

DRAFT Minutes  
2/26/15  
Educational Policies Committee (EPC)

*Members present: Chair: M Milligan; C Bacigalupa, C George (AS), A Gilinsky, P Kim-Rajal, A Nguyen (SSP), J Ou, F Palsson (recorder), S Place (proxy for N Rank), T Wandling*  
*Liaison: E Sundberg, Academic Affairs*

Called to Order @11:07 a.m. Academic Affairs conference room  
Approval of Agenda: *Agenda approved*  
Approval of Minutes (2/12/15) – A. Gilinsky – *Approved*

## **Reports**

1. Chair of EPC —M. Milligan
  - Revision to Special Ed concentration approved by Ex Com for the consent calendar on today's Senate agenda.
  - E-theses approved by Ex Com as a business item on today's Senate agenda.
  - Updates to "On the Horizon" list: #6 Univ Studies is coming forward on 3/12 (course change Univ 150 from 4 to 5 units); 4/2 possible CANDEL public hearing depending on what happens today.

## **New Business**

### **1. CANDEL Discontinuance Proposal: Initial Review**

The committee heard an overview of the proposal from C. Ayala, Dean, School of Education. Discussion items included:

- Campus committees that have reviewed (School curriculum committee; Graduate Studies)
- Fiscal and structural issues with the program; inequities between UC Davis and SSU
- Needs of current student population in School of Education (how well served are those in the MA programs; what is the core focus of the School; how best to continue excellence)
- Stakeholders of discontinuance including current and potential CANDEL students; local districts
- Response from Dean at UC Davis (EPC requests written response)
- Faculty involvement in dissertations/doctoral work
- Possibility of SSU starting its own doctoral program
- Public hearing notifications (Education website; CANDEL website; SSU Senate website; social media)

**Motion to hold public hearing on 4/2 regarding discontinuance of CANDEL:** Motion passes unanimously.

### **2. Senate / Senate Committees Reorganization Proposal**

The committee heard an overview of the proposal from R. Senghas, Chair of the Faculty. Discussion items included:

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- Primary context for these proposed changes is a vacancies problem. Discussion of why there are vacancies, and can these be resolved any other way.
- Differences between curricular committees and levels of review – how will this extra level of review impact policy or decision making?
- How much of APC and Program Review are being “folded in” to new committee for curricular oversight?
- Professional achievement by faculty is an issue too, not just vacancies.
- Impact of moving SDS to a subcommittee of curriculum – does it lose part of its charge (re: campus climate, diversity among staff, students and faculty)
- Separation of everyday decisions e.g. reviewing proposals from policy making body – is this wise?

**R. Senghas requests EPC create a proposal** to address these curricular issues.

### Old Business

#### 1. Revised GE Course Proposal Form

EPC supports the move from two separate proposal processes to one. Several detailed changes to the wording, ordering, and layout of the form are suggested.

Some of these included:

- Routing order should include opportunities to incorporate responses from parties before it goes to next person in routing order.
- Syllabus and proposal document are routed first along with the letter from the dept. chair and MCCCCF.
- Letter from School curriculum committee is not the School in which the course is housed – it should be the School in which the GE area is commonly housed.
- Provide template of issues to respond to (for example to chairs of curriculum committees) so that letters will have greater consistency.
- Identify a template of issues to be addressed by GE chair and better document the reasons GE decided as it did. GE Chair has a responsibility to lay out the reasoning behind the decision to make a course experimental and what the issues are going forward so when the course comes back for review this will be clear.
- The form needs to be transparent so it's clear what is expected at every stage.

**MM will draft a revision of the form and bring it back to EPC.** This doesn't need to go back to GE. All agree that EPC can revise the form and approve.

### New Business, continued

#### 3. Computer Science Major and Minor Revisions

Two new courses are proposed. Changes are straightforward. The first change is to an existing course, currently offered either with or without lab. Proposal to modify CS 385 to

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reflect it doesn't include lab and add CS 386 (new course) with the lab. This will make it clearer and make scheduling easier.

The second change is a Parallel Computing course, formerly offered occasionally as special topic, now to be offered as permanent course.

Both of these changes don't affect the core – only elective courses.

**Motion to waive the first reading passes unanimously.**

**Motion to approve courses as proposed passes unanimously.**

**Meeting adjourned 12:50 p.m.**