

Executive Committee
September 9, 2004
3:00 – 5:00 Sue Jameson Room

Present: Melanie Dreisbach, Elaine McDonald, Catherine Nelson, Eduardo Ochoa, Brigitte Lahme, Sam Brannen, Tim Wandling, Ruben Armiñana, Robert Coleman-Senghor, John Wingard, Elizabeth Stanny, Jan Beaulyn

Absent: Larry Furukawa-Schlereth, Susan McKillop

Guests: Brad Mumaw, Caitlin Hicks, Cynthia Tasker, Tony Apolloni

Approval of Agenda – *Approved*

Minutes of 8/26/04 – *Approved*

Correspondence -

The Chair reported that she received follow up information regarding the Lower Division Transfer Pattern. More majors were added to the 26 already identified. None applied to SSU. She also received a draft memo setting up a procedure for setting up the procedure for the system wide transfer. Additionally, she received information from the Academic Council on International Programs. They have resident directorships for China, France, Japan, Mexico and Spain. She stated it was a fabulous opportunity.

Chair's Report

The Chair proposed to the body to gather data from faculty about Spring convocation mainly because the attendance goes down in the Spring. She stated she was willing to work on creating a little survey that could go on the web to get feedback from faculty. She asked the body for their opinion.

One Senator stated he thought that the date of Spring convocation had more to do with people not showing up than the format.

One Senator thought people were getting their information in other ways. Are we interested to bring people together?

The Provost noted that bringing people together in this age of the web creates opportunities for interaction.

The President thought Spring convocation began when he started thirteen years ago.

BUSINESS

Misconduct in Research Policy

J. Wingard introduced the item and deferred to Tony Apolloni for further information. T. Apolloni noted that Cynthia Tasker had accompanied him to help with the legalistic aspects of the policy. The policy is required by the National Science Foundation and the Public Health Service. We have about 8-10 such grants on campus now. The policy has been under development for about two years. It has been seen by the Sponsored Programs subcommittee, Administration and Finance, Human Services, and FSAC and has been changed through that process. The policy gives guidance to the campus on how to handle misconduct which is fabrication, falsification, plagiarism, charges of such by one persons against another. It was approved by FSAC last semester.

Since the policy followed the federal standards, a Senator asked that specific changes that were made for our institution be noted for the Senators.

A Senator asked if there had been any controversy in FSAC. The previous chair of FSAC noted that they were concerned about the composition of the committee if there was an investigation. They were concerned that if a faculty member was charged, that a faculty member be on the committee. FSAC did go over it in great detail.

It was approved to go forward to the Senate with a summary cover.

Faculty Emeritus Policy

J. Wingard introduced the item. He noted the minor changes to the policy that were needed when the Senate agreed to review emeritus status twice a year instead of once.

There was a general discussion of emeritus status, in what circumstances someone might not get emeritus status, etc.

It was approved to go forward as a consent item to the Senate.

Emeritus Dinner

The Chair introduced the item. She noted that the date is set for October 21, 2004.

L. Holmstrom asked the body two questions. What would they like to see as a program and what did they think of doing a buffet instead of a seated dinner. We have 26 honorees this year and a buffet would help keep the costs reasonable.

The body agreed to have a seated dinner instead of a buffet.

It was suggested that next year the faculty who replace emeritus be invited and/or treated to help bring in new faculty.

It was suggested that the departments subsidize new faculty to attend the dinner.

It was moved to request from the new emeriti who might want to speak at the dinner. Second. *Approved.*

Naming University Facilities – E. Stanny

E. Stanny introduced the item. The Chair of the Statewide Senate asked the campuses to consider their naming policies to make sure that faculty were involved. Structure and Functions examined SSU's policy and made the change that two faculty members be on the committee that decides the name. The President shall "seek concurrence" in a timely manner was also added.

It was noted students can be included on the committee too.

The President noted that a new policy will be coming out from the Trustees soon, so the policy will need to be updated again.

It was moved that the item be deferred until Structure and Functions can receive further communication from the President on the new policy. Second. *Approved.*

Reports

President Armiñana

No report

Provost Ochoa

The Provost reported that WASC was the biggest item currently. They are working on a master list of tasks and timelines. It's been difficult to do in one hour meetings, so they are scheduling a half day retreat to finish it and then will bring it out and start to get feedback from this body, EPC and other key constituencies and start organizing ourselves to accomplish this tasks. There has been some thinking about how to structure the university wide institutional planning. What seems to be emerging as the best approach is to have a steering committee that can then identify major areas where in-depth work should take place and each of those would warrant their own committee. It might be an existing committee, but probably not. This has to take place by the end of October so we can present to the President the overall plan he called for.

A Senator noted that he got an email stating that departments would have to demonstrate that they are engaged in assessment before new hires would be approved.

(Unfortunately, the tape is damaged here. The notes pick up again a few minutes later.)

A Senator asked if there were any union contract issues in this "punitive sanction." The Provost thought no and the Senator said she would contact the union.

The Chair of EPC noted that through the Interim Program Review process two themes emerged. One was that the departments found the assessment process was a positive overall. But the second was that departments had all these great ideas for assessment, but no resources to do them. She asked who would be deciding what engaged means and voiced concern that departments be given the resources to do assessment.

Motion to refer discussion of aligning the prioritizing of tenure track hires to the engagement with the interim review process to EPC. No second.

There was considerable discussion concerning whether the linking of tenure track hires and departments engaged in assessment was a new “policy” for the campus or not. It was argued that the linking was a tactic, not a policy. There was discussion concerning which committee it was more appropriate to refer the motion to and what the committee would be doing with the motion. Concerns were raised about assessment in general in terms of specific classroom assessment and academic freedom. Distinction was made between singular assessment and aggregate assessment within departments.

Motion to consider the matter of aligning the prioritizing of tenure track hires to the engagement with the assessment process to APC.

Motion to amend motion that APC report back at the next Executive Committee meeting. Second. *Failed.*

Vote on motion to charge APC to consider the matter of aligning the prioritizing of tenure track hires to the engagement with the assessment process. *Approved.*

Chair-Elect Report

E. Stanny reported that Structure and Functions considered three people for the Enterprises Board and decided on Sherri Anderson. Nominations are still open for University Retention, Tenure and Promotion committee position. There are three search committees that need faculty – Associated Vice President for Administration and Finance, Director of Entrepreneurial Services and Associated Vice President for Academic Affairs.

A Senator asked for a list of all the full professors on campus. He was concerned about the policy for the RTP process and the dwindling number of full professors on campus.

Standing Committee Reports

APC

No report

EPC

E. McDonald asked the body that if they know of any program changes coming up to have faculty talk to her right away to get on EPC's agenda. Their two major issues this year are developing a permanent program review protocol. Greta Vollmer is chair of that ad hoc committee. They should have a draft protocol by the end of the semester. Paul Draper is the Chair of GE and has promised a first draft of the first year experience by the end of the semester. Concerns should be addressed to that committee.

Senate Agenda - *approved*

Report of the Chair of the Senate - Melanie Dreisbach

Correspondences:

Consent Items:

Approval of the Agenda

Approval of Minutes - 9/2/04 emailed

Faculty Emeritus Policy

Special Report from Christine Renaudin on International Programs - T.C. 3:15

BUSINESS

1. Group Photo
2. Academic Affairs Strategic Planning document – First Reading - C. Nelson – attachment T. C 4:20
3. From EPC: Revision of Single Subject Waiver Program in English – Second Reading – attachment T. C. 3:45
4. From EPC: Changes in the MBA – Second Reading – E. McDonald – attachment T.C. 3:55
5. From EPC: Changes in the Global Studies Program – Second Reading – E. McDonald – attachment T.C. 4:05
6. Misconduct in Research Policy – J. Wingard – First Reading – attachment T. C. 3:20

Standing Committee Reports continued

(more missing recording)

SAC

B. Lahme announced an Advising Workshop.

FSAC

J. Wingard reported that FSAC is working on the Endowed Chair policy and next time the Course Outline Policy would be coming forward.

Good of the Order

The Chair said perhaps the Executive Committee should consider entering themselves in the Halloween costume competition.

Adjourned

Respectfully submitted by Laurel Holmstrom