

Academic Senate Executive Committee  
Minutes  
27 September 2011

- I. Call to Order
- II. The minutes of the Sept 13, 2011 meeting were unanimously approved.
- III. Report by Chair: B. Schmid will attend Senate Chairs' meeting next week in Long Beach.
- IV. Report by Vice-Chair: Three calls for service elicited several volunteers. The Executive Committee selected J. Chisholm for the Academic Dean Search Committee; M. Strange was selected for the Financial Aid committee; D. Nincic and S. Runyon selected for the Instructionally Related Activities Committee.

J. Chisholm will put out a call for service for Academic Integrity Committee. There will likely be more calls for service going out as she reformats the current document showing committee membership and vacancies.

B. Schmid will ask a representative from the web oversight committee to speak at the Senate meeting next week.

- V. Announcements - none
- VI. Standing items:

Policies

- 1. Provost policy update – work is continuing
- 2. Creation of Department Chair Policy
  - a. Power
  - b. Decision making power
  - c. Procedures
  - d. Authority
- 3. Creation Disillusion and/or Merger of Departments Policy
  - S. Browne and B. Schmid will look into how other campus senates address these issues (2 & 3 above) and report back.
- 4. Dean search per new policy (Recruitment of Academic Administrators):
  - Senate Executive Committee has reviewed the draft of the new policy. M. Van Hoeck will email PDF to faculty to review before next week's Senate meeting.

- VII. Informational items
  - a. RTP time line and workshop dates.
  - b. Provost retreat – please rsvp asap

- VIII. Old business
- a. Senate reorganization - tabled
  - b. Resolution In Opposition To Proposed Revision To The CSU Presidential Selection Process - revision was approved by CSU Trustees.

IX. New business

- a. Rizza Lecture
  - i. President would like it to be a Senate responsibility
  - ii. Possible subject areas? (Leadership, American Red Cross Disaster Relief)  
B. Schmid will get more information on lecture series. Do we want to form a Rizza Lecture Committee? J. Chisholm suggested we coordinate lecture theme with freshman reading program.
- b. Staffing of standing committees: see Vice-Chair's report above
- c. Freshman reading selection for next year (mechanism) – tabled  
J. Chisholm will prepare recommendations for the next meeting.
- d. Faculty retreat – Provost supports holding one this year; details/theme tabled
- e. Extension for filing for Sabbatical Leave

L. Kitazono requested extension of deadline from Friday, Oct 6 to Monday, Jan 9.

Faculty have not taken sabbatical since Spring 2008 due to lack of funds. There have been ill feelings about previous sabbatical proposals approved by committee but ultimately not offered due to lack of funding. Previous applicants may have had a sense of being promised funding in future budget years.

The Provost expects a firm decision on funding availability by early December. A deadline extension would allow faculty to wait until funding is determined before completing lengthy application.

B. Schmid suggested that better transparency regarding available funding is key to improving this process.

Executive Committee unanimously agreed to extend the deadline.

- X. Adjournment at 12:28