

THE MINUTES OF THE EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO
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(EC-13)

May 1, 2017

Members present: Thomas Holyoke (Chair) Paula Durette (Vice Chair), Kevin Ayotte (Former Chair), Michael Jenkins (At-large), Loretta Kensinger (At-large), Melanie Ram (University-wide), Rebecca Raya-Fernandez (At-large), Otto Benavides (Statewide Senate), Tim Ryan (ASI), and Lynnette Zelezny (Ex-officio)

Members excused: Joseph Castro (Ex-officio)

Guests: Venita Baker (Academic Senate), Deborah Adishian-Astone (Vice President for Administration)

The meeting was called to order by Chair Holyoke at 3:03pm in ED 140.

1.) Approval of the agenda

MSC approving the agenda

2.) Approval of the Minutes of April 17, 2017

MSC approving the Minutes of April 17, 2017

3.) Communications and announcements

a. Provost Zelezny

Commended the students and events at Arts in Motion and the recent trip to Washington D.C.

b. Senator Ram (University-wide)

Inquired as to whether the detailed recruitment requirements were used for MPPs as well. Additional comments by committee related that some workload was shifted from Academic Personnel to departments, legacy verbiage that is a carryover from the previous administration, a need for a more efficient, streamlined system, and clarity in where responsibilities are allocated. Provost Zelezny

responded that it is a good time to inquire due to the search for a new AVP for Faculty Affairs and the possibility of developing a small task force on streamlining the process.

c. Action Items

- i. Memo dated April 17, 2017, from James Mullooly, Chair Academic Policy and Planning Committee, to Kevin Ayotte, Chair Academic Senate re: APM 206 Policies and Procedures on Technology-Mediated courses and Programs. Memo has been received.

Senator Durette (Vice Chair) provided history as to why APM 206 had been returned to the Policy and Planning Committee.

This memo was approved to be placed on the agenda of the Executive Committee.

- ii. Memo dated April 27, 2017, from James Mullooly, Chair Academic Policy and Planning, to Thomas Holyoke, Chair Academic Senate re: APM 232 Policy on Student Absences. Memo has been received.

This memo was approved to be placed on the agenda of the Executive Committee.

- iii. Memo dated April 27, 2017, from Venita Baker, Senate Office Coordinator, to Thomas Holyoke, Chair Academic Senate re: Nominations – Nominating/Elections Committee. Memo has been received.

This memo was advanced to the consent calendar of the next Senate Committee meeting.

- 4.) APM 320 Policy on the Composition of Search Committees for Designated Administrative Positions. Second Reading.

Deborah Adishian-Astone (Vice President for Administration) related changes made to APM 320.

MSC approving this item for the next agenda of the Academic Senate.

5.) APM 303 Policy on Nepotism. Second Reading.

Deborah Adishian-Astone (Vice President for Administration) provided information on the process and forms to replace APM 303.

MSC to remove APM 303 and replace with the Chancellor's Executive Order and contact information.

6.) APM 237 Policy on Faculty Responsibility for Accessible Instructional Materials.

- a. Senator Ayotte (former Chair) distributed a sample checklist and solicited suggestions for what should be requested for Bryan Berrett (Center for Faculty Services).

The committee requested a series of steps as opposed to a checklist. A memo will be drafted by Thomas Holyoke (Chair) to Byron Berrett (Center for Faculty Services).

The Senate Executive Committee adjourned at 3:58pm.

The next meeting of the Executive Committee will be on Monday, May 8, 2017.

Submitted by:
Paula Durette
Vice Chair

Approved by:
Thomas Holyoke
Chair