

ORDER OF BUSINESS

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2. Reading of Minutes
3. Director's Report
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5. New Business.

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San Luis Obispo, California.

April 26th, 1919.

Board of Trustees,  
California Polytechnic School,  
San Luis Obispo, California.  
Gentlemen:

The following report is submitted for such action as you may deem proper. This report is not complete as it is believed that a further report is desirable on such matters as are not in definite form for reporting at this time.

#### I Polygram.

In accordance with the action taken at the Board meeting of November 9th 1918, application was made to the State Board of Control for purchase of 200 copies of the Polygram which was approved after some discussion as to the merits of the purchase. These papers are now being mailed to the grammar schools. One copy of each edition is mailed to each member of this Board.

#### II Grammar School Extension Work.

In keeping with the opinions of the Board expressed at the meeting of November 9th, 1918, the teachers of this school are now visiting the schools of this county. Each teacher is given a definite written set of instructions formulated by the committee and it is hoped that the results may be better than those obtained last year.

#### III

##### California Polytechnic School and Teachers' Pension Act.

In accord with oral instruction issued at the meeting of November 9th the Director took up with Senator Rigdon and Assemblyman Green the matter of introducing a bill placing the teachers of this school under the provisions of the teachers retirement pension act. Bills to this end were introduced by both representatives. Assemblyman Green's was later combined with those of the Whittier and Preston reform Schools, passed by both Senate and Assembly and now awaits action by Governor Stephens. It is

believed that it will not be approved and for this reason Senator Rigdon has promised to press the passage of his bill which includes only this school.



If passage is secured it is believed that the Governor's approval will be secured.

#### IV School Catalogue.

The school catalogue has been received and sample copies mailed to each member of the Board. The members of the Board have already through copies of the correspondence been informed of the Board of Controls action in reducing the number of copies from 5000 to 3000, the reduction in size and the elimination of pictures.

The catalogue has not been published for two years as the increase in cost did not permit it. The agreement with the State Board of Control was that one might be published this year and paid for from the accumulation of funds in the printing appropriation. According to Mr. De Motte's statement this agreement was broken in order to allow the reverting of the unexpended balance of this fund to the State Treasurer's General Fund which will be re-apportioned at the Legislature of 1921. In view of this school's lack of advertising this is a most unfortunate policy as it will tend to curtail the enrollment to the local county, a thing which the State Board of Control has endeavored without success, during the past year, to establish. This school's printing fund has never been sufficient in amount to publish such bulletins as would place the work of the school before the public and therefore to further reduce its means of publicity appears to present an insurmountable handicap to the growth in enrollment.

#### V State Board of Control, Farm Expert Lathrop.

The State Board of Control Expert Lathrop called April 8th and after a visit of some four days departed. He appeared satisfied in most respects. Such criticisms as were made were to the effect that the education of the students in farming should be curtailed if necessary to increase the revenue from the farm. The idea being that students should not perform operations in farming or be allowed the use of small half acre fields for practice farms when the expert operation of these fields would increase the revenue to the State. The reply to this criticism was that the first function of this institution was to educate the student in Farming and not operate as a farm for the production of income. This being a secondary consideration. It was admitted true that the boy could not operate or repair the tractors and



machinery, nor obtain as much work out of a team of horses as the regular Civil Service employee, but he was here to learn, and to accomplish this must learn by doing the work. Mr. Lathrop's further remarks indicated the opinion that the boys of this school should be exploited to increase the revenue to the state and thus assist the State Board of Control in the finances of the State.

Mr. Lathrop promised a copy of his report which will be mailed the members of the Board upon its being received.

#### VI State Board of Control's Agent Samuel Dermot.

The State Board of Control's Agent Samuel Dermot spent about one week visiting the school during the first week of this month compiling data for the State Board of Control to substantiate the request for the 10% on the Salary Appropriation and the reimbursement of the Support Fund for the purchase of the Holt Tractor, totaling \$13,000. (Approximately \$9000.00 on the Salary Appropriation and \$4000.00 for the tractor). Mr. Dermot further state that Mr. De Motte, chairman of the State Board of Control had told him that the Director in contradiction to the Trustees agreement with his Board and in contradiction to the instructions from the California Polytechnic School Trustees had not followed the budget, creating a deficit of \$13,000.00. The Director furnished Mr. Dermot all possible assistance in checking up the records and requested him to pay particular attention to ascertaining if the budget had been followed and that should he find that the business secretary had not followed the instructions given him in this matter of this budget that he, the Director, would personally hire a Certified Public Accountant to check the records and render a report, in order that an unbiased report might be available for fixing the responsibility. Mr. Dermott stated after his investigation that he had found that the Budget had been followed as closely as possible considering that the estimate was made one year in advance and while such abnormal conditions were prevailing in the State and County. The only item exceeded being repairs, which excess had been made up by curtailment on other items. Mr. Dermot further stated that there was need of \$13,750.00 but that by further curtailment he thought the school could get along on \$13,000.00. He stated that he was not



following his usual custom in leaving a copy of his report but advised that requisitions be immediately forwarded covering fencing, corn planter etc., excepting two items which he had eliminated as unnecessary.

The situation appeared quite hopeful until Mr. De Mott's (chairman State Board of Control) letter was received which appeared to leave the situation unaltered. A copy of this letter together with reply was mailed to all trustees. As the matter now stands the State Board of Control is requesting one of two things, the closing of the school five weeks early and the elimination of one month's salary on each teacher, or the deduction from the teachers' salaries of the war increase granted. The adoption of either one of these alternatives will cause considerable difficulty. This is a matter which should receive consideration at this meeting.

#### VII.

A communication has been received from the State Board of Control stating that Lulu I. Rumsey, Librarian and instructor had applied to that Board for redress in that she was not receiving proper allowances, and requesting information. This matter was taken up at the Board meeting of November 9th, 1918. A copy of State Board of Control letter and reply was mailed to each trustee.

#### VIII Financial Report.

Financial Report of the Budget for the biennial period of July 1, 1919 to July 1, 1921. The State Board of Control recommended as follows:

	Appropriated:	Requested:	Recommended by State Board Control
Regular Appropriation	1917	1919	1919
Salaries of officers, teachers and employees	\$85,000.00	\$100,000.00	\$97,000.00
Support and Maintenance, including purchase of stock and equipment of laboratories	37,000.00	49,000.00)	All on appropriation of
Care and improvement of grounds	7,000.00	7,000.00)	\$53,800.00
Library for same	2,000.00	2,000.00)	
Printing	2,000.00	2,700.00	2,000.00
Total appropriated	\$137,000.00	\$160,700.00	\$152,800.00
Special Appropriations:			
Repairs, improvements and equipment		15,000.00	10,000.00
Completion of water system recommended by State Department of Engineering		10,000.00	7,500.00
Farm Buildings		10,000.00	00,000.00



Exerpt from Report of State Board of Control.

" The California Polytechnic requests \$15,000.00 for repairs, improvements and equipment. We recommend \$10,000.00. Asks for \$10,000.00 to complete water system and irrigation. We recommend \$7,500.00 as sufficient. Requests \$10,000.00 for farm buildings. They have an unexpended balance of \$4,000.00 and we believe that the institution can continue for two years without further appropriation for this purpose."

A report will be made upon the finances of the past Biennial Period as soon as the State Board of Control makes some definite statements as to what is to be done with the outstanding claims against the Salary and Support Appropriations, payment of which is deferred until the money promised by the State Board of Control in the budget is available. The books can then be closed and an audit report made.

IX Farm

The Director reports the Farm in good condition as regards pasture and the grain crops.

We are unable to make much use of the pasture due to lack of fencing. Some of the neighbors are becoming very disagreeable due to our failure to erect suitable fences. We have explained that we may be able to do so next year but this does not appear to help matters much.

We have experienced trouble with grade bulls coming through the fencing and breeding immature heifers. We will probably loose some three yearling heifers valued at about \$250.00 each. This matter has been reported to the State Board of Control who recommend that it be taken up with the Attorney General as to the possibility of securing damages. A communication has been addressed to the Attorney General's Office.

The irrigation system is still incomplete in fact in the same state as at the meeting of November 9th, 1918, as regards material. The pipe and hydrants are however, promised for delivery during this month. The former hydrants and fittings which were changed in size in Sacramento will have to be returned. There will be a heavy crop of alfalfa, clover



and alfalfa. This we may not be able to harvest as we have not a mowing machine which will cut it. The two old machines are too far gone. We are endeavoring to borrow or rent a machine.

One Percheron stallion was sold to the Atascadero Colony Holding Corporation for two tractors, valued at \$1500.00 ( Midget Holt Caterpillar and a Samson Seive Grip). These machines are being overhauled in the Shops and will be used next year when it is hoped machinery will be available to displace more of the horse power. It is hoped to reduce the horses to eight mares and the herd stallion which it is further hoped will meet the approval of the State Board of Control. Since the meeting November 9th some two mares have been disposed of and the stallion mentioned. We have now a surplus of two stallions one of which is partly sold and the other the State Board of Control states they will dispose of.

All dairy stock possible has been disposed of, the same applying to the hogs.

The increase in hogs is not what was desired being only some four pigs per sow. This is due to the large amount of wet weather and the inadequate shelter provided from the storms. It was hoped that this would be remedied next year from the requested appropriation of \$10,000 for farm buildings which was denied.

#### X Instruction.

The regular work of instruction is progressing well, considering the quality of some of the instruction being given. It is hoped that during the coming year some stronger teachers may be secured and the work thus strengthened. The present students are rather young in years being with a few exceptions, all below the army draft age. The older students are, however, returning and judging from the number of applications for information the entering class next year will be large.

The commencement exercises this year it is recommended be held on the school campus, to conserve funds and on account of the small size of the graduating class. Most of the senior class having enlisted.



# XI Stock Show and Farmers' Picnic

It is planned to hold the annual Farmers' Picnic on the 27th and 28th of June. At this time if possible, to perfect an organization of the Stock Men to raise the funds to erect sheds when the Stock Show will be held. It will be very difficult to hold the Farmers' Picnic as the State Board of Control will in all probability resent such as unnecessary. What is the Board's instructions in this matter?

## XII Faculty Appointments.

The following faculty are in effect this year;

Brown, W.L., instructor	\$1600.00
Carus, C.D. "	1500.00
Chase, M.H., head of academic department and vice director	1700.00
Doxsee, E.D. instructor	1700.00
Figge, H.C., instructor	1500.00
Howe, B.M. instructor	1500.00
Jones, M.P. instructor	1400.00
Hoover, B.B. instructor	1400.00
Ray, Capt. George instructor	1400.00
Rumsey, L.I. instructor and librarian c	1200.00
Jones, J.A. instructor	1600.00
Redman, A.R. instructor and head of engineering-mechanics department.	1600.00
St. John, W.E. instructor	1500.00
Saunders, J.T., instructor	1600.00
Schlosser, D.W. instructor	1600.00
Hudspeth, J.C. instructor	1500.00
Whiting, E.M. instructor and head of the household arts department	1600.00
Williams, B.A. instructor	1600.00
One agricultural instructor additional	1600.00

These rates are those on the contracts and do not include the War increase. The director will furnish an individual report on each instructor upon which the trustees may base their action for the coming year. This report will be compiled and available before the date of meeting if possible.