

**California State University Channel Islands
ASSESSMENT COUNCIL**

**Minutes of Meeting
09 November 2005**

Members Present:

Harley Baker
Trae Cotton
Marti DeLaO
Therese Eyermann
Ernie Gonzalez
Leah Kirklin
Susan Kovari
Steve Lefevre
Maureen McQuestion
George Morten
Dennis Muraoka – Chair
Jeff Young

Invited Guest:

Ted Lucas

Others Present:

Tia Clarke

Approval of Minutes

The minutes for the 10/5/05 meeting were approved.

New Member

New member Maureen McQuestion is welcomed.

Assessment Council Chair Report

Dennis Muraoka briefed group on the October CSU Assessment Council meeting.

The Policy on Coordination of Data Collection for Institutional Research Purposes and the Policy on Clearinghouse for Institutional Research have been reviewed for a second time by President's Council and were passed.

A sub-committee of Ernie Gonzalez, Harley Baker and Susan Kovari has been formed to develop an implementation plan for the policies. They will report on progress at the next Assessment Council meeting.

Members of the WASC committee are in the process of preparing the Capacity and Preparatory report, scheduled for completion 12/13/05.

Assessment Council Website Sub-committee Report

Ernie Gonzalez reported that the Assessment Council page has been added to the CSUCI website. The address is: <http://www.csuci.edu/assessment/>

It currently lists the charge of the group, names of members and contact information for Dennis Muraoka. These additions were requested: member title and divisional affiliation, past meeting minutes, agendas and future meeting dates.

Assessment Activities Reports

Harley Baker (Academic Affairs)

- Work on directed self-placement evaluations will be presented next week.
- Preparing for further work with Joan Karp on general education assessment.
- Discussions on how to manage WASC preparation along with CSU Program Review are taking place.

Marti DeLaO (Advancement)

- Strategic plan requires significant revisions.
- Working on directive from Chancellor's Office to identify University Advancement Goals.
- Want to have alignment on these two projects by next Assessment Council meeting.

Therese Eyermann (Office of the President)

- Awaiting feedback from Bill Cordeiro on draft of Strategic Plan.

George Morten (Student Affairs)

- Progress continues on outside professional review of Disability Accommodations.
- Coordinator for Disability Accommodations presented a comprehensive resource model at a statewide disability conference.
- ASI assesses each program based on the Nine Dimensions of Wellness. This model is now being adopted by the California State Student Association and will be used at the California Higher Education Student Summit XI (CHESS), hosted by CSUCI. ASI is to be commended for their leadership in this area.

Jeff Young (Finance & Administration)

- At an upcoming Finance & Administration meeting, participants will be reminded of the importance of measurements in the assessment process.

Conversation with Provost and Vice President for Academic Affairs

In a half hour conversation with the Council, Dr. Lucas stressed that assessment is of value when done consistently and correctly. He would eventually like to embed assessment in all program areas and baccalaureate degrees.

As a former WASC Liaison Officer, when asked to speculate on what WASC is looking for in divisions other than Academic Affairs suggested the following:

Is the division using tax dollars effectively?

Is the division accomplishing their objectives?

Is the division supporting education of students and to what degree?

Dr. Lucas contends that Academic Affairs benefits from having an Assessment Officer, who sits on a council that oversees assessment for the entire division.