

## ADMISSION PROCEDURES AND POLICIES

Requirements for admission to California State University, Fresno, are in accordance with *Title 5, Chapter 1, Subchapter 3 of the California Administrative Code*. A prospective applicant who is unsure of his status under these requirements is encouraged to consult a high school or college counselor or the Admissions Office. Applications may be obtained from the Admissions Office at any of the campuses of The California State University and Colleges or at any California high school or community college.

### UNDERGRADUATE APPLICATION PROCEDURES

Prospective undergraduates, whether applying for part-time or full-time programs of study, in day or evening classes, must file a complete application including all of the required forms and fees as described in the application booklet. The \$20.00 nonrefundable application fee should be in the form of a check or money order payable to The California State University and Colleges. Undergraduate applicants may file only at their first choice campus. Alternate choice campuses and majors may be indicated on the application, but *an applicant should list as alternate campuses only those campuses of The California State University and Colleges that he will attend if his first choice campus cannot accommodate him*. Generally, alternate degree majors will be considered at the first choice campus before an application is redirected to an alternate choice campus. Applicants will be considered automatically at the alternate choice campus if the first choice campus cannot accommodate them. *Transcripts and other supporting documents should not be submitted until requested by the campus.*

**For undergraduate admission to CSUF a student must:**

1. Submit a current application with the nonrefundable \$20.00 application fee to the Admissions Office.
2. Upon receipt of a space reservation, request institutions formerly attended to forward directly to the Admissions Office transcripts of credits from high school and colleges. College transcripts are required in duplicate. Failure to include all colleges attended may result in cancellation of the student's registration. All transcripts submitted by matriculated students are retained by CSUF.
3. Take the SAT or ACT and request official scores be sent to CSUF, if a lower division applicant. TOEFL required of all foreign applicants.
4. Take any additional proficiency or placement tests required.

In addition to the other documents required a veteran should file a photostatic copy of his *Notice of Separation (DD 214)* from the armed services with the Office of Admissions. He will be allowed credit for service time and service schools completed as recommended by *A Guide to the Evaluation of Educational Experiences in the Armed Services*. He may also be given consideration for special admission under conditions outlined on page 50.

Applications will not be accepted after admissions categories have closed. Eligibility for admission cannot be determined until *all* required documents have been received. Due to staff limitations, an evaluation of transfer credit will generally not be available until at least a month after admission.

Degree credit may be granted for work completed satisfactorily in another accredited institution of collegiate grade subject to the restrictions imposed on work taken at this institution. Questions concerning acceptability of a course from another institution should be addressed to the Evaluations Office.

A maximum of 70 semester units of credit is allowed toward the bachelor's degree for work completed in a community college. No upper division credit is given; however, community college credit in excess of 70 units may be used to satisfy subject requirements.

A maximum of 6 units will be allowed for "Agricultural Projects" courses and 4 units for "Work Experience" courses. Remedial English and mathematics courses are not accepted for degree credit.

For limitations on extension and correspondence credit, see *Extension Classes*.

Students desiring university housing or financial aid should file special applications with the appropriate offices concerned as soon as possible.