

**Academic Senate Meeting  
Tuesday, October 28, 2008  
Broome Library, Room 1360, 2:30-4:30**

**Call to Order**

-2:35 p.m.

**Approval of Agenda**

-m/s-approved

**Approval of the Minutes of October 7, 2008**

-m/s-Hoffman, Rivera-approved

**Intent to Raise Questions**

-Chair Hartung indicated the responses to the questions raised at the previous meeting had already been sent out in hard copy format with the Agenda items.

**Intent to Raise Questions – Q & A from 10.7.08**

**Deborah Wylie responded to Simone Aloisio's questions regarding LEED certification at CSUCI:**

LEED is a sustainable program developed for new commercial construction, primarily in other climates. It relies on a checklist of individual items that often do not produce the most sustainable features. Additionally, actual certification by 3<sup>rd</sup> party entities requires enormous time and money be diverted toward the certification process, often detracting from building features.

CSU has emphasized energy conservation since 1978. California building codes continue to lead the nation in sustainable requirements including low flow plumbing fixtures, energy efficient envelopes, efficient mechanical systems, efficient lighting (the biggest user in most buildings), solid waste diversion, construction waste recycling. The California requirements form the base elements of the LEED system, and the California requirements continue to require additional efficiency at each new version (~3yrs). CSU is now rolling out a new CSUPER (Program for Environmental Responsibility). The focus of this program remains energy efficiency as this provides sustainability year-after-year, as well as cost savings. It ties in well to the requirements of AB32, statewide carbon footprint reduction. Additionally, CSUPER emphasizes durability of materials and systems and ease of maintenance. Durability implements items that will need less frequent repair and replacement over time, once again providing sustainable features that continue to give back. Ease of maintenance includes selecting products that entail 'greener' products to maintain them (i.e. reducing the need to strip and wax floors), and require it less often (longer-life light bulbs and finishes). Durability and ease of maintenance are not included in LEED.

The Infrastructure project itself adds to campus sustainability. The central plant provides for higher efficiency in distributing hot- and chilled- water to buildings for heating hot

water, and domestic hot water (showers...); the new electrical distribution system runs at a higher voltage (more efficient because of less line-voltage loss); and we are distributing reclaimed water throughout campus for irrigation (reducing campus wide use of potable water). The LEED system does not acknowledge the benefits of central plants either, as it was developed for use on individual buildings.

CSUCI has focused on utilizing limited resources to gain most scope and quality in campus buildings. We discuss and implement sustainable features in each building as appropriate and as funds allow. We are confident we are creating sustainable buildings, yet always looking for additional options for efficiency and sustainability. Also, please know we are always open to ideas or products if anyone is aware of other options. To date, we have elected not to direct project funds and resources toward documentation and certification.

**She also responded to Blake Gillespie's questions about recycling:**

There are no campus 'policies' regarding recycling. Policies are developed and approved in the President's council, and recycling and sustainability have not yet been on the agenda. Our recycling process allows cardboard, paper/junk mail, magazines, newspaper, glass containers, plastic bottles and metal containers to be co-mingled in blue trash containers in campus buildings, then deposited in white 3 yard bins campus wide, and picked up for sorting and recycling.

The percentage of campus waste that goes into trash, non-green-waste recycling and green-waste recycling is indicated on the statewide AB75 yearly report, which is excerpted on the bottom of the attachment. Our percentage of solid waste diversion is higher in years that we have concrete export from building demolition (and there was very little last year). Harrison, our waste hauler, estimates around a 98% recycling average from all of their customers.

We send our recycling to Standard Industries, (Metal- we get paid per ton) and Gold coast Recycling, (Harrisons has agreement not the campus) . What is recycled? All 3 yard white bins and designated 40 yard roll offs are recycled (Green Waste, Cardboard, Metal). We have a three year contract beginning October 1, 2004 dependent upon the annual approval of the California State Budget. The contract has been extended for two (2) additional years as agreed by both parties CSUCI Lynn Harrison (General Manager) on 7/18/07. CSUCI has a contract with Harrison for trash and commingled recycling. We get the reports from Harrison based on statewide reporting per AB75. We do not have access to information regarding Harrison's contract with Gold Coast.

**Blake also asked about bike racks:**

Bike racks are under Parking and Transportation, and questions should be directed to Ray Porras. However, I know bike racks were installed last spring in the parking area located on the mall side of the Library between the Library and Malibu Hall. I also know that Ray is currently reviewing the usage of racks, to determine where and when additional racks are needed.

**And another OPC question: Nitika Parmar asked about swallows at Aliso Hall.**

This is the time of year where it is legal to remove swallow nests. OPC generally removes nests and debris at the same time. We have initiated a work order to begin this

task. The work requires a 'lift' and a high-pressure water blaster, and is handled by our painters. We expect this work to be slowed by weather, wind, and recent retirement of our lead painter. Thanks for reminding us about this annual task.

Recall that at the last Senate meeting, Deborah asked faculty to direct immediate concerns to her office.

**Jesse Elliot asked about air quality control issues, specifically about spraying schedules. Question was referred to Bill Kupfer, who responded:**

First, air quality information is available from the Ventura County Air Pollution Control District, web site below: <http://www.vcapcd.org/Forecast.aspx>

Information is available on some types of pesticide use from the Ventura County Agricultural Commissioner's office at

[http://portal.countyofventura.org/portal/page?\\_pageid=826,1&\\_dad=portal&\\_schema=PORTAL](http://portal.countyofventura.org/portal/page?_pageid=826,1&_dad=portal&_schema=PORTAL)

Note that farmers have a right to use many pesticides without a reporting requirement so information is not available on every use of pesticides that one might see on adjacent farmland.

Several other contacts are listed on the campus pesticide information web page below:

[http://www.csuci.edu/hr/hr\\_documents/Pesticide\\_General\\_Info.pdf](http://www.csuci.edu/hr/hr_documents/Pesticide_General_Info.pdf)

For campus health and safety it is important to insist on proper and safe use of pesticides on adjacent farmland. The campus is in contact with neighboring farmers regarding this. Based on what we know, adjacent farmers have been good neighbors and are using pesticides as required for safety. Pesticides are of course, by definition, toxic materials intentionally dispersed into our local environment. However, it is important to note that (with a few glaring exceptions) pesticides are being used safely on a very large scale in urban/rural environments.

**Jacque Kilpatrick asked about the bookstore policy regarding book orders. Pam Wicks, the regional manager of Follett's responded:**

The CSUCI bookstore does not have a policy or specific formula for ordering requested titles. Each course and title is researched separately to ensure that there are appropriate quantities available for our students. We use our historical sales data, enrollment trends, and our student's buying habits to determine the optimal number of books for our students.

Our goal is to have a book available for each and every student who needs one, and we encourage our students to purchase early to take advantage of the savings that we can offer by having used copies available of required and recommended books.

Our students are price-conscious, and may choose to source their books from friends, a book exchange, the library, or an online book seller when we do not have enough lower-cost used copies to meet their demands. When we receive book order information early, we are able to seek out the most used books for our students and offer students half of

their purchase price when they sell their books back. We are also able to address any publisher issues created by changing editions, or limited stock availability.

We would be happy to review specific titles with any faculty member who wishes to learn more about our student's purchasing trends.

I have also attached a copy of our Acumen newsletter, a resource for faculty, that goes into greater detail regarding some of the most common questions associated with ordering textbooks.

#### New questions

-I. Grzegorzcyk - UNIV 392 INTERNATIONAL EXPERIENCE

“1. Why do we require CIA to APPROVE courses before they go for funding to IRA? CIA was supposed to be an advisory body, checking if the proposal satisfies university and state safety requirements and guidelines for travel. The instructors (faculty advisors) writing the syllabus for each experience guarantee the appropriate content and foreign experience. CIA was supposed to advocate for new 392 experiences to be created, not to limit the number offered each year.

2. What are the criteria for evaluation proposals by CIA and where do they come from? What is the procedure of selecting evaluators? How conflicts of interest issues are being resolved?”

-J. Griffin would like to know what the campus policy is on using incandescent lightbulbs? Why not use compact fluorescent bulbs instead?

-T. Milburn would like to know more about the memo distributed recently by the Provost regarding the roles of the Academic Resource Committee and the Fiscal Policies committee in the discussion of the budget process. What about faculty governance?

#### **Report from Renny Christopher**

-R.Christopher apologized for Provost Neuman because she was unable to attend the meeting but she will be reporting on her behalf.

-The Provost will be having a series of drop-in sessions as a follow-up to her “Creating the Future” presentations, please try to attend one of them.

-In response to T. Milburn’s question about the memo that was distributed, there is no new money available so there will not be any need to have programs put forth requests for non-existent funds. Due to the lack of funds, the Provost plans to spend this year designing a new budget process. She will be consulting with the Fiscal Policies committee as well as the Provost Council in her development of this process.

-K. Leonard commented that now would be the most appropriate time to hold budget discussions, R. Christopher recommended she attend the upcoming drop-in sessions and bring that topic up.

-The Provost has won us a temporary reprieve from participating in the mandated Collegiate Learning Assessment for the Fall semester but we will have to participate in the Spring.

- Currently there are conversations about the feasibility of space for athletics. Currently the discussions are just preliminary but when it comes to the actual planning stages, the discussions will involve the entire campus.
- We still do not have an Athletic Director.
- R. Christopher discussed the CBA Salary Program for 2008-09. Raises for all faculty are contingent on the Governor's compact with the CSU being met and it was not met this year. The meet and confer process will begin soon to discuss article 31.11.

### **Report from the Academic Senate Chair**

- Chair Hartung reported on her first meeting of the Statewide Academic Senate Chairs meeting.
- She and V. Adams are the faculty representatives on the search committee for the Athletic Director.

### **New Business**

#### **SP 08-04 Intellectual Property Policy**

- Chair Hartung gave a brief history indicating these documents had already gone through the meet & confer process with the California Faculty Association. If changes are made to the document, it will need to go through the entire process again. The only change to the policy was the removal of the term "extraordinary university support." In order for that portion to be included, each of our 23 sister campuses would have to agree to the definition of that term, so the term was removed.
  - S. Aloisio added that the policies were needed in order to be able to apply for certain grants.
  - There was discussion about how many "reads" a "consent" item needed to go through before being approved. The Bylaws state the consent items only need one reading in order to be approved.
  - I. Grzegorzczak requested the policy be made a first reading item.
- Motion to move the policy to a second reading item**
- m/s-H.Baker, I. Grzegorzczak-approved.

#### **SP 08-05 Principal Investigator Policy**

- Chair Hartung reviewed the proposed changes.
- Motion to move the policy to a second reading item**
- m/s- I. Grzegorzczak, T. Itkonen-approved.

### **Old Business**

#### **SP 08-01 BA in Anthropology Proposal**

- m/s- M. Francois, I. Grzegorzczak-approved

#### **SP 08-02 Policy on Temporary Faculty Evaluation**

- m/s-approved unanimously

- B. Gillespie stated the changes were made to bring the policy into compliance with the CBA. There are a few typos that need to be corrected.
- M. Adler pointed out that after C7, there are references to “shall” but there are no “will” or “could” and they need to be added as friendly amendments.

#### SP 08-03 Academic Calendar 2010-2011

- The original calendar distributed included too many instructional days. There was much discussion about the calendar and the possibility of deleting days or the possibility of starting the semester earlier or ending later.
- B. Gillespie submitted an alternate version of the calendar which had the semester ending December 4.
- I. Grzegorzczuk made a motion to make November 12<sup>th</sup>, 2010 a non-instructional day because Veteran’s Day will be on the Thursday before. B. Wolfe seconded her motion.
- M. Adler pointed out that it would adversely effect courses held only on Fridays.
- R. Christopher proposed making the entire week of Thanksgiving a non-instructional week.

Vote on I. Grzegorzczuk’s motion:

Yes: 21

No: 5

Abstain: 13

#### **Motion Passes, making November 12<sup>th</sup> a non-instructional day.**

- K. Leonard made a motion to accept B. Gillespie’s proposal, Gillespie seconded.
- There was much discussion about the pros and cons of both proposals.
- A. Jimenez-Jimenez made a friendly amendment to start the semester a week earlier.
- K. Leonard took a straw poll to see who prefers starting later in August.

Vote in favor of motion to begin instruction a week later in August and ending the semester on December 11<sup>th</sup>, 2010.

Yes: 18

No: 15

Abstain: 1

#### **Motion passes**

Vote on Calendar as amended: to start a week later and not hold classes on 11/12/10.

Yes: 27

No: 7

Abstain: 1

Motion passes

#### **Reports from Standing Committees**

##### Task Force on SRT Pilot Study

- B. Bleicher thanked everyone who served on the Task Force.
- Many thanks go to H. Baker for donating his time to the project, this could have been a very expensive study otherwise.
- B. Bleicher delivered a presentation on the study and the proposed process. They will be requesting volunteers to have their students fill out both evaluations.
- H. Baker gave a brief description of how the pilot would work.

-For any further questions, please contact H. Baker.

Senate Executive Committee

-No Report

Committee on Centers and Institutes

-No Report

Committee on Committees

-B. de Oca said they will be seeking nominees from the Education program to serve on the Fiscal Policies committee.

Curriculum Committee

-A. Grove asked everyone to abide by the posted deadlines.

Faculty Supports

-No Report

Fiscal Policies

-No Report

General Education

-P. Rivera asked everyone to abide by the deadlines which are the same as the Curriculum deadlines.

Student Academic Policies and Procedures

-G. Buhl indicated they had forwarded three policies to Senate Executive Comm. for their review. They are also working on developing graduate student policies, please forward any concerns you may have related to graduate students to them.

Enrollment Management and Student Success Committee

-Dean Sweetland gave a brief presentation on the process of accepting applications and also reviewed the characteristics of our student body. For additional information, please go to this website <http://www.csuci.edu/emssc> .

Center for Integrative Studies

-B. Monsma thanked everyone who served on the advisory committee. A request for proposals on support for faculty interdisciplinary work will be sent out soon.

-Everyone was invited to hear Nalini Nadkarni speak about her forest canopy research on Wednesday, October 29<sup>th</sup> at 6:00 p.m. You will also have the opportunity to speak with her the following morning at an informal discussion about the possibilities and realities of interdisciplinary science.

Announcements

-A. Grove, co-chair of Academic Planning Committee, invited everyone to attend the brown bag scheduled on Thursday, 11/6, to discuss the revised Master plan.

Adjourn

-4:07 p.m.