

REQUEST THAT MASTER'S DEGREE BE GRANTED

A request that the master's degree be granted (which includes payment of the diploma fee in the Business Office) must be filed in the first two weeks of a semester or first week of a summer session in which the work is to be completed. (See *Academic Calendar, Schedule of Courses, and Fees and Expenses*.) Application forms are available in the Student Records and Graduate Studies Offices. Diplomas for those completing degree requirements during summer sessions and at midyear will be awarded approximately two months after the end of the term.

Failure to complete requirements for the degree during the semester of the application necessitates the filing of a new application for the semester of actual completion. Such reapplication is subject to the same time schedule as is the original application; however, there is no additional diploma fee.

FOREIGN LANGUAGE REQUIREMENT

The University does not have a general foreign language requirement for the master's degree. Some master's degree majors do, however, require competence in an appropriate foreign language as a consideration for advancement to candidacy. (See departmental *Foreign Language Requirement* and department requirements.) Students who contemplate study beyond the master's degree are urged also to investigate foreign language requirements in the institution in which they anticipate advanced graduate study.

MAXIMUM STUDY LOAD

Graduate courses require substantially more concentrated study than do undergraduate courses. A normal load is from 9 to 12 units and the maximum allowable load is 16 units for full-time master's degree students when one or more courses in the 200 series are included. Students employed full time may take a maximum of 6 units. For maximum units for summer session see the *Summer Session Bulletin*.

GRADE REQUIREMENTS

All graduate students will be held to the scholarship standards listed under *General Information*. The following provisions also apply to master's degree programs.

No course with a grade below C may apply on a master's degree approved program.

To be eligible for advancement to candidacy, a student must have earned a B average (both overall and at CSU, Fresno) on all upper division and graduate course work completed after the date of embarking on the first course to be included in the master's degree program.

To be eligible for enrollment in the thesis or project or in an alternative to the thesis, a student must have been advanced to candidacy and must have maintained a B average on his approved program.

To be eligible for the granting of the degree, a student must have maintained a B average on his complete approved program. Any grade earned in a course on the approved program continues to figure in the grade-point average, even if that course is for any reason later dropped from the program.

To be eligible to receive the master's degree *with distinction* a student must be nominated by his department and must have earned at least a 3.9 grade-point average on all courses taken after and including the first semester's work on the master's degree program.

EXAMINATIONS

The Graduate Record Examination Aptitude Test (or the Admission Test for Graduate Study in Business) is required for classified standing. The appropriate test should be taken early enough for scores to reach the CSU, Fresno Test Office in time for inclusion in documents used to determine admissibility to a program. The School of Business will not consider a student whose ATGSB scores are not in hand. Other fields will occasionally permit taking the aptitude test during the first semester. A satisfactory score in The Graduate Record Examinations Advanced Test in the student's major field (or a departmental qualifying examination) is required for advancement to candidacy.

In addition to the qualifying examinations required for advancement to candidacy for the master's degree, all departments reserve the right to require written and/or oral