



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
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Minutes – August 30, 2012

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow
Rosandra Esquivet
Joni Holling

DISTRICT II

Lee Riggan
Kitty Dill
Vacancy

DISTRICT III

Nancy Lee Phillips
Elvia Guizar
Ruth A. Funk

DISTRICT IV

Jan Lawrence
Shanté Morgan-
Durisseau
Debra Bagley

DISTRICT V

Ina Howard
Carmen Hurd
Ana Cristina Flores

A Special meeting of the Ventura County Commission for Women was held in the Camarillo Police Department Community Room, 3701 Las Posas Road, Camarillo, CA 93010. Chair, Lee Riggan, called the meeting to order at 8:20 p.m.; the Recording Secretary, Diana Goodrow, was present. The Chair read the VCCW Mission Statement.

Present were: Chair Lee Riggan; Vice Chair Kitty Dill; Recording Secretary Diana Goodrow; Treasurer Jan Lawrence; Nancy Lee Phillips, Ruth A. Funk, Shanté Morgan-Durisseau, Debra Bagley, Ina Howard, and Carmen Hurd.

Absent were: Ana Christina Flores; Rosandra Esquivet; Joni Holling; Elvia Guizar,

Guests present: K & M Enterprises Consultants Kara Hillock and Lisa Bauquier Studley; and Ventura County CEO representative Linda Catherine Le.

It was moved by Carmen Hurd and seconded by Diana Goodrow to adopt the agenda as corrected noting the cancellation of the August 27th meeting. The motion passed by unanimous voice vote with no abstentions.

It was moved by Diana Goodrow and seconded by Carmen Hurd to approve the minutes of July 23, 2012. The motion passed by unanimous voice vote with no abstentions. The minutes of June 23 were tabled. As the meeting of August 27 2012 was cancelled no official minutes were accepted.

The Chair, Lee Riggan and Recording Secretary Diana Goodrow, representing the Executive Committee, reported on their meeting August 29, 2012, with CEO Representative, Linda Catherine Le, MPPA, Program Management Analyst and her guidelines and structure for the VCCW participation and attendance by all Commissioners at the Board of Supervisors' Study Session. In preparation for the Study Session, Linda Catherine Le, addressed the Commission stating that the

CALL TO ORDER & MISSION

ROLL CALL

AGENDA

MINUTES

BOARD OF SUPERVISORS' STUDY SESSION PREPARATION



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Study Session is scheduled for October 23, 2012 and that the Time Certain for the Session was to be 1:30 p.m. We were reminded about the importance of the Brown Act and urged to be cognizant of the need to careful not to be in violation. She stated that the presentation to the Board will include the Highlights, Role and History of the Commission. The Commission Members are welcomed to submitted additional information for her consideration which she must receive by October 5. Her report will be submitted by October 16 and will be available to the public 72 hours before the meeting.

- a. Jan Lawrence, Treasurer, reported there were no change in the account balances this month.
- b. Carmen Hurd, Corresponding Secretary, reported the Credit Union Statement was received.
- c. Diana Goodrow, Recording Secretary & Advocacy Representative, presented her written report on CAWA, RRN, ACCW, NACW & Ventura County Women's Forum Collaborative Forum for September 8th, & Women's Equality Day on August 26th.
- d. Vice Chair, Kitty Dill, presented her written report.
- e. Chair, Lee Riggan, provided her written report and discussed the need for hard copy and the cost of publication of the Status of Women and Girls Report.

EXECUTIVE OFFICERS' REPORTS

Public Relations Committee Chair Kitty Dill's Media Release was announced by Lance Orozco, Journalist & News Director, on KCLU Radio on July 23, 2012. The release also appeared in the Ventura County Star Newspaper. Commissioner Kitty Dill requested that she receive information as soon as possible and will be discussing at a future meeting the importance of releasing notices to the newspapers at least 3 weeks in advance. Kitty Dill informed the Commission that she will be out of town and will be unable to attend the October 2012 meeting.

PUBLIC RELATIONS COMMITTEE

Status of Women & Girls Committee & K&M Enterprises
1) K and M Enterprises Consultants Kara Hillock and Lisa Bauquier Studley reported on the work accomplished by the Consultants and requested the third payment. They requested that Commissioners provide a list of potential experts to review and give expert comment on the Study material. They said they would devote first few weeks of

STATUS OF WOMEN & GIRLS STUDY COMMITTEE



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September to finalizing the Report.

2) Ventura County Board of Supervisors October 9, 2012, presentation will be given with support from K & M Enterprises Consultants. It is recommended that we schedule a special meeting in late September or by October 2 to prepare the VCCW presentation.

3) Women's Legacy Fund Luncheon is October 10, 2012. The Commissioners and K&M Enterprises will attend. VCCW Chair Lee Riggan will make arrangement for a date & time certain, and will also clarification the VCCW's part in the Women's Legacy Fund Luncheon.

Commissioner Diana Goodrow moved and it was seconded by Shante' Morgan-Durisseau to approve the Status of Women & Girls Progress Report. The motion passed unanimously and there were no abstentions.

Commissioner Shante' Morgan-Durisseau moved and it was seconded by Diana Goodrow to approve the fourth payment of \$3,800 to the K & M Enterprises. The motion passed unanimously and there were no abstentions.

Recognition Fundraising Committee submitted a written report with their recommendations for Commissioners consideration which as tabled.

RECOGNITION
FUNDRAISER
COMMITTEE

The Chair, Lee Riggan, reported that the Board of Supervisors presentation on "Status of Women & Girls Report" is scheduled for October 2 or 9, at a time still to be determined. A Conveyance letter with the attached Status of Women & Girls Report, would be provided electronically and a PowerPoint Presentation within a provided schedule to Supervisor Zaragoza for the Ventura County Board of Supervisors. The VCCW Chair and the Committee Co-Chairs Shanté Morgan Durisseau and Diana Goodrow will prepare the presentation.

BOARD OF
SUPERVISORS'
PRESENTATION

The consideration of expenditure for the publication of the Status of Women & Girls Report was tabled.

PUBLICATION OF
STUDY

The consideration of the Executive Committee's recommended meeting dates was tabled.

MEETING DATES

The consideration the Executive Committee's recommendation that the Retreat Location be Mira Vista Village, 2740 E. Ponderosa Drive, Camarillo, CA 93010 was tabled.

2012 RETREAT

The consideration of the Executive Committee's recommendation that the Retreat Facilitator be Cynthia King at a fee of \$250 was

RETREAT
FACILITATOR &



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tabled.

VCCF/VCCW
FUNDING

The consideration of the 2012-2013 VCCW List of Tasks by the Executive Committee was tabled.

VCCW LIST OF
TASKS

The next VCCW Regular Meeting will be September 24, 2012 at Camarillo Police Department Community Room, 3701 Las Posas Road, Camarillo, CA 93010 beginning at 6:30 P.M.

NEXT MEETING

It was moved by Shanté Morgan Durisseau and seconded by Ruth Funk to adjourn the meeting at 9:55 p.m. By unanimous approval the meeting was adjourned.

ADJOURNMENT

Submitted by
Diana Goodrow
Recording Secretary

Approved as
Printed/Corrected
on _____

8/30/12 VCCW **Commissioners: Please Correct these amounts.**

<u>Attendance</u>	<u>Mileage</u>	<u>Hours</u>	<u>Expenses</u> (Mileage = 55¢/mile)
1. Diana Goodrow	30	4	\$ 12.00
2. Lee Riggan	50	40	\$ 27.50
3. Kitty Dill	0	15	\$ 35.00
4. Ruth A. Funk	30	6	\$ 10.00
5. Jan Lawrence	60	6	\$ 10.00
6. Shanté Morgan-Durisseau	60	9	\$ 29.00
7. Debra Bagley	20	6	\$ 10.00
8. Carmen Hurd			
9. Ina Howard			
10. Nancy Lee Phillips			
Totals:	360	52	\$132.00