



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 117,
Ventura, CA 93003

Mailing Address: 4360 E. Main St. #460
Ventura, CA 93003
(805) 658-4193
WWW.VCCW.NET /

DRAFT

Minutes – June 7, 2008

Ventura County Supervisors

DISTRICT I

Steve Bennett

DISTRICT II

Linda Parks

DISTRICT III

Kathy Long

DISTRICT IV

Peter C. Foy

DISTRICT V

John K. Flynn

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow
Janet Barron
Vacancy

DISTRICT II

Lee Riggan
Mary Pallant
Karen Peters

DISTRICT III

Sharon Hillbrant
Nancy Lee Phillips
Elvia Guizar

DISTRICT IV

Jan Lawrence
Shanté Morgan
-Dunsseau
Vacancy

DISTRICT V

Ina Howard
Deborah De Vries
Carmen Hurd

A regular meeting of the Ventura County Commission for Women was held in the Commission office at the Human Services Agency, 4601 Telephone Road, Suite 201, Ventura, on Saturday, May 3, 2008. The Acting Chair called the meeting to order at 9:23 a.m.; the Recording Secretary was present.

Commissioner Barron read the VCCW Mission Statement.

Present were Acting Chair/Correspondence Chair Diana Goodrow, Recording Secretary Lee Riggan, and members Janet Barron, Karen Peters, Jan Lawrence, Shanté Morgan-Dunsseau, Ina Howard (arrv 11 a.m.), and Carmen Hurd. The Chair declared a quorum was present at 9:44 a.m. with the arrival of Commissioner Morgan-Durisseau. Commissioner De Vries arrived at 12:00 p.m.

Commissioner Goodrow reported that VCCW received billings from CSUCI for the Forum expenses of parking, set up, cleaning, and name tags. These were sent to VCHSA and not to VCCW. Commissioner Goodrow forwarded the invoices to VCCF.

Commissioner Peters reported on the progress she, Darren, and Commissioner Phillips have made. The web site has an information email address. The format/concept was developed by Darren. Commissioner Morgan-Drisseau will also contribute. The address will go on the home page and contact page. Commissioner Lawrence is preparing photos showing women's involvement to be included. The Agenda and Minutes will be posted here 72 hours prior to the meetings and will meet the Brown Act posting requirement.

Commissioner Lawrence will contact Commissioner Pallant regarding a date for the CalWORKS presentation.

Commissioner Guizar's written report on the Teen Sisters Pregnancy Prevention Project was accepted. Commissioner Goodrow suggested the VC Tobacco Fund as a possible funding source.

Commission Barron lead the review of the 2008-2009 Project Planning Table. Commissioner Lawrence agreed to contact Commissioner Pallant to establish a date for the presentations of the CalWORKS and Annual Report to the Board of Supervisors.

CALL TO ORDER

MISSION

ROLL CALL

CORRESPONDENCE

WEBSITE

CALWORKS &
MENTORING

TSPF PROJECT

2008-09
PROJECT
PLANNING
TABLE

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After some discussion it was determined that the following Commissioners were candidates to the Executive Committee: Commissioners Barron, Pallant, Phillips, Morgan-Durisseau, and Hurd. Officer candidates will be selected from this group and the election will be held at the July meeting.

EXECUTIVE
COMMITTEE
NOMINEES

By general consent the Agenda was approved with the addition of 8.j. ACCW Report at which time a quorum was present.

AGENDA

Commissioner Goodrow moved that "CAWA" be inserted on page 2 of the minutes, that "conduction of" be deleted on page 4, and the month of April be replaced with June on page 5. Commissioner Barron moved and Commissioner Lawrence seconded that the May 3, 2008 minutes be approved as corrected. The motion passed.

MAY 3, 2008
MINUTES

Commissioner Goodrow moved to approve the April 30 minutes with corrections provided by Hugh Ralston. The motion was seconded by Commissioner Lawrence. The motion passed.

APRIL 30, 2008
MINUTES

By general consensus the Treasurer's Report with a balance of \$156.93 in the VCCW account was received and filed as written.

TREASURER'S
REPORT

Commissioners discuss their progress. Commissioner Morgan-Durisseau reviewed assigned areas as follows: Marin & U.S. Census – Morgan-Durisseau; Sonoma – Barron/Goodrow; Montgomery, MD – DeVries; Rock County, WS – Peters; San Diego/San Francisco – Goodrow. Women 2009 Report and led the discussion. Commissioner Goodrow is continuing to seek budget models for the Report. The Committee set a meeting date of June 11, 12:30 p.m. at Café on A. Membership includes Commissioners Goodrow, Riggan, Peters, Morgan-Durisseau, Barron, Lawrence, DeVries, and Hurd.

STATUS OF
WOMEN 2009
REPORT

Commissioners received the Standing Rules & Bylaws Review/Revision Committee Report and the Draft Standing Rules. Committee member Commissioner Barron asked Commissioners to review the changes. By general consent consideration of the Standing Rules was tabled to the next regular meeting.

STANDING
RULES

By general consent Communication (Email) Guidelines Committee Report was tabled to the next regular meeting.

COMMUNICATION
(EMAIL)
GUIDELINES

Commissioner Barron reported that the Parental Notification 2008 Initiative also called the Stop Predators Act and Sarah's Law qualified for the ballot on May 30th. Commissioner Barron moved and Commissioner Lawrence seconded that the VCCW sign the letter opposing the Initiative. The motion passed.

OPPOSE
PARENTAL
NOTIFICATION
2008 INITIATIVE

By general consensus it was agreed to table the discussion on the

ADVISORY
BOARD

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Advisory Board to the VCCW Retreat and at that time to determine the purpose, mission, need, and other issues.

BOARD
COMMITTEE

Commissioners Howard and Hurd volunteered to Co-Chair the Herstory Photo and Bio Booklet Committee. Commissioner Howard indicated that it was her dream to put the VCCW herstory together with names of all women involved over the years. Commissioner Lawrence volunteered to develop and contribute the photos and to collect and edit bios to be included. Commissioner Morgan-Durisseau will also retain copies of the bios to be used for publicity and grant writing. By general consent the Herstory Photo and Bio Booklet project was approved.

HERSTORY
PHOTO AND BIO
BOOKLET

By general consent it was agreed to change the date of the Regular Meeting of the VCCW in July from the first Saturday, July 5th to the second Saturday, July 12th.

DATE CHANGE
FOR JULY
REGULAR
MEETING

By general consent it was agreed to set the Regular Meeting of September 6th for the Planning Retreat.

DATE SET FOR
PLANNING
RETREAT

Commissioner Morgan-Durisseau report that Debra Bagley is interested in serving on the VCCW. Commissioners Lawrence and Morgan-Durisseau will meet with Supervisor Foy for his consideration of the application for District 4. Commissioner Goodrow reported that she and Commissioner Barron are seeking recommendations for Supervisor Bennett for his representative in District 1. Commissioners Lawrence and Riggan volunteered to draft an outline (Talking Points for consistency) for Commissioners to use in meeting with their Supervisors. Commissioners agreed to contributed to VCCW to share the expense for flowers and to make a contribution in Commissioner Fargo's name.

COMMISSION
VACANCIES

Commissioners discussed the VCHSA MOU. Commissioner Pallant will be asked to investigate its status. Commissioners also expressed the pride they have for Commissioner Pallant and her run for public office.

VCHSA MOU

Commissioner Goodrow reported that the Women's Forum Steering Committee must move forward. The next step is the Follow-up, Follow-Through Luncheon. Issues holding the concern of Commissioners on this matter have been the Brown Act and Forum/Collaborative Guidelines. After much discussion by general consent it was agreed that the Forum Steering Committee must proceed as before in planning for the luncheon and co-chairs will not change. The Steering Committee as the collaborative will make the decisions on the Luncheon and VCCW will give approval for the budget.

WOMEN'S
FORUM

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Commissioner Lawrence volunteered to draft an outline of topics that will be used as a guide or starting place for a meeting of VCCW and all members of the Women's Forum Collaborative. The goal at the meeting will be to develop the collaborative guidelines, following the topic outline, with input from everyone. Commissioner Lawrence said that the outline will facilitate the development of the guidelines and that they will be developed through a logical collaborative progression and not a dictation from VCCW.

COLLABORATIVE GUIDELINES

Commissioner Morgan-Durisseau reported on her research on the Brown Act and the training offered by Ventura County in a classroom and on the internet. She recommended that Commissioners attend the Ethics and Brown Act Training and she felt that this knowledge should be used to draft the Communications (Email) Guidelines, the Advisory Board and the Collaboration Guidelines. Commissioners Barron and Goodrow agreed to ask Supervisor Bennett's assistance in obtaining Brown Act instructions specifically for VCCW from County Counsel.

BROWN ACT TRAINING

Commissioners Goodrow and Morgan-Durisseau reported how very informative the ACCW quarterly meeting on May 9 at the Manhattan Country Club was. The next ACCW meeting will be August 22 in Sacramento and then a retreat at Asilimar on November 8 & 9. Commissioner Goodrow will serve on their Nominating Committee and Commissioner Morgan-Durisseau will serve on their Website Committee. Both women said that the ACCW helped them to better understand their roles on the VCCW and the importance of Commissioners; "It starts with us!" They said. And we must be willing to pay our own way.

ACCW QUARTERLY MEETING

Commissioners asked that the following be included in the July Agenda: Action Items: 1) Forum Outline/Guidelines; 2) Standing Rules; 3) Election of Officers; 4) Retreat Date; 5) Annual Board of Supervisors Report; 6) CalWORKS; Information/Discussion Items: 1) Brown Act Report; 2) Talking Points Outline for meetings with Board of Supervisors; 3) Communication (Email) Guidelines.

FUTURE AGENDA ITEMS

Commissioner Goodrow presented DVDs to the Commissioners of the Keynote speaker at the Educational Justice Forum. They were prepared by Maverick Media and are available for donations.

ANNOUNCEMENTS

The meeting was adjourned at 12:53 p.m. The next meeting of the VCCW will be the second Saturday on July 12 at 9 a.m.

NEXT MEETING & ADJOURNMENT

Lee Riggan, Secretary

Approved as
Printed/Corrected
on _____

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CALENDAR

June 12, 2008	Committee on the Status of Women & Girls in Ventura County 2009 Report 12:30 p.m. at Café on A, A Street, Oxnard
July 12, 2008	VCCW Regular Meeting, 9 a.m. at 4601 Telephone Road, Suite 201, Ventura, CA 93003
TBD	Committee on Policies & Procedures for VCCW Relationships – Commissioners Goodrow, Riggan, Hurd, Phillips, Morgan- Durisseau, Lawrence

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Attendance

6/07/08

Commissioners	<u>Attendance</u>	<u>Mileage</u>	<u>Hours</u>	<u>Expenses</u>
(Mileage = 50 cents/mile)				
1. Diana Goodrow	P	150	35	\$55.00
2. Cecilia Fargo	A	0	0	\$0.00
3. Janet Barron	P	34	8	\$17.00
4. Karen Peters	P	150	15	\$75.00
5. Mary Pallant	A	0	0	\$0.00
6. Lee Riggan	P	60	30	\$30.00
7. Sharon Hillbrant	A	0	0	\$0.00
8. Nancy Lee Phillips	A	0	0	\$0.00
9. Elvia Guizar	A	0	0	\$0.00
10. Jan Lawrence	P	80	6	\$40.00
11. Shanté Morgan Durisseau	P	80	30	\$40.00
12. Vacant			0	\$0.00
13. Deborah De Vries	P	30	4	\$12.00
14. Ina Howard	P	60	6	\$75.00
15. Carmen Hurd	P	10	3	\$10.00
9		654	137	\$354.00