

## DEGREES AND CREDENTIALS

Fresno State is authorized to grant the bachelor of arts, bachelor of science, bachelor of vocational education, master of arts, master of science, master of business administration, master of city and regional planning, and master of social work degrees. See *School of Education* for public school credentials for which the university is authorized to recommend candidates.

It is contrary to college policy to grant to a student two bachelor's degrees or to grant a second bachelor's degree after the student has earned a comparable degree from an accredited institution. A student may, however, complete the requirements for a second major and have this fact noted on his transcript.

### GRADUATION AND COMMENCEMENT

The college holds one Commencement each year, at the end of the spring semester. Students who have completed the work for a degree in the previous summer or in the fall semester of that academic year are eligible to participate with those who complete their work in the spring semester. Students looking forward to meeting degree requirements should complete the following steps:

1. Obtain and file a completed application for a degree in the Evaluations Office at the beginning of the semester or summer session term during which requirements will be completed. See *Academic Calendar* for filing dates and deadlines; \$2.00 fine for late filing. See also *Election of Regulations*. Failure to apply before the final deadline will delay the granting of the degree.

2. Request the Records Office to transfer any work completed or to be completed in Extension to the permanent record.

The Evaluations Office, considering his prior and current work, will check the student's application for a bachelor's degree against requirements and will report to the student regarding his eligibility for the degree. In the case of graduate degrees, this clearance is given by the Graduate Office.

In order to be eligible for graduation and participate in Commencement exercises, the student (1) must have been approved for graduation by the faculty, (2) must have met all financial obligations to the college, and (3) must have completed with appropriate scholastic standing all courses required for the degree. Graduates will receive their official diplomas by mail.

### POST-BACCALAUREATE CREDIT

Upper division units earned at Fresno State in the semester or summer session in which the bachelor's degree is granted, provided they are not needed for such a degree and provided the student is in good academic standing at the beginning of the final semester and remains continuously in good academic standing, will be listed on the student's record as *post-baccalaureate credit*. A course in which a grade of "INC" or "IP" is received must be completed within two calendar weeks of the end of a semester or summer session in order that it may be counted toward the completion of degree requirements in that semester or session. Only credit for courses in which grades A, B, C, or P are earned may be counted. No course may have its credit divided between the baccalaureate and post-baccalaureate programs. Use of such credit for graduate degrees at Fresno State requires special approval (consult Office of the Dean, School of Graduate Studies). Use of such credit for other purposes is to be determined by the appropriate authority.

### BACHELOR'S DEGREES

#### EVALUATIONS

Transfer students are provided with an advanced standing evaluation as part of the admissions process. Upon completion of approximately 90 semester units, each student should request a degree evaluation from the Evaluations Office which will show all requirements completed and any remaining degree requirements. Due to staff limitations only one degree evaluation can be made for each student. Each student should keep his personal copy current.