

MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY  
OF THE ACADEMIC SENATE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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October 10, 2016

Members Present: R. Amarasinghe, B. Auernheimer, M. Bach, O. Benavides, A. Espana-Najera, A. Iriberry, J. Michael (Technology Services – ex-officio), A. Nambiar, M. Pronovost (DISCOVERe), O. Leon (CIO)

Members Excused: Y. Kim, N. Stevens (ASI Representative), Kevin Ayotte (Senate Chair), T. Siechert, D. Nef, J. Beynon,

Guest:

Meeting called to order at 1.04pm by O. Benavides

1. Agenda: MSC to approve the Agenda of October 10, 2016
2. Minutes: To be approved later
3. Communication and Announcements - none
4. OER – D Nef
  - a. Updates provided by M. Pronovost – There would be an event on open resources including workshops to encourage faculty and to make it more transparent for students.
  - b. R Amarasinghe mentioned that there needs to be better communication between Bookstore and faculty regarding textbook.
    - i. M Pronovost mentioned he would follow up with Bookstore about this.
5. DISCOVERe Information and Updates – M Pronovost
  - a. M Pronovost mentioned that tablet loaners were made available to students. About 1200 iPads were able to students. A survey suggested that out of 800 surveys sent out, about 400 responded and 95% of them were satisfied.

- b. M Pronovost is already looking to make an open call to faculty for the next cohort. B. Berrett is working on this. About 2/3<sup>rd</sup> of new faculty wanted to participate.
- c. M Pronovost mentioned that 6800 students are enrolled in DISCOVERe classes.
  - i. O Leon mentioned that there are around 5000 unique students. There were about 7000 seats. Our target was around 10,000 seats
    - 1. O Benavides inquired about classification
      - a. O Leon mentioned that if a student enrolls in two or more classes, it is counted as only 1. Seats would be total number of enrollees.
    - 2. M Pronovost mentioned that duplicates were encouraged.
  - ii. A Nambiar mentioned that it might be good to track how many new students are enrolling in DISCOVERe classes.
    - 1. O Leon mentioned that that might be good to track and might be good for a sub-committee to look at.
    - 2. O Leon mentioned that 250 faculty were trained but only around 140 faculty are teaching DISCOVERe classes this year. So, this is also something to track.
  - iii. A Espana inquired why there is less enrollment.
    - 1. M Pronovost mentioned that there were more freshman classes scheduled as DISCOVERe classes but were canceled due to low enrolment. There has been good participation from faculty in that area though.
  - iv. R Amarasinghe inquired if there is a possibility if one student can be excluded from the DISCOVERe requirements even though the class is a DISCOVERe class.
    - 1. M Pronovost mentioned that that has been rare. The device requirements have broadened. Tablet loaners have also helped in bridging that gap.
  - v. J Michael mentioned that it might be interesting to understand what attracted students, were the expectations met, are they persisting in the courses, etc. to understand the ramifications of the program – faculty satisfaction and student satisfaction.

1. O Benavides mentioned that informally faculty in the DISCOVERe program in School of Education felt that the training was too application-oriented and not pedagogical oriented.
  - a. O Leon mentioned that quite an adjustment has happened in the last year to be more pedagogical and not technological.
  - vi. R Amarasinghe inquired if the outreach program has been contacted to see if incoming students can be motivated to join Fresno State by marketing DISCOVERe program.
  - d. O Leon mentioned that there is a celebration for the DISCOVERe program tomorrow at the North Gym where faculty, and administrators have been invited.
6. APM 206 Update – B. Auernheimer
  - a. O Benavides mentioned that this policy was recommended by AIT on April 17, 2016.
  - b. B. Auernheimer mentioned that the Executive Senate likes all changes tracked. Semantically, all the changes are included in the current version. It might be missing some of the edits. The idea is to update the policy to be much simpler and cleaner.
  - c. O Benavides mentioned that the AP&P committee prefers a redlined document.
  - d. B Auernheimer mentioned that the final version has been uploaded to the Box folder.
    - i. O Benavides mentioned that he would re-submit the document to AP&P.
7. Zoom – B Auernheimer
  - a. Zoom is deployed to anybody with .csufresno.edu or .mail.fresnostate.edu accounts.
  - b. Zoom is getting a lot of use – mainly by counseling.
  - c. One of the questions is about cloud recording. This is turned off by default and recording is facilitated on the local device.
  - d. The help desk is well informed about Zoom and they would certainly be able to help. Instructional Designers are also trained to train faculty on pedagogical aspects. J Blake can help.
    - i. O Benavides inquired about some features that Zoom has that might not be widely known. O Benavides offered to conduct the training at School of Education.

- ii. R Amarasinghe inquired if campus Zoom has more features.
  - 1. O Benavides mentioned that the features are based on license levels. Campus license allows much more features. For example, it allows up to 400 people to be logged on compared to the 28 available to community.
  - 2. B Auernheimer mentioned that University has temporary license to even have more than 1000 people on a webinar if needed.
- 8. LMS / LPS – B Auernheimer
  - a. The negotiations are still going on with vendors about pricing.
  - b. Very few campuses are changing their current LMS. Most campuses are in the “wait-and-see” mode.
- 9. Technology Services – J Michael
  - a. Departmental copiers are being delivered and installed this month. Not all copiers will be replaced. Some will be replaced in 2017. These copiers provide enhanced scanning and copying along with faxing capability. There are some minor issues such as fax server rejecting faxes when load becomes too high. There are some workarounds for this. Student assistants will be issued separate cards for making copies when working at the departments.
    - i. R Amarasinghe inquired if there are choices in terms of copiers.
      - 1. J. Michael mentioned that there are many choices for versions of copiers.
    - ii. O Benavides inquired about students making copies for faculty.
      - 1. J Michael mentioned that in some departments, there are many accounts all billed to the same account. If there needs to be separate codes for different accounts. Students would need to know the code for different accounts.
    - iii. A. Espana mentioned that she makes copies in multiple departments and who gets charged.
      - 1. J Michael mentioned that the charge goes to the department where the copier is located.

- iv. O Leon inquired if the process of distributing shared copy cards gets cumbersome, could there be an option of pop-up when the card is swiped to choose an account?
  - 1. J Michael mentioned the system we have is complicated and implementing that feature might be hard
- v. O Benavides inquired about support for faculty to get the driver installed.
  - 1. J Michael mentioned that the drivers can be downloaded from the print server for Windows machines. For the mac users, the drivers can be pushed out.
- vi. O Benavides inquired if the printers support wireless printing
  - 1. J Michael mentioned that this feature is not available.
- b. Border firewall update is coming up on Oct 12.
- c. TS Organization changes
  - i. Architecture team, project management office and innovation teams are in place. The leads from these teams are working together.
  - ii. Searches have been completed and others are on going.
  - iii. R Amarasinghe inquired if departments should contact the project management office for lab upgrades etc.
    - 1. J Michael mentioned that not all projects will come out of the project management office. Lab upgrades might be handled by ITLs.
    - 2. O Leon mentioned that the idea of project management office was to have a central place to coordinate all projects and to ensure what all parts of the TS are working on.
  - iv. R Amarasinghe mentioned that in the past it was difficult to contact numerous people to get the project going. It would be nice to have one person to coordinate the project.
    - 1. O Leon mentioned that that would be the case when project management office is up and running.
- d. Service improvements
  - i. Meeting ITL to talk about ITL service reorganization
  - ii. Replacing Zimbra with Google and updates are available at [www.fresnostate.edu/googlemigration](http://www.fresnostate.edu/googlemigration).

- e. O Leon mentioned that the zimbra migration discussion at Senate helped understand the issues regarding changing domain names from “.csufresno.edu” to “.fresnostate.edu”. This has been put on hold for now. This can be at a later date.
  - i. R Amarasinghe mentioned that many faculty felt that it would be good to keep “.csufresno.edu”.
    - 1. O Leon mentioned that some rationale for change might be for branding.
- f. O Leon mentioned that a number of people are retiring and there are a number of interim positions. These positions have to be filled. O Leon mentioned that he is glad to have B. Auernheimer and M. Paul involved.
- g. O Leon mentioned that there is a brand-new 85” Microsoft Touch Screen available for try-outs at McKee Fisk 106. This is useful for people with Surface Tablets. It costs about \$23,000. The Egan boards and projectors all cost around \$21,000.
- h. O Benavides inquired about authentication for Box, Lynda, Zoom etc.
  - i. J Michael mentioned that the domain is “.csufresno.edu” that is identified for all these services.

10. Old Business - none

11. New Business

- a. O Benavides has invited one of the creators of Google Drive, Classroom, etc. The committee welcomed the idea.

Adjourned at 2.33pm