

MINUTES, GRADUATE CURRICULUM SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Ave., M/S ML 34
Fresno, California 93740-8014
Ext. 8-2743

March 1, 2017

Members Present: Hollianne Marshall, Hwan Youn, Fayzul Pasha, Balaji
Sethuramasamyraja, Steven Hart (Chair)

Members Excused: Ndidi Griffin, Qin Fan, Jim Marshall (Ex-Officio), Bradley
Hart

Meeting called to order at 11:00 AM in Thomas 117.

1. Approval of the Minutes of 2/22/17- MSC Approve
2. Approval of the Agenda- MSC Approve
3. Communications and Announcements
4. Old Business
 - a. Item #26- New Graduate Course Request- PSYCH 204
 - i. MSC Approve
 - b. Item #27- New Graduate Course Request- PSYCH 281
 - i. MSC Approve
 - c. Item #25- Catalog Statement Revision Request- PSYCH
 - i. MSC Approve
5. New Business
 - a. Item #29- New Graduate Course Request- ME 266
 - i. Committee requests a second reading
 1. Correct previous course # on proposal form
 2. Correct course # on syllabus
 3. Provide consistent prerequisites on application sheet and syllabus
 4. Identify if course has required or recommended texts
 5. Correct duplication of syllabus items p. 1 & 4
 6. Study expectations state that this is a 1-unit course while p. 1 indicates it is 3 units (expectations should also be adjusted to correct unit count)
 7. Use link for university policies
 8. Distinguish between Course Objectives and Student Learning Outcomes; ensure learning outcomes are measurable and meet the expectations for graduate level courses
 9. Adjust rubric scale
 10. Provide readings/materials in course outline

- ii. Committee suggests:
 - 1. Classification- clarification whether course should be 05 (seminar) and not 02 (lecture)
 - 2. Clarification of rubric criteria would support students' understanding assignment expectations
- b. Item #30- Graduate Course Mode of Delivery Change Request- PH 206
 - i. MSC Approve
 - ii. Committee suggests
 - 1. Clarify that each Discussion is worth 20 points
 - 2. Inclusion of Discussion rubric would support students' understanding of assignment expectations

Meeting adjourned 11:50pm