

September 18, 2015

Members Present: Lizhu Davis, Bhupinder Singh, Ben Boone, Betsy Hays, Zhanna Bagdasarov, Carolina Lopez, Chris Fiorentino, Matt Jendian, Steve Hart

Members Absent: Lilliana Toste, Rosa Toro, Vivien Luo, Dennis Nef

Chris Fiorentino, acting chair in place of Rosa Toro, called the meeting to order at 1:30pm.

New members, Zhanna Bagdasarov (Craig School of Business representative) and Carolina Lopez (student representative) were introduced and welcomed to the committee. Chris shared the list of 2015-16 committee members.

1. The agenda for the meeting was approved.
2. The minutes from the March 13, 2015 meeting were approved.
3. Chris shared the Working Group structure for this year and the initial curriculum review assignments. A minor revision to the working group assignments was made and Chris will email new working group assignments to all committee members.
4. There are four courses currently pending 5-year reviews: ART 177S, CHEM 165S, MCJ 158S and MCJ 159S. Chris will send memos notifying the appropriate departments and faculty members about this review, requesting course materials be sent to the committee. Subsequently, the appropriate working group will review each course and make recommendations to the full committee for consideration.
5. Four new S course proposals are currently before the committee: ANTH 145S, Dance 160S, MKTG 101S and CFS 143S. Ben Boone is already working with the relevant faculty member regarding additional information needed for CFS 143S. Dance 160S and MKTG 100S were assigned to working groups. The committee reviewed ANTH 145S during the meeting. The committee identified three requested revisions and several suggestions for the ANTH 145S syllabus. The course is approved for S designation, provided the requested revisions are made and a new syllabus is forwarded to Chris for review.

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Remaining meeting dates for fall 2015 were shared with the committee. They are:

Friday, October 16th, 1:30-2:30
Friday, November 20th, 1:30-2:30
Friday, December 11th, 1:30-2:30

All meetings will be held in USU 308.

The meeting was adjourned at 2:35pm.

Minutes respectfully submitted by Chris Fiorentino, September 18, 2015.