

Unofficial Minutes  
Untenured Faculty Organization  
February 23, 2011  
Noon - 1:00PM in HML, Haak Boardroom

Attendance: J. Bush, M. Ram, A. Mortimer, JD. Herring, E. Nusbaum, J. McMillen, L. Herzog, J. Pitt

Quorum present.

Notes are from general discussion of those in attendance.

- Briefly discussed having an event with Michael Caldwell → getting involved with the Senate  
ACTION - Any volunteers?
- Melanie has 5 responses from her call for a research panel showcase
  - o Date is March 22 or 24 @ 1pm, location TBA
- J. Daniel and Greg Thatcher have confirmed date for Role-playing event
  - o Date is April 7 @ 1pm, location TBA
- Discussion on the survey instrument continued. The need to include queries for new faculty orientation were suggested (i.e. opinions of most vs least helpful things during orientations)  
ACTION – Get it out ASAP. Can we incentivize this from Provost's office (first 100 respondents?)
- Event needing coordination is the Meet-the-new-Janette → an introduction and Q & A with new VP Academic Personnel, Ted Wendt and update with Jim Farrar on UBORT/UBOP.  
ACTION – Lisa Herzog will coordinate
- John/Jenelle/Lisa brought discussion about the requirements for in-class teaching evaluations and the lack of several departments to have enough personnel to do the job.  
ACTION – Have a list of Teaching awardees or volunteers from outside the respective dept/college to act evaluators. Incentivize the 'program' from the Provost's office with \$5 Starbuck's gift cards. Evaluator's spend 5 minutes with evaluatee's giving appropriate non-content feedback.
- Next meeting will be held on **Wed, Mar 23, 2011** at noon in the Haak Boardroom.