

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

October 21, 2014

Members Present: M. Wilson (Chair), S. Witte, M. Lopez, A. Nambiar, P. Trueblood, D. Vera, R. Raeisi, S. Tracz

Members Absent: J. Rodriguez.

Guests: Luz Gonzalez, Dean of Social Sciences; Xuanning Fu, Associate Dean of Social Sciences; Segun Ogumjemiyo, Chair of Geography and City and Regional Planning; Hongwei Dong, Program Coordinator, Geography and City and Regional Planning; Scott Moore, Dean, Global and Extended Education

Chair Wilson called the meeting to order at 2:03 p.m. in TA 117.

Agenda:

1. MSC to approve the minutes for 10/7/2014 as distributed.
2. MSC to approve the agenda for 10/21/2014 as distributed.
3. Communications and Announcements:
 - Dean Witte announced her appointment as Interim Dean, Jordan College of Agricultural Sciences and Dr. James Marshall's appointment as Interim Dean of the Division of Graduate Studies effective Dec 1, 2014.
 - Dr. Witte will ask Dr. Marshall to begin joining our committee now.
 - Next week agenda: Report back from Public Health Accreditation Review (Kara Zografos).
4. Proposal for the Online CAS in Community and Regional Planning
 - First reading.
 - a. Dean Gonzalez provided an overview and background of the proposal.
 - b. Segun Ogumjemiyo provided a general overview of the Community and Regional Planning certificate Program: consists of 5 courses for a total of 15 units to be completed within a year

in a full online delivery mode. The program is targeted at graduate students who have already completed a bachelor's or master's degree program. The program will be within Global and Extended Education. The goal is to begin the program fall 2015; anticipate a cohort of 15 students. Although the proposal is that the students complete the program within 1 year, taking courses in sequence, they are allowed to file for an extension if they are unable to complete the program within a year.

- c. The committee members had several questions related to admissions, approval of course syllabi previously, number of students in cohort necessary to finance the program, the need for a cohort, faculty salaries as part of Special Sessions.

The visitors addressed all questions and concerns by committee members. Following our discussion, the University Graduate Committee has the following recommendations:

- 1) Remove word "acceptable" in proposal under Admissions criteria (p 11).
 - 2) The committee needs to see copies of course syllabi for all courses. They were not in the packet we received.
 - 3) Need to provide documentation that course syllabi have been approved by Graduate Curriculum Committee and TILT.
 - 4) Remove any reference to admissions criteria following Division of Graduate Studies policies" (not true since you do not require GRE scores as part of the Admissions criteria).
 - 5) Proposal is dated 2012. It needs to be updated with appropriate faculty names, proper links, etc.
5. MSC to approve first reading of CSA Proposal with edits recommended.
 6. Meaning, Quality and Integrity of the Graduate Degree (Dean Witte)
 - 1) As part of WASC process, the university would like to address the 'meaning, quality, and integrity of the graduate degree'.
 - 2) This work has been completed for an undergraduate degree (handout) and now need to address it for the graduate degree.
 - 3) Dr. Marshall will be invited to the next meeting that we discuss this to provide input, as he was involved with the charge for the undergraduate degree.
 - 4) Timeline: would like something in place within the year (disseminate Spring 2016).

- 5) Dean Witte indicated the Division of Graduate Studies would support up to 3 members from the University Graduate Committee to attend the WASC “The Meaning Quality, and Integrity of Degrees Workshop” in Burbank, CA on Jan 30th (support travel and one night stay for 3 members).
- 6) Discussion to be continued at a future meeting.
7. MSC to adjourn at 3p.m.

The next schedule meeting for the Graduate Committee 10/28/2014.

Agenda:

1. Approval of the Minutes of 10/21/14.
2. Approval of the Agenda.
3. Communications and Announcement.
4. Report back from Public Health Accreditation Review.