

**California State University Channel Islands  
ASSESSMENT COUNCIL**

**Meeting Minutes  
7 November 2007**

*Members Present:*

Harley Baker  
Marti DeLaO  
Caroline Doll  
Stephanie Erickson  
Therese Eyermann  
Ernie Gonzalez  
George Morten

*Guests:*

Emily Deakin  
Maureen McQuestion

*Others Present:*

Tia Clarke

**Approval of Agenda**

The agenda for the 11/7/2007 meeting was approved.

**Approval of Minutes**

The minutes for the 10/3/2007 meeting were approved.

**Accounts Payable Survey Results – Emily Deakin**

Emily Deakin discussed the results of the 2007 CSU Quality Improvement Program survey of Accounts Payable, and the department's subsequent response to the results.

**University wide software solution – Maureen McQuestion**

Maureen McQuestion queried the group about the proper forum to begin discussions regarding a university wide software solution to address polling, surveying and elections.

The council will discuss the matter further at the next meeting.

**Report from sub-committee for the Policy on the Review of Divisional Assessment Plans**

A draft Review of Divisional Assessment Plans Procedures and University Division Program Assessment Model were considered by the Assessment Council. Therese has requested that any additional suggestions be forwarded to her so she

can incorporate changes and distribute again for review prior to the December meeting.

**Assessment Activities Reports**

*All divisional reports were postponed to the next meeting.*

**Next Meeting**

December 5, 2007, University Hall – Conference Room 1, 3:00 – 4:30 p.m.