

recommendation from the school or department of his major. An upper division student who plans to change his major should arrange an interview with a member of the admissions staff.

A disqualified student should schedule his readmission interview with the Admissions Officer or his academic department no later than two weeks before registration for the semester he wishes to return to CSUF.

TRANSCRIPTS AND REPORTS

Transcript of Record. Students may request transcripts of their academic records at CSUF with the payment in advance of a \$1.00 fee. CSUF Extension transcripts must be requested separately. Because of the large number of transcripts requested at the end of each semester and summer session, three weeks should be allowed for requests to be filled during those periods. After the Records Office has been notified of overdue student accounts, transcripts will not be provided without clearance from the Business Office. Transcripts of record from other institutions submitted to this institution will not be returned to the student.

Reports to Students. An enrollment report is made available to the students by the Student Records Office and at the end of the semester final grade reports are mailed to the students at the address given at registration.

