for a Victim's Advocate. His area brought back the Family and Parents weekend which would be held on Oct 23 – 25<sup>th</sup>. 400 people had signed up. He said there were opportunities for faculty to be involved if they desired.

### **EPC Report – L. Watt**

L. Watt reported that EPC would meet next week. They would review the academic calendar and elect a vice chair for this year. She was asking all the chairs of their subcommittees to visit to remind EPC of their roles and activities. They would also be putting together a response to the reorganization task force.

### **FSAC Report – P. Hammett for E. Beebout**

P. Hammett reported that she knew FSAC was working on a revision to the RTP policy. She was leading this effort and hoped to have it to the Senate this year.

### **CFA Report – C. Works**

C. Works reported that CFA was in year two of a three year contract. For year two, the proposal from the CSU was for a 2% GSI. CFA was proposing a 5% GSI and a 2.5% SSI. She described why it was important to support this effort of CFA. The process was now at impasse and was in the process of mediation.

### **Associated Students Report – K. Chavez**

K. Chavez reported that the goal of Associated Students this year was to be strongly in touch with faculty and administrators.

The Chair asked if anyone was able to attend Associated Students Senate meeting on Fridays 1-5. He said he would normally attend for the first hour. T. Targett said he could go occasionally.

## **Senate Agenda**

### **AGENDA**

Report of the Chair of the Faculty – Richard J. Senghas

Approval of Agenda

Approval of Minutes - emailed

**Consent Items:** Faculty Eligible for Emeritus Status - attached

**Information Items:** End of year reports for Senate and SAC – emailed

### **BUSINESS**

1. Crash Course in Robert's Rules
2. Orientation to Faculty Governance
3. Group Photo

**Approved.**

**Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*