

Senate Executive Committee Minutes

April 4, 2011

3:00 – 4:37, Sue Jameson Room

Abstract

Agenda amended and approved. Minutes of 3/3/11 and 3/17/11 approved. Chair-Elect Report. Provost Report. CFA Report. Vice President of Administration and Finance Report. Waitlist update. Nursing BSN revisions approved for Senate consent calendar. Kinesiology Physical Education revisions approved for Senate consent calendar. Discontinuance Policy revision postponed for two meetings. Associated Students Report. Letter from the President's Diversity Council referred. Intellectual Property Policy approved for Senate agenda. Senate agenda approved. SAC Report.

Present: Kelly Estrada, Ben Ford, Richard Senghas, Sam Brannen, Margaret Purser, Maria Hess, Jennifer Mahdavi, Andy Merrifield, Melinda Barnard, Larry Furukawa-Schlereth, Catherine Nelson

Absent: Elaine Newman, Ruben Armiñana, Matthew Lopez-Phillips, Saeid Rahimi

Guests: Thaine Stearns for EPC, Steve Wilson, Alex Boyar, Jason Wenrick, Ross Stivison, Sharon Cabaniss

Ben Ford chaired the meeting due to the Chair attending a Statewide Chairs meeting.

Approval of the Agenda – Intellectual Property Policy added; Representation on Administrative Search Committees removed due to copy in packet not being the correct one. Times certain announced. **Approved.**

Minutes of 3/3/11; 3/17/11 – Approved.

T. Stearns announced that R. Coleman-Senghor had been taken to the hospital with chest pains earlier that morning.

Chair-Elect Report – B. Ford

B. Ford reported on the faculty appointed to the new Gender and Sexual Health Stakeholder's Exploratory Workgroup – Julie Shulman, Counseling and Scott Horstein, Theater Arts. They also appointed Terry Lease to serve as Secretary during the Fall semester while the elected Secretary was on sabbatical. Structure and Functions was also working on reviving the University Program Review Subcommittee for EPC.

Provost Report – M. Barnard for S. Rahimi

M. Barnard reported that the process for Fall scheduling had been very intense. She thought that about 75% of the process was going well. They were still planning to have the schedule out before Spring Break. She noted there were some hot areas that

needed a lot of work. She said there was no new budget news. She said they were working on how block enrollment would work for freshman. A member noted the problem with the schedule coming out when faculty were not available to advise students. M. Barnard noted that was an on-going issue and to remedy it, the campus would have to start scheduling all year round. There was more discussion about specific advising issues. There was a question about the different passes during registration, a discussion of the details of the passes and clarification that low enrolled courses would not be cancelled after the first pass. A member asked for more information about the new GE pattern. M. Barnard referred her to E. Sundberg for that information.

CFA Report – A. Merrifield

A. Merrifield announced that an event would be happening on April 13th at noon in the Quad. The purpose of the event was to bring attention to the issues facing higher education and send a message to the State. All 23 campuses were participating and many universities across the country as well. Almost all the unions were participating and everyone was invited to attend. He thought it was time to stand up for quality education. He noted that in bargaining both the CSU and CFA were now willing to talk about workload and they were also putting in a section on academic freedom. He reviewed the legal background about academic freedom and university management.

Vice President of Administration and Finance Report – L. Furukawa-Schlereth

L. Furukawa-Schlereth reported that in the PBAC, the President agreed to not cut 2 million dollars from Academic Affairs. He noted the Provost search was going well. A member asked L. Furukawa-Schlereth if there was going to be a special meeting of Presidents to discuss the implications of the tax extensions not going forward. L. Furukawa-Schlereth said there was a regularly scheduled meeting coming up, but nothing special that he knew about. There was a question about the total amount of the lecturer budget. M. Barnard clarified that at PBAC they agreed to fund the schedule for the fall that was presented, including the use of lecturers.

Waitlist update – M. Barnard

M. Barnard noted that R. Stivison and J. Wenrick were present to help answer questions. She passed out two handouts. She noted that the waitlist functionality in CMS would be an opt-in program. She noted they were getting a good response from the Schools. She said that they would be having meetings with the AMs and ACs in all departments using the waitlist, as well as Department Chairs. She noted some options the departments had with the waitlist if they wanted to be proactive. She noted this new functionality would be fantastic to gauge demand and give great feedback to the planning process. She thought it would cut out the “who whines the loudest, gets the seat” scenario. She thought there would be cultural shift for faculty and students that during the add/drop period, students would not be able to “crash” classes anymore. They will have to use the waitlist functionality. R. Stivison then discussed how the waitlist functionality would be turned on and off during the various passes of registration. He discussed the various department reports

available. A member asked about thesis courses in departments that opt in. R. Stivison said all courses such as that were identified and do not have waitlists. There was more discussion. **It was approved as a report for the Senate agenda.**

Nursing BSN revisions – T. Stearns for E. Newman

T. Stearns noted that this curricular item was unanimously approved at EPC and at the School Curriculum Committee. **Approved for Senate consent calendar.**

Kinesiology Physical Education revisions – T. Stearns

T. Stearns noted that the revision was largely due to state credentialing changes. It was a well presented and articulated proposal. **Approved for Senate consent calendar.**

Discontinuance Policy revision - T. Stearns

T. Stearns said he was happy to answer questions about this policy as he had written most of the revisions. He noted that the EPC Chair was consulting with FSAC and SAC. A member asked for a cover memo to give the rationale for the changes. The CFA President thought there were some issues that he would bring up in FSAC. It was decided to allow the committees to review the policy and to bring it back to the next Executive Committee meeting.

Associated Students Report – A. Boyar

A. Boyar reported that the AS passed a resolution about capstone courses that would be disseminated at the Senate meeting. A guest asked where the funding was coming from for the pro new student center campaign and if there was funding for the opposite side. A. Boyar said the funding for the student center was coming from the auxiliaries. The AS was fully funding the opposite side and engaging in debate and discussions. He said they were working within the guidelines of the fee advisory policy. A member brought up his concern about which parts of the institution should be part of the political processes. A. Boyar said that the AS was not in control of the other auxiliaries. L. Furukawa-Schlereth said that SSE was a partner in the Student Center and wanted to build it and he thought they had a legitimate opinion to voice. A member noted that a student had reported to her that Ameci's had a sign that said "Free Pizza if you vote yes on the Student Center." There was then a discussion about the inappropriateness of vote buying. L. Furukawa-Schlereth said he would look into it.

Letter from the President's Diversity Council

B. Ford said he thought the letter was at the Executive Committee for referral to other committees. S. Cabaniss provided some background on the letter. There was discussion about how to refer. There was a proposal to send it to all the Standing Committees and to give them each a charge and a deadline for response. There was discussion about this proposal. **The Chair summarized the discussion saying that the Executive Committee would refer the letter to all Standing Committees and**

the Senate Diversity Subcommittee and ask them to report back in a timely manner which items they would take up. No objection to this sense of the committee.

Intellectual Property Policy – R. Senghas

R. Senghas noted that Julia Arno had a good PowerPoint about intellectual property that would help at the Senate. The policy started in FSSP and then went to FSAC. The Academic Freedom Subcommittee was looking at it. A member asked for a cover memo to give the legislative history, etc. R. Senghas noted that the policy was a positive move forward for the campus. **Approved for the Senate agenda.**

Senate Agenda

AGENDA

Report of the Chair of the Faculty – John Wingard

Correspondences

Consent Items:

Approval of the Agenda

Approval of Minutes

Nursing BSN revision – emailed

Kinesiology Physical Education revision – emailed

Report: Waitlists on CMS – M. Barnard, R. Stivison T.C. 3:50

BUSINESS (time certain order)

1. Intellectual Property Policy – First Reading – R. Senghas attached T. C. 3:15
2. Revision to Course Repeat Policy – Second Reading – E. Newman – attached T.C. 3:30
3. From SAC: Proposal for revised Class Attendance Policy to be university policy – Second Reading – J. Mahdavi attached T.C. 4:05

(The committee approved a presentation on digital signatures for this agenda, but subsequent events postponed that presentation.)

SAC Report – J. Mahdavi

J. Mahdavi reported that Structure and Functions had approved the revision to the Academic Advising Subcommittee charge.

Adjourned.

Respectfully submitted by Laurel Holmstrom