

**Student Affairs Committee**  
**Meeting of 2/6/08**

**Attendance:**

Leny Strobel, Jennifer Mahdavi, Maureen Buckley, Rick Robison, Karen Thompson, Derek Girman, Janet Swing

Absent: Mack Olson, Kaitlin Fisher

**Minutes of 11/07/07:** Approved with this change: Fee Advisory Report by M. Buckley, not Scholarship Committee. Also: Matthew Lopez-Phillips is replaced by Mack Olson so he should not be considered absent.

**Minutes of 11/28/07:** Approved with this change: ACE/SEAM: Advising Center (not ESAS) will be open extended hours...

**Agenda of 2/6/08:** Approved

**Reports:**

**Executive Committee Report by Karen Thompson**

- The Provost's report addressed the impact of CSU budget cuts. 32 positions (new and replacement) are currently under renegotiations with the Deans. Larry Schlereth also discussed the impact of budget cuts on staff and administration.
- The all-day Sustainability Conference is on Feb 7. A Faculty Senate panel will participate in the afternoon to discuss sustainability issues on campus.
- The CSU Task Force on Drops, Withdrawals, Incompletes, and Repeat Policies has presented its recommendations. ASCSU does not support the Taskforce Recommendations.
- Dr. Christie's recommendation to change the wording to the course outline policy document was approved, to read: Faculty shall provide students with course outlines that are compatible with course descriptions in the university catalog. Course outlines shall be provided to students in writing and, as needed in accessible electronic format within the first full week of classes and must include the following items:...
- Re: Developing an Orientation to Faculty Governance, Laurel Holstrom is still looking for School Representatives to interview as a follow up to the survey she conducted earlier.

**AS and ACE Report by Janet Swing**

- The new Orientation Coordinator is Jacqueline Holley.
- New position to be filled: Student Activities Director.
- Associated Students for Advising and Major selection is organizing "Major Awareness Day" on April 16 or 17<sup>th</sup>. Jenny Tice, Undeclared Rep to AS, is coordinating the event. Departments will soon receive information and invite their participation.
- FTE numbers have exceeded targets. There is a plan to scale back freshmen admits to 1600. This may impact transfers as well.
- The number of students attending Probation Workshops has greatly increased. Departments will be asked to attend to the concerns of students on probation.

**Scholarship Committee by Maureen Buckley**

Scholarship Program Data analysis findings shared.

**Fee Advisory Committee by Maureen Buckley.**

No report.

**Athletics Committee by Rick Robison**

No report.

**Campus Climate Committee by Leny Strobel**

The plan to hire a diversity consultant was cancelled due to lack of funding.

**Advising Subcommittee by Derek Girman**

No Report.

**Business:**

1. Election of SAC Chair for 08-09: Karen Thompson has been re-elected as the Chair.
2. Transition Date for Fairness Board (FB) hearings: SAC approved April 1 as the transition date for jury hearings that need to be scheduled this Spring prior to transition to FB.
3. Update on FB training:  
Laurel Holstrom discussed the transition process with SAC including:
  - How to disseminate the information about FB. Should SAC members attend department meetings and make presentations?
  - Training for FB members: Matthew Lopez-Phillips and Mack Olson will develop a training manual for members that will be guided by the philosophy of restorative justice. This may include: the FB process as an educational extension of the university's mission; identifying skills that students need; learning how to ask questions; board post-evaluation of results; community building.
  - The two-hour training will consist of a philosophical and experiential component.
  - FB members serve for two-year terms
4. Services for students taking classes "after hours." SAC will come up with a survey to affected students to determine what services are needed and used "after hours" and on weekends. Ask Mary Halavais for input.

Meeting adjourned:11:45am

Minutes: Leny Strobel