



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency

4601 Telephone Road, Suite 117,

Ventura, CA 93003

Mailing Address: 4651 Telephone Rd, #200

Ventura, CA 93003-8393

(805) 658-4193

www.vccw.net

VENTURA COUNTY SUPERVISORS

DISTRICT I

Steve Bennett

DISTRICT II

Linda Parks

DISTRICT III

Kathy Long

DISTRICT IV

Peter C. Foy

DISTRICT V

John C. Zaragoza

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow

Vacancy

Vacancy

DISTRICT II

Lee Riggan

Suzi Caron

Amy Walker-Davis

DISTRICT III

Nancy Lee Phillips

Elvia Guizar

Ruth A. Funk

DISTRICT IV

Jan Lawrence

Shanté Morgan-

Durisseau

Debra Bagley

DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

DRAFT MINUTES

Date: Monday, November 28, 2011

1. A Regular Meeting of the Ventura County Commission for Women was held at Camarillo Police Department Community Room, 3701 Las Posas Road, Camarillo, CA 93010 on November 28, 2011. The meeting was opened to the public. The Chair called the meeting to order at 6:36 p.m. The Recording Secretary was not present and the Chair also served in that position. The Chair read the Mission Statement "The Ventura County Commission for Women encourages, supports and facilitates the empowerment and education of Ventura County Women."
Present in response to Roll Call were Chair Lee Riggan, Vice Chair Diana Goodrow, Commissioners Nancy Lee Phillips, Shante Morgan-Durisseau, Debra Bagley (Arr. 6:40 pm), Ina Howard, and Carmen Hurd. Also in attendance was Mia DePaula of Camarillo. Not present were Suzi Caron, Amy Walker-Davis, Elvia Guizar, Ruth A. Funk, Jan Lawrence, and Ana Cristina Flores.

Quorum
2. By unanimous consent the Agenda was adoption as written.

Roll Call
3. There were no Public Comments.

Agenda Adopted
4. Approval of Minutes of Regular Meetings of October 22, 2011 & Special Meeting of November 15, 2011 It was moved by Diana Goodrow and seconded by Carmen Hurd to approve the Minutes of the Special Meeting of November 15, 2011 as printed, and to table the minutes of Regular Meeting of October 22, 2011. The motion was adopted.

Minutes Adopted
5. The Treasurer's Report was tabled by general consent.

Treasurer's Report
6. Correspondence reported
 - a. The Vice Chair reported there were no communications received and that the box of checks was received from the Ventura County Credit Union.
 - b. The Corresponding Secretary reported that birthday cards were sent to Commissioners Shante Morgan-Durisseau and Jan Lawrence.
 - c. No ADA accommodations were requested.

Corresponding Report
7. Chair reported on:
 - a. Board of Supervisors Annual Report was presented and the 30th Anniversary Proclamation was received on November 1; Commissioner Durisseau presented a copy of the media release on the event that appeared as an article in the Tri-County Sentry.
 - b. Ventura County Staff Liaison, Sonia Kroth, is working with County Counsel on VCCW's Behalf seeking clarification on fundraising.
 - c. Membership Status concerns for District 2 have been presented to the Chair of the Board of Supervisors.
 - d. The Chair & Vice Chair represented VCCW at the Ventura County Women's Forum Collaborative. The Forum title is "Women's Rights Are Human Rights."

Chair Report
8. Vice Chair reported on:
 - a. Membership Recruitment –
 1. Commissioner Goodrow reported there was not change for District 1 membership and with Supervisor Bennett kicking off his campaign for Congress it is uncertain he will make future appointments.
 2. Commissioner Hurd reported her contact, Ferial Masery, expressed an interest in serving.
 - b. Liaison with:
 1. CAWA/WIN will have a meeting in Feb/Mar at Mount Saint Mary's. The purpose is to inspire women to run for office. Commissioner Goodrow will be our representative if she attends.
 2. ACCW will have a retreat at Cambria. The deadline for registration is Dec 13.
 3. Ventura County Women's Forum Collaborative will have a fundraiser Dec 1.

Vice Chair Report
9. Commissioners reported on District & Ambassadorship Activities:
 - a. Commissioner Hurd reported on the League of Women Voters Student Apprenticeship Project workshop to be held in February at Port Hueneme High School. Student leaders will present training on registration and voting in support of the classroom lessons. Commissioner Durisseau volunteered to work with Commissioner Hurd to make this a joint project with the VCCW.
 - b. Commissioner Durisseau reported Dec 1 was World Aids Day and NAACP Saturday School at CLU celebration of Kwanzaa.

Ambassador Reports
10. Discussion:
 - a. A PowerPoint presentation and handout were given and discussion held on the 2011-2012 Strategic Plan Report
 - b. Consideration of raising matching funds of \$2,000 - \$2,500 to support the Status Report
 - c. Status of Women & Girls of Ventura County Study was discussed and handout reviewed.

Strategic Plan
11. The Regular Meeting of the VCCW was adjourned to Committee Meetings at 7:35 p.m.



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- a. Status of Women & Girls in Ventura County Committee chaired by Commissioners Durisseau & Goodrow. The focus was on Project Management Design; Interns; Fundraising; Task of 4 Teams; Consultant Agreement
 - b. No other Committees met.
12. Recess was determined as not necessary.
13. The Chair reconvene the Regular Meeting 8:05 p.m.
14. Committee Report: The Co-Chairs Durisseau and Goodrow will meet with Mia DePaula and work on the Project Management Design and Consultant Agreement. A Special Meeting may be called on Wednesday, December 14 at 6:30 p.m. if it is needed.
15. Action Items:
- a. It was moved by Commissioner Phillips and seconded by Commissioner Goodrow to table Items 16 b (Approve Status of Women & Girls Study Management Plan) and Item 16. c. (Approve that VCCW conduct a fundraising campaign to raise matching funds of \$2,000-\$2,500 to support our efforts to conduct the study and develop the Status of Women & Girls Report). The motion was approved unanimously.
16. Commissioners' Discussion, Information Items, Announcements & Future Agenda Items
- Commissioner Howard stated that Holiday cards will be sent to the County Supervisors with greetings from the VCCW Commissioners.
17. Upcoming Events: Happy New Year!
- a. VCCW Regular Meeting on January 23, 2012
- 19.. The meeting was adjourn by general consent at 8:22 p.m.

Reconvene

Committee Report

Table Action Items

Holiday Greetings

Next Meeting

Adjournment

Approved as
Printed/Corrected
On _____

Lee Riggan, Acting Recording Secretary