

4. The student and his thesis chairman should set a deadline for the completion of the semifinal draft, no later than four weeks before the last day of scheduled final examinations. This date should be early enough so that the chairman and the other members of the committee can clear the draft before the student must meet the deadline for clearance by the Dean of the School of Graduate Studies.
5. Before a thesis is officially accepted by the Graduate School, it must meet Graduate School criteria on matters of format, documentation, and quality of writing. The semifinal draft, initialed by the thesis chairman as acceptable with technical corrections, should be submitted to the Office of the Dean of the School of Graduate Studies at least three weeks before the last day of scheduled final examinations. This deadline has been set as late as possible in the semester to accommodate the student; late manuscripts will not be accepted until the following semester or summer session. Students are urged to follow meticulously the specifications for the master's thesis, copies of which are available in the Office of the Dean, School of Graduate Studies.
6. Four copies (three to be retained by the college) signed by the thesis chairman and ready for binding, together with the school or departmental clearance must be submitted to the Office of the Dean, School of Graduate Studies, no later than one week before the last day of scheduled final examinations. A fee for binding is due and payable at the Fresno State College Association Office on the date of final submission. A student who wishes to retain more than one bound copy may arrange for the extra binding by paying an additional fee. (See *Schedule of Fees*.)
7. A student may arrange to have his thesis published in microfilm form, with an abstract of the thesis published in the quarterly periodical, *Masters Abstracts*. This form of publication is encouraged by the college. Further details of the microfilming and copyright procedure may be obtained from the Office of the Dean, School of Graduate Studies.

APPLICATION FOR MASTER'S DEGREE

An application for the master's degree must be filed in the Office of the Dean, School of Graduate Studies, in the first two weeks of a semester or first week of a summer session in which the work is to be completed. (For dates see *College Calendar* or *Schedule of Courses*; see also *Schedule of Fees*.)

Failure to complete requirements for the degree during the semester of the application necessitates the filing of a new application for the semester of actual completion.

FOREIGN LANGUAGE REQUIREMENT

Fresno State College does not have a general foreign language requirement for the master's degree. Some specific master's degree majors do, however, require competence in an appropriate foreign language as a consideration for advancement to candidacy. (See departmental *Foreign Language Requirement* and department requirements.) Students who contemplate graduate study beyond the master's degree are urged also to investigate foreign language requirements in the institution in which they anticipate advanced graduate study.

MAXIMUM STUDY LOAD

Students are warned that graduate courses require substantially more concentrated study than do undergraduate courses. A normal load is from 9 to 12 units and the maximum allowable load is 16 units for full-time master's degree students when one or more courses in the 200 series are included. Students employed full time may take a maximum of 6 units. For maximum units for summer session see the *Summer Session Bulletin*.