ADVISING

Outline of Prerequisite Advising

Prerequisite advising is done for all programs through appointments or walk-ins.

- Prospective student calls to set up an appointment with a Credential Analyst
- Appointment is made with appropriate Analyst based on the first letter of the last name of the prospective student.

A – M	Christina Canchola
N – Z	*Tina Torres

*Also advises for graduate programs including Ed Specialist Level II and Interns

- During appointment prospective student is given a packet of information
- Analyst reviews packet with the prospective student
- Analyst explains application requirements
- Analyst explains program requirements
- Analyst explains online application
- Analyst will answers any questions.

CSU The California State University

CSUMentor

HOW TO PLAN FOR AND APPLY TO A CALIFORNIA STATE UNIVERSITY

APPLY ONLINE!
www.csumentor.edu

CHANNEL ISLANDS

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CSUCI | Future Students | Current Students | Parents | Visitors & Community | Faculty | Staff | Alumni

Credentials

Credentials Home
Information Sessions
Application
Admission Requirements
Master Degrees
Financial Aid
Credentials Test Information
Teacher Diversity
Field Placement
FAQs

School of Education   Teacher Credential Program

Online Application
Now Available
http://education.csuci.edu/credentials/

- Apply as a Graduate to CSUCI at CSUMENTOR
- Apply online to the Credential Program

Currently enrolled Pre-Req students need
not apply to CSUMENTOR
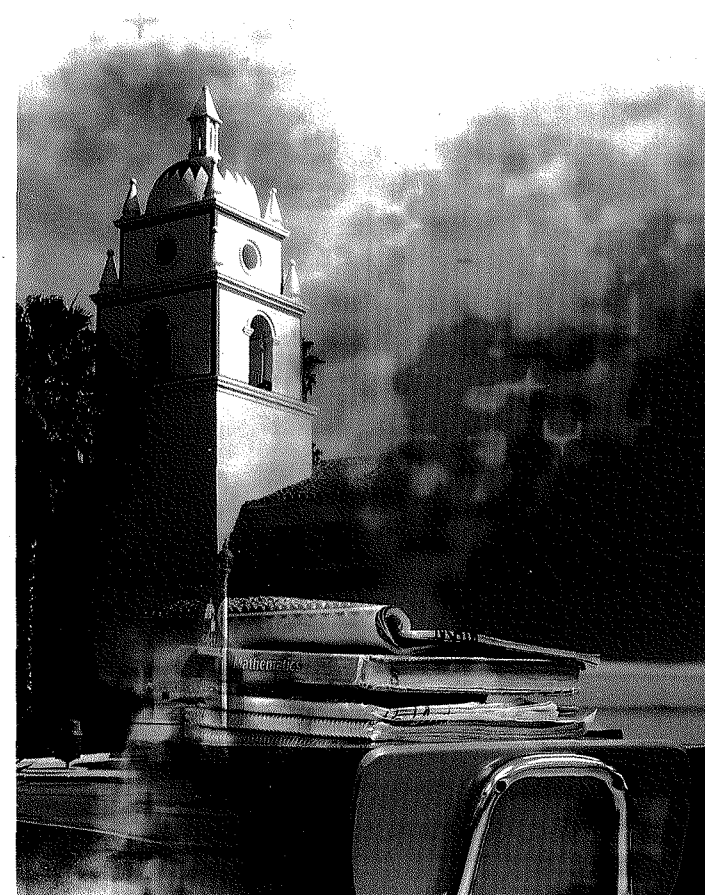### Fall 2009 Deadline:
April 22, 2009

CSUCI

CSU Channel Islands is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges, 985 Atlantic Avenue, #100, Alameda, CA 94501, (510) 748-9001.

California State University Channel Islands
One University Drive
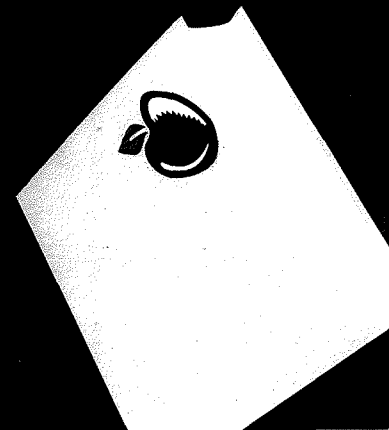Camarillo, California 93012-8599

Revised: 02-2008

CALIFORNIA STATE UNIVERSITY
CHANNEL ISLANDS

FUTURE

Teachers

888.224.7268 #3

CALIFORNIA
STUDENT AID
COMMISSION

A   P
L   E

APLE Purpose

The APLE is designed to encourage outstanding students to become teachers in either a subject-matter shortage area or in schools that meet criteria specified by the Superintendent of Public Education. APLE participants may receive up to $19,000 in the repayment of student loans in return for teaching in specified areas for up to four years.

For more information about the APLE and how to apply, contact the financial aid office at your institution or, visit the California Student Aid Commission's Web site at *www.csac.ca.gov.*

New Applicant Process

[March] Application materials go to participating districts and institutions.

[July] Nominations submitted to the Commission.

[September] New participants are announced by the Commission.

Renewal Participant Process

[June] Institutions verify the status of all continuing APLE participants.

[September] Continuing students receive Renewal Confirmation Letters.

Employment Verification Process

[October] Credentialed participants receive Initial Tracking Letters to verify employment status.

[May] Credentialed participants receive Employment and Loan Forms.

[July] Employment and Loan Forms are processed to determine eligibility.

Loan Assumption Payment Process

[August/September] Loan assumption payments disbursed to lenders.

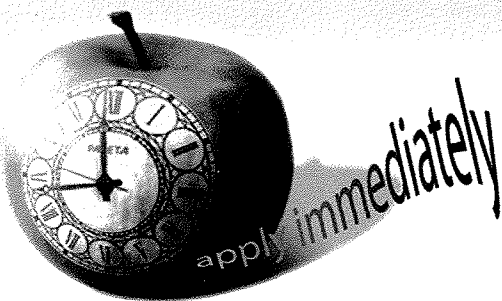**CSU** The California State University
WORKING FOR CALIFORNIA

For information and application,
visit CSU APLE website
www.csusuccess.org/aple

CSU The California State University
WORKING FOR CALIFORNIA

apply immediately

If you teach in California, the State may help you pay back your student loans.
Up to $19,000!

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CHANNEL ISLANDS

SCHOOL OF EDUCATION

Credential Office · Bell Tower East · One University Drive · Camarillo, CA 93012 · (805) 437-8953 · credential.assistant@csuci.edu

Prerequisite Program
Application Requirements

Admittance into the Credential Prerequisite program only allows you to take prerequisite courses. In order to be considered for admission into the Prerequisite program, you must complete an online Prerequisite program application and submit the additional items listed below. Please do not submit any documents until your online application is complete. Please be aware of the application deadline for the semester you plan on applying to. For additional information visit our website http://education.csuci.edu, or call our office at (805) 437-8953 to schedule an appointment with a Credential Analyst.

- [ ] University Graduate Application

- [ ] Online Prerequisite Program Application   [ ] Application fee of $25

- [ ] CBEST or other Basic Skills Exam. Copy of passing score report or registration confirmation
  (a copy is required even if you requested your scores be reported to CSUCI)

- [ ] Certificate of Clearance or copy of CA teaching credential/permit

- [ ] Subject Matter Verification. Copy of exam(s) passing scores or registration confirmation.
  For Single Subject/Ed Specialist candidates, copy of exam(s) passing scores, registration confirmation, full waiver letter or 4/5th waiver letter from a California University
  (a copy of score report is required even if you requested your scores be reported to CSUCI)

- [ ] TB Clearance *(negative reading)*

See back for prerequisite courses

Prerequisite Requirements

Multiple Subject Prerequisites

ENGL 475 Language in Social Context (3)
EDUC 510 Learning Theory and Development Applied in Multicultural Education Contexts (3)
EDUC 512 Equity, Diversity and Foundations of Schooling (3)
SPED 345 Individuals with Disabilities in Society (3)
EDUC 520 Observing and Guiding Behavior in Multilingual/Multicultural and Inclusive Classrooms (3)
EDUC 521 Field Experience (1)

EDUC 445 Chicano Child and Adolescent (3) *(for BCLAD emphasis only)*

Single Subject Prerequisites

ENGL 475 Language in Social Context (3)
EDUC 512 Equity, Diversity and Foundations of Schooling (3)
SPED 345 Individuals with Disabilities in Society (3)
EDUC 520 Observing and Guiding Behavior in Multicultural/Multilingual and Inclusive Classrooms (3)
EDUC 521 Field Experience (1)
EDSS 515* Adolescent Development for Secondary Educators (3)
*Will be offered Spring 2009 and required for admission beginning Fall 2009.

Education Specialist Level I Prerequisites

ENGL 475 Language in Social Context (3)
EDUC 510 Learning theory and development applied in multicultural education contexts (3)
EDUC 512 Equity, Diversity and Foundations of Schooling (3)
SPED 345 Individuals with Disabilities in Society (3)
EDUC 520 Observing and Guiding Behavior in Multicultural/Multilingual and Inclusive Classrooms (3)
EDUC 521 Field Experience (1)

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CHANNEL ISLANDS

SCHOOL OF EDUCATION

Credential Office · Bell Tower East· One University Drive · Camarillo, CA 93012 · (805) 437–8953 · credential.assistant@csuci.edu

Credential Program
Application Requirements

In order to be considered for admission into the Credential Program, you must complete an online Credential Program application and submit the additional items listed below. If you are currently enrolled in the Prerequisite program you will _not_ need to pay any additional application fees. Please do not submit any documents until your online application is complete. Please be aware of the application deadline for the semester you plan on applying to. For additional information visit our website http://education.csuci.edu, or call our office at (805) 437-8953 to schedule an appointment with a Credential Analyst.

☐ University Graduate Application *(not required if currently enrolled in Prerequisite program)*

☐ Online Credential Program Application   ☐ Application fee of $25 *(if applicable)*

☐ CBEST or other Basic Skills Exam verification *(a copy is required even if you requested your scores be reported to CSUCI)*

☐ Certificate of Clearance or copy of CA teaching credential/permit *(only if not previously submitted)*

☐ Subject Matter Verification – Exam(s) passing scores required for all Multiple Subject candidates, for Single Subject/SPED candidates exam(s) passing scores or full waiver letter from a California University required. *(A copy of score report is required even if you requested your scores be reported to CSUCI)*

☐ Writing Sample *(see online application for details)*

☐ Two letters of recommendation *(see online application for details and forms)*

☐ Field Experience verification *(see online application for details and form)*

☐ TB Clearance *(negative reading)*

☐ US Constitution course (a two semester unit course on the provisions and principles of the US Constitution) or Exam

☐ All Prerequisite courses completed or currently in progress *(see back for details)*

Prerequisite Requirements

Multiple Subject Prerequisites

ENGL 475 Language in Social Context (3)
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EDUC 512 Equity, Diversity and Foundations of Schooling (3)
SPED 345 Individuals with Disabilities in Society (3)
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EDUC 520 Observing and Guiding Behavior in Multicultural/Multilingual and Inclusive Classrooms (3)
EDUC 521 Field Experience (1)

California Subject Examinations for Teachers® (CSET®)

2008–2009 Registration Information

Visit www.ctcexams.nesinc.com

With just a click of your mouse, you can:

- ▶ Find all the information you need to register
- ▶ Register online quickly and easily
- ▶ Check your registration status
- ▶ Make changes to your registration
- ▶ Find materials to help you prepare for the test
- ▶ Download the CSET: Multiple Subjects practice test
- ▶ Get your test scores as soon as they are released

CSET: Multiple Subjects Practice Test Available Online

REGISTRATION SCHEDULE FOR 2008–2009

Test Date	Regular Registration Deadline	Late Registration Deadline (additional fee applies)	Emergency Registration Deadline (additional fee applies)	Score Report Date (unofficial scores available by 5:00 p.m.)	
				CSET: Multiple Subjects Only	All Other Examinations
Sept. 13, 2008	Aug. 15, 2008	Sept. 2, 2008	Sept. 9, 2008	Oct. 6, 2008	Oct. 14, 2008
Nov. 1, 2008	Oct. 3, 2008	Oct. 21, 2008	Oct. 28, 2008	Nov. 24, 2008	Dec. 1, 2008
Jan. 10, 2009	Dec. 12, 2008	Dec. 30, 2008	Jan. 6, 2009	Feb. 2, 2009	Feb. 9, 2009
March 14, 2009	Feb. 13, 2009	March 3, 2009	March 10, 2009	April 6, 2009	April 13, 2009
May 16, 2009	April 17, 2009	May 5, 2009	May 12, 2009	June 8, 2009	June 15, 2009
July 18, 2009	June 19, 2009	July 7, 2009	July 14, 2009	Aug. 10, 2009	Aug. 17, 2009

To register on the Internet, your registration must be completed by 5:00 p.m. Pacific time on the registration deadline for the period.

To register by telephone, you must call by 5:00 p.m. Pacific time on the registration deadline for the period.

If you are required to register by mail, you may do so during the regular and late registration periods only. To register by mail during the regular registration period, your registration materials must be postmarked by the regular registration deadline. During the late registration period, your registration materials must be received by 5:00 p.m. Pacific time on the late registration deadline.

Note: Not all tests are administered on all test dates, and late and emergency registration are not available for all tests. Visit the CSET Web site for more information.

CONTACT INFORMATION

If you have questions regarding test registration, administration procedures, admission tickets, or score reports, contact:

CSET Program
Evaluation Systems
Pearson
P.O. Box 340789
Sacramento, CA 95834-0789
Telephone: (800) 205-3334 or (916) 928-4003
Fax: (866) 483-6460
Teletypewriter (TTY): (866) 483-6461

If you have questions regarding credentialing requirements or which test(s) you must take, contact:

Commission on Teacher Credentialing (CTC)
Information Services Unit
P.O. Box 944270
Sacramento, CA 94244-2700
Telephone: (916) 445-7254 or (888) 921-2682
E-mail address: credentials@ctc.ca.gov
Web site: www.ctc.ca.gov

Complete Registration Information Online

Permission is granted to California educators to photocopy this flyer for use within their institutions.

CS-AF-200809-01
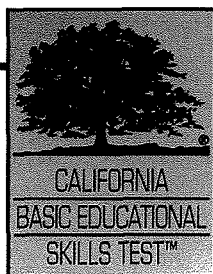
National Evaluation Systems is now the Evaluation Systems group of Pearson.

Subject Examinations Authorized by
The Commission on Teacher Credentialing

Credential Type	Exam	Subtest	Domains
BCLAD Emphasis Language Other than English (1 subtest required)	CSET	**III**	Language and Communication: Listening Comprehension, Reading Comprehension, Written Expression, and Oral Expression
Multiple Subject (3 subtests required)	CSET	**I (101)**	Reading, Language, and Literature. History and Social Science
		II (102)	Science Mathematics
		III (103)	Physical Education Human Development Visual and Performing Arts
Single Subject English (4 subtest required)	CSET	**I (105)**	Literature and Textual Analysis Composition and Rhetoric
		II (106)	Language, Linguistics, and Literacy
		III (107)	Composition and Rhetoric Literature and Textual Analysis
		IV (108)	Communications: Speech, Media, and Creative Performance
Single Subject Social Science (3 subtest required)	CSET	**I (114)**	World History World Geography
		II (115)	US History US Geography
		III (116)	Civics Economics California History
Single Subject Mathematics (3 subtest required)	CSET	**I (110)**	Algebra Number Theory
		II (111)	Geometry Probability and Statistics
		III (112)	Calculus History of Mathematics
Single Subject Foundational-Level Mathematics (2 subtest required)	CSET	**I (110)**	Algebra Number Theory
		II (111)	Geometry Probability and Statistics

CBEST®

CALIFORNIA BASIC EDUCATIONAL SKILLS TEST™

2008–2009 Registration Information

Visit www.ctcexams.nesinc.com

With just a click of your mouse, you can:

- Find all the information you need to register
- Register online quickly and easily
- Check your registration status
- Make changes to your registration
- Find materials to help you prepare for the test
- Download the CBEST® practice test
- Get your test scores as soon as they are released

CBEST Practice Test Available Online

REGISTRATION SCHEDULE FOR 2008–2009

Test Date	Regular Registration Deadline	Late Registration Deadline (additional fee applies)	Emergency Registration Deadline (additional fee applies)	Unofficial Scores Posted to Internet (unofficial scores available by 5:00 p.m.)	Official Score Report Mailing Date
August 9, 2008	July 11, 2008	July 29, 2008	August 5, 2008	August 25, 2008	August 28, 2008
October 4, 2008	September 5, 2008	September 23, 2008	September 30, 2008	October 20, 2008	October 23, 2008
December 6, 2008	November 7, 2008	November 25, 2008	December 2, 2008	December 22, 2008	December 29, 2008
February 7, 2009	January 9, 2009	January 27, 2009	February 3, 2009	February 23, 2009	February 26, 2009
April 18, 2009	March 20, 2009	April 7, 2009	April 14, 2009	May 4, 2009	May 7, 2009
June 13, 2009	May 15, 2009	June 2, 2009	June 9, 2009	June 29, 2009	July 2, 2009

To register on the Internet, your registration must be completed by 5:00 p.m. Pacific time on the registration deadline for the period.

To register by telephone, you must call by 5:00 p.m. Pacific time on the registration deadline for the period.

If you are required to register by mail, you may do so during the regular and late registration periods only. To register by mail during the regular registration period, your registration materials must be postmarked by the regular registration deadline. During the late registration period, your registration materials must be received by 5:00 p.m. Pacific time on the late registration deadline.

CONTACT INFORMATION

If you have questions regarding registration procedures, admission tickets, or score reports, contact:

CBEST Program
Evaluation Systems
Pearson
P.O. Box 340880
Sacramento, CA 95834-0880
Telephone: (800) 262-5080 or (916) 928-4001
Fax: (866) 483-6460
Teletypewriter (TTY): (866) 483-6461

Complete Registration Information Online

If you have questions regarding CBEST test requirements, contact the appropriate office, as follows:

- **For California college or university program admission,** contact the department or school of education at the college or university.
- **For California employment,** contact the county office of education or school district.
- **For California credentialing,** contact the Commission on Teacher Credentialing.
  Commission on Teacher Credentialing
  P.O. Box 944270
  Sacramento, CA 94244-2700
  Telephone: (916) 445-7254 or (888) 921-2682
  E-mail address: credentials@ctc.ca.gov
  Web site: www.ctc.ca.gov
- **In Oregon,** contact certification advisers in the personnel office of an Oregon public school or Education Service District, the Dean or Director of Teacher Education at an Oregon college or university having Commission-approved programs, or the Oregon Teacher Standards and Practices Commission.

Permission is granted to California and Oregon educators to photocopy this flyer for use within their institutions.

CB-AF-200809-01

National Evaluation Systems is now the Evaluation Systems group of Pearson.

Basic Skills Requirement

Since 1983, the California Basic Educational Skills test (CBEST) has been the only option for meeting the state requirement for basic skills proficiency. Effective January 1, 2007, five new options to meet the basic skills requirement were added. The following are the six options for meeting the basic skills requirement. However, three of the options will not be available at this time as passing scores have not been established by the Superintendent of Public Instruction.

- Passage of CBEST
- Passage of a basic skills exam from another state
- Passage of CSET:Multiple Subjects Plus Writing exam (for Multiple Subject and Education Specialist candidates only)
- Passage of the CSU Early Assessment Program (EAP) (English and Mathematics sections) taken in the Spring of 11th grade
- *Passage of the CSU Placement Examinations (English Placement Test [EPT] passing score 151 and Entry Level Mathematics [ELM] passing score 50
- Passage of the ACT Plus Writing exam *(not available at this time)*
- Passage of the GRE (Graduate Record exam) *(not available at this time)*
- Passage of the SAT Reasoning exam *(not available at this time)*

* Must pass both exams to be used for the Basic Skills requirement

Credential Type	Exam	Subtest	Domains
Multiple Subject **Basic Skills** (1 Subtest)	CSET Writing Skills	**I** **(142)**	Expository Writing Expressive Writing

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Certificate of Clearance Application Instructions

Education Code Section 44320(d) and Title 5 Regulations Section 80028 requires an individual to obtain a Certificate of Clearance prior to beginning student teaching. The Certificate of Clearance verifies that an individual has completed the fingerprint and character and identification process and has been cleared by the Commission to begin student teaching.

The Commission is pleased to announce that teacher candidates may now submit Certificate of Clearance applications through their online Direct Application web site. To facilitate processing of the online applications, the Commission has developed an automated process that reviews and issues the Certificate of Clearance to qualified individuals. The online application and automated review process will provide applicants with timely, accurate processing.

To apply for a Certificate of Clearance online simply follow these steps:

1. Complete the Request for Live Scan Service form (41-LS) and contact a live scan agency to have your live scan fingerprints taken.
   http://www.ctc.ca.gov/credentials/leaflets/41-LS.pdf

2. Once you have completed the live scan fingerprints, navigate to the Commissions online Direct Application site,
   https://teachercred.ctc.ca.gov/teachers/RenewableSearchProxy
   Click on **"Direct Application (Non-Recommendation Only)"** link from left tab.

3. Complete the online application

4. Using a VISA or Mastercard debit or credit card, complete the authorized transaction fee of $29.50.

5. Immediately following the successful submission of the online application, an e-mail will be sent containing a confirmation number and a link to the Track Payment web page.

The normal processing time for the fingerprint and character and identification process is one to three days. If the individual must be reviewed by the Commission's Division of Professional Practice, the process will take longer to allow for the review process. The online file will indicate that the application is pending additional evaluation.

When requirements for issuance of the Certificate of Clearance are completed, an email will be sent informing the individual that the document has been granted and can be viewed in 48 hours on the Look-up and Status page. Additional information regarding the Certificate of Clearance may be obtained by visiting the Commission's website www.ctc.ca.gov

REQUEST FOR LIVE SCAN SERVICE
Applicant Submission

ORI: __A0281__ Type of Application: (check one) ☐ Employment ☒ License, Certification, Permit ☐ Volunteer

Job Title or Type of License, Certification or Permit: __Applicant for Teacher Credential__

Agency Address Set Contributing Agency:

California Commission on Teacher Credentialing
Agency authorized to receive criminal history information

Box 944270 (1900 Capitol Avenue)
Street No.   Street or PO Box

Sacramento, CA 94244-2700
City   State   Zip Code

03294
Mail Code (five-digit code assigned by DOJ)

Contact Name (Mandatory for all school submissions)

(916) 445-7254
Contact Telephone No.

Name of Applicant: _____
(Please Print)   Last   First   MI

AKA's _____   CDL No. _____

DOB: _____ SEX: ☐ Male ☐ Female   Misc No. __BIL -_____
Agency Billing Number (if applicable)

HT: _____ WT: _____   Misc No. _____

EYE Color: _____ HAIR Color: _____   Home Address: (Applies only if Youth Org/HRA or Public Utility submission)

POB: _____   _____
Street or PO Box

SOC: _____   _____
City, State and Zip Code

Your Number: _____
OCA No. (Appliant's Social Security No.)   Level of Service   ☒ DOJ   ☒ FBI

If resubmission, list Original ATI No. _____

Employer: (Additional response for Department of Social Services, DMV /CHP licensing, and Department of Corporations submissions only)

_____
Employer Name

_____   _____   _____
Street No.   Street or PO Box   Mail Code (five digit code assigned by DOJ)

(   )
_____   _____   _____   _____
City   State   Zip Code   Agency Telephone No. (Optional)

Live Scan Transaction Completed By: _____   Date _____
Name of Operator

_____   _____   _____
Transmitting Agency   ATI No.   Amount Collected/Billed

41-LS 7/00

BCII 8016 (Rev 10/98) **ORIGINAL** - Live Scan Operator; **SECOND COPY** - Requesting Agency; **THIRD COPY** - Applicant

OSP 04 82803

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U.S. CONSTITUTION REQUIREMENT

The requirement of competence in U.S. Constitution can be met by one of the following:

1. Two semester unit course on the provisions and principles of the Constitution of the United States; or
2. An examination on the provisions and principles of the Constitution of the United States completed at a regionally accredited community college, college or university; or
3. A BA/BS degree awarded by a CSU campus (there is no stipulation on the date of graduation or grade received for the course)

If the individual has a degree from a University of California (UC) campus or a private independent college or university, he or she will need to meet options one or two above. Please note that the U.S. Constitution requirement at the UCs may be met by a high school course, which is not acceptable for teacher certification.

The institutions listed below offer the U.S. Constitution examination for those candidates electing to meet this requirement by examination. You will need to contact the individual school for information and to a make an appointment.

California Lutheran University
60 W Olsen Rd. # 2220
Thousand Oaks, CA 91360
cpe@clunet.edu or http://www.clunet.edu/CPE
(805) 493-313

UCLA Extension
10995 Leconte Ave. Suite 639
Los Angeles, CA
adultvod@uclaextension.edu or
www.uclaextension.edu/teachers
(310) 825-4581

CSU Long Beach – Center for Career Studies
1250 Bellflower Blvd. TE2-117
Long Beach, CA 90840-5501
http://www.ced.csulb.edu/single-subject/program/
constitution.cfm
(562) 985-4698

CSUN Extension
18111 Nordhoff Street
Northridge, CA 91330-8343
http://tsengcollege.csun.edu
(818) 677-2504
(Type U.S. Constitution in the search field)

Area Community College courses that satisfy this requirement are:

Moorpark College	Oxnard College	Ventura College	Santa Barbara City	LA Pierce College
POLS M01 or M03 URBN M01A	POLS R100, R01 R02 or R07	POLS V01	POLS 101, 104 or 106HR	POLS 01 or 30

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Request to Substitute a Course

Name_____ Today's Date_____

Address_____

Home Phone (_____)_____   Best time to call: _____

Work Phone (_____)_____   Best time to call: _____

Have you applied to the Credential Program   Yes   No   If yes, what term _____

Program: ☐ Multiple Subject   ☐ Single Subject _____   ☐ Special Education   ☐ MA _____

USE A SEPARATE FORM FOR EACH COURSE SUBSTITUTION

Course Substitution Requested for: _____
<div align="center">CSUCI Course Number</div>

_____
<div align="center">Course Title</div>

Equivalent Course Taken:
Course Title:_____   Course Number: _____

College/University_____   Term/year: _____
    The course must have been completed within the last five (5) years.

REQUIRED: Attach a copy of your transcript showing grade, term and course completion <u>and</u> a copy of the catalog course description and course syllabus. *Catalog course descriptions will be evaluated, but may not be sufficient.* Evaluation <u>will not</u> be made without these items attached to this form.

_____   _____
Student Signature   Date

_____   **Approved – Add to List of Approved Substitution Courses**

_____   **Approved, Substitution Exception**

_____   **One time approval**

_____   **Denied**

Comments:_____

_____

_____   _____
 Authorized Signature   **Date**

Course Equivalencies for CSU Channel Island Prerequisite Courses
11/21/02

CSUCI Course Descriptions:

1. English 475: Language in Social Context (3 units) Focus is on the nature of literacy, with emphasis on literacy development for English Only (EO) and English Language Learners (ELL), investigation and knowledge of the development and acquisition of English literacy, and understanding the role of concepts and contexts in word meanings, vocabulary development, and multiple meanings. Also stressed will be differences between English and other languages that impact the acquisition of English literacy by ELLs, the role of primary language literacy in the development of English language among ELLs, and the impact of disabilities on oral and written English language development.

Equivalencies:

CSUN	CSUN	CSUN
Combination #1	Combination #2	Combination #3
ENGL 405	ENGL 405	ENGL 405
LING 427	ANTH 310	CHS 430

2. Special Education 345: Individuals with Disabilities in Society (3 units) Major types of disabilities and giftedness, including definitions, causes, characteristics, and educational implications. Disability perspectives. Social, legal, and educational considerations of disability issues.

Equivalencies:

CSUN	UCSB	Cal Lutheran
SPED 400	GGSE 222A	EDUC 472
SPED 504MM		EDGN 503
SPED 508		

3. Education 510: Learning Theory and Development Applied in Multicultural Education Contexts (3 units) Introduction to psychology of learning and instruction. Major concepts, principles, theories and research related to child and adolescent development; human learning; the cognitive, linguistic, social, emotional and physical development. Candidates begin to use this knowledge to create learning opportunities that support student development, motivation and learning in a social, cultural, and historical context. Includes learning theories and their application to educational practice in multicultural and multilingual classroom settings.

Equivalencies:
CSUN
EPC 314

4. Education 512: Equity, Diversity and Foundations of Schooling (3 units) Principles of effectively teaching students from diverse language, historical, and cultural backgrounds. Includes, skills and abilities and community values. Focus on the major cultural and ethnic groups. Attention to ways of recognizing and minimizing bias in the classroom and ways to create equitable classroom communities that emphasize the physical, social, emotional and intellectual safety of all students. Includes study of gender bias, diverse students, families, schools and communities and the candidate's self-examination of his/her stated and implied beliefs, attitudes and expectations related to these areas of diversity.

UNIVERSITY FEES AND REFUNDS

University Cash Services
The Cashier's Office is located on the first floor of Sage Hall in the Enrollment Center and is open during the following times:
Monday – Thursday 8:30 a.m. - 3:00 p.m. and 4:00 p.m. - 5:30 p.m.
Friday – 8:30 a.m. - 3:00 p.m. and 4:00 p.m. - 5:00 p.m.
There will be extended hours of operation during the first three weeks of the semester which will be posted in the Enrollment Center.

Registration Fees
Students must register for classes before they can pay registration fees. Students will be responsible for obtaining their account balance information through their *my*.CSUCI.edu account. Payment deadlines are strictly enforced whether or not an invoice is received. Partial payments will not be accepted unless a student has signed the campus installment payment plan contract. Payments will not be accepted or processed after the due date and students will be disenrolled from all classes for non-payment. Notices will not be sent to students that are disenrolled. This information will be available to the student by logging into their *my*.CSUCI.edu account.

Students who are eligible for Financial Aid but do not have "anticipated aid" applied to their account by the due date, will be responsible for paying their own fees. Please refer to the Financial Aid section for further details.

Students should also check their dolphin email on a regular basis for account balance updates and billing deadlines. For general information, refer to the University Cash Services website at: http://www.csuci.edu/cashier.

REGISTRATION PAYMENT DEADLINES

If full payment is not received in the Cash Services Office by the published due date, the University will drop students for non-payment. Payments will not be accepted after a student has been dropped. Disenrolled students will need to re-register and pay immediately. All students are responsible for reviewing their account activity and balance information through *my*.CSUCI.edu on a regular basis. The navigation to check your financial information is: *my*.CSUCI.edu > SA Self Service > Campus Finances > Account Inquiry

When registering for classes during:	Then, your payment is due by the end of the business day on:
April 27, 2009 to June 30, 2009	Wednesday, July 15, 2009
July 1 to July 31, 2009	Tuesday, August 4, 2009
August 1 to August 19, 2009	Wednesday, August 19, 2009
August 24, 2009 or later	*Immediatley upon registration

IMPORTANT NOTICE:
If a student registers for any classes on or after August 24, 2009 he/she must obtain the instructor's signature on the add/drop form and pay fees immediately upon turning in the form to admissions to avoid disenrollment. The student will also incur a $25 late registration fee.

ADDING ADDITIONAL CLASSES
If a student adds more classes after their initial enrollment, they will be held to the payment deadline from the first day that they enroll. Failure to pay the additional fees associated with adding more classes will result in disenrollment.

Resident Fees and Nonresident Tuition Per Semester
Fees are subject to change by the Trustees of the California State University and/or the campus President. As of this writing, fees are expected to increase for the 2009/10 academic year. The fees listed below will be contingent upon the decision by the Legislature.

FEE CATEGORY	UNDERGRADUATE		CREDENTIAL		GRADUATE/POST BAC.	
	0-6.0 units	6.1+ units	0-6.0 units	6.1+ units	0-6.0 units	6.1+ units
State University Fee	$885.00	$1,524.00	$1026.00	$1,770.00	$1089.00	$1,879.00
Associated Students Fee	62.00	62.00	62.00	62.00	62.00	62.00
Health Facilities Fee	3.00	3.00	3.00	3.00	3.00	3.00
Instructionally Related Activities Fee	50.00	50.00	50.00	50.00	50.00	50.00
Materials, Services & Facilities Fee	35.00	35.00	35.00	35.00	35.00	35.00
Recreation and Athletics Fee	50.00	50.00	50.00	50.00	50.00	50.00
Student Body Center Fee	160.00	160.00	160.00	160.00	160.00	160.00
Student Health Service Fee	60.00	60.00	60.00	60.00	60.00	60.00
Total Basic Registration Fees	**$1,305.00**	**$1,944.00**	**$1,446.00**	**$2,190.00**	**$1,509.00**	**$2,298.00**

A post baccalaureate student is defined as any student having earned a Bachelors degree.

Nonresident and International Student Fees
Nonresident and international students must pay the resident registration fees plus $339.00 per unit.

How to Pay Your Fees
- **Credit Cards:** CSUCI no longer accepts VISA. The only acceptable credit cards are MasterCard, Diner's Club, AMEX, and Discover. All credit card transactions must be completed on-line. Log into your *my*.CSUCI.edu account and go to: SA Self Service > Campus Finances > Make a Payment. Then click on the box called "Login to CashNet" to proceed. A merchant-imposed convenience fee is applied to all credit card transactions. For detailed instructions on how to use this payment method, please reference the University Cashier's website at: http://www.csuci.edu/cashier.
- **By mail:** Postmark dates are not honored. Enclose a check or money order (include your 9-digit CSUCI ID number) payable to CSUCI and mail to: University Cash Services, California State University Channel Islands, One University Drive, Camarillo, CA 93012.
- **Online:** E-check payments are accepted on-line at no additional charge. You must log into your *my*.CSUCI.edu account and go to: SA Self Service > Campus Finances > Make a Payment. Then click on the box called "Login to CashNet" to proceed. For detailed instructions on how to use this payment method, please reference the University Cashier's website at: http://www.csuci.edu/cashier.
- **In person:** Please visit a University Cashier in Sage Hall during normal business hours. Only cash, check and money order are accepted.
- **Drop box:** A drop box is located in the hallway of Sage Hall, adjacent to the Cash Services office, for payments made after normal business hours. Payments dropped off will be processed within 48 business hours. Include your 9-digit student ID # on all payments to ensure proper processing.

Registration Fee Installment Payment Plan
The California State University Channel Islands Installment Payment Plan (IPP) enables participants, in good financial standing with the university, to pay for all registration related fees in three payments without interest. Financial aid recipients and sponsored students with waivers are not eligible to sign up for the IPP. Any outstanding balance due to the University must be paid prior to applying for the IPP.

The IPP contract and the first payment must be submitted to the Cashier's office by the published due date. Failure to submit the IPP contract or payment will put the student in jeopardy of being dropped. The IPP contract can be obtained on-line through the Cashier's website or in person at the University Cash Services' office. A non-refundable administrative fee of $33 per semester is required for participation in the installment plan. Payments must be received on or before the due dates regardless of whether or not an invoice is received. Late payments will be accessed a $25 late fee. Failure to complete the obligations under the terms of the IPP will prohibit students from being able to participate in this plan for future semesters. For more information, please contact a University Cashier or refer to the University Cash Services website.

Returned Checks
A $25 returned fee is applied to student accounts for any returned items by the bank or for declined credit card transactions. If enrollment has already occurred, classes may be cancelled. Students will be required to register late and will incur a $25 late registration fee.

Payments for returned items must be paid by cash or certified funds only. Resolve financial balances and clear registration holds to avoid delays in registration and/or fulfilling graduation requirements.

Special Course Fees
Lab Fees
Several courses require the payment of special course fee (lab fees) as a condition of enrollment. These fees may be indicated in the Schedule of Classes next to the course listing. Lab fees

must be paid with registration fees and are subject to the payment deadlines. Lab fees range from $15 to $100 per course. Lab courses dropped by the add/drop deadline will automatically be credited on the student's account. Lab courses dropped after the deadline will not be refunded.

Breakage Card Fees
In addition to the above lab fees, several courses require a refundable breakage card fee. The fee is $25 per course and is refunded at the end of the semester only if confirmation is sent to the Cashier's Office that nothing has been broken.

Dolphin Card/ID
All new CSUCI students must purchase a Photo ID card. To obtain your Photo ID, you must bring $15.00 and additional photo identification (e.g. valid California Driver's License, a DMV ID, or a passport) to University Cash Services. There is a $15 replacement fee for a new card. This card is required:
- for all transactions at Admissions and Records
- for all transactions at University Cash Services
- to obtain campus services from the Library
- for the Student Health Center
- for the Student Union

Other Fees and Charges (Nonrefundable)

Application Fee	$55.00
Campus ID card	$15.00
Change of Graduation Date	$15.00
Check Return Fee	$25.00
Credit Card Transaction Dishonored Fee	$25.00
Diploma Fee	$45.00
Duplicate Diploma Fee	$15.00
Freshman Orientation Fee	$140.00
Housing Installment Payment Plan Fee	$33.00
Intent to enroll deposit	$100.00
Late Payment Fee	$25.00
Late Registration processing Fee	$25.00

CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS

Credential Application

Personal Information

Note: This information is temporary but allows the Credential Office with contact information. Once you apply to the university that contact information will be used.

Logged in as:pierpontpatti@yahoo.com
Log Out
Step 1 - Personal Information
Step 2 - Application Information
Step 3 - College Information
Step 4 - Test Information
Step 5 - Additional Information
Step 6 - Miscellaneous Information
Step 7 - Review Your Information
Step 8 - Thank You

First Name*

Last Name*

Address*

City*

State*   Select One

Postal*

Phone*

[Next -->]

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Please note that required fields are marked with an asterisk (*).

Will you be attending CSUCI as a full time or part time student?*

○ Full-Time

○ Part-Time

Credential Objective*

Select One

List any other name(s) that may appear on your academic records

Last Name

First Name

Middle Name

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Application

Please note that required fields are marked with an asterisk (*).

Logged in as:pierpontpatti@yahoo.com
Log Out
Step 1 - Personal Information
Step 2 - Application Information
Step 3 - College Information
Step 4 - Test Information
Step 5 - Additional Information
Step 6 - Miscellaneous Information
Step 7 - Review Your Information
Step 8 - Thank You

College/University Name*	
State*	Select One
Month and Year Attended From (MM/YYYY)*	
Month and year Attended To (MM/YYYY)	
Major*	
Degree	Select One
Month and year Degree Received (MM/YYYY)	
Insert Cancel	

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Application

Test Information

Step 1 - Personal Information
Step 2 - Application Information
Step 3 - College Information
Step 4 - Test Information
Step 5 - Additional Information
Step 6 - Miscellaneous Information
Step 7 - Review Your Information
Step 8 - Thank You

Please note that required fields are marked with an asterisk (*).

Official test reports must be sent to the credential office

Basic Skills Exam

Month/Year taken/scheduled (MM/YYYY)*

Test

Score* Select One

[Save Basic Skill Exam]

Subject Matter Exam

Month/Year taken/scheduled	
Exam Subject	Select One
Test	Select One
Scores	Select One
Insert Cancel	

Subject Matter Waiver

College/University

Month/Year Completed

Type Select One

Subject

[Save Waiver Info]

[Next -->] [Return Later]

If you're experiencing technical difficulties while applying on our website, please email

Credential Application

Please note that required fields are marked with an asterisk (*). ·

Certificate of Clearance or California Credential/Permit

For detailed instructions: **Certificate of Clearance Instructions and live scan locations**

Document*

Month/Year Issuance*

Month/Year Tuberculin (T.B.) Clearance

A copy of Negative T.B. Clearance will need to be · submitted to the Credential Office.

| Next --> | | Save and Return Later |

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Please note that required fields are marked with an asterisk (*).

Previously applied to or entered a credential program?

○ Yes ● No

College/University Name |_____| Last

Year attended |_____|

Previous Credentials

Credential Type |_____| Month/Year

Expiration |_____|

Personal and Professional Fitness

You must answer the question below with either "Yes" or "No".

Have you ever been convicted of any felony or misdemeanor offense, including entering a plea of nolo contendere, in the state of California or any other state or country?

○ Yes ○ No

Credential applicants are advised that **CONVICTION RECORDS** may prevent a candidate from obtaining an education credential. Although a wide variety of convictions will not prevent the issuance of a credential, the California Education Code does stipulate that certain conviction records will mandate the denial of a teaching document. Prior to applying, candidates with conviction records **should consult** a Credential Advisor from the Credential Office regarding the nature of the conviction.

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Review Your Information

Personal Information

Note: This information is temporary but allows the
Credential Office with contact information. Once you apply to the university that contact
information will be used.

First Name **Bob**
Last Name **Smith**

Address Information

Address 101 Adventure Ave
City Camarillo
State California
Postal Code 93012

Phone Information

Phone 805-482-8080

Edit

Application Information

Will you be attending CSUCI as a full time or part time student? **Full-Time**

Credential Objective
Multiple Subject

List any other name(s) that may appear on your academic records
Last Name
First Name
Middle Name

Edit

College Information

	College/University Name*	State*	Attended From (MM/YYYY)*	Attended To (MM/YYYY)	
Edit Delete	Barton	California	02/2002	03/2003	Art
	Add	Select One			

Test Information

Official test reports must be sent to the credential office

Basic Skills Exam

Month/Year taken/scheduled **02/2002**

Test   **CBEST**

Score   **Pass**

Edit

Subject Matter Exam

Month/Year taken/scheduled	
Exam Subject	Select One
Test	Select One
Scores	Select One
Insert Cancel	

Subject Matter Waiver

College/University

Month/Year Completed

Type   Select One

Subject

Save Waiver Info

Additional Information

Certificate of Clearance or California Credential/Permit

For detailed instructions: **Certificate of Clearance Instructions and live scan locations**

Document   **coc**
Issuance Date **02/2002**

Tuberculin (T.B.) Clearance

02/2002

A copy of Negative T.B. Clearance will need to be submitted to the Credential Office.

Edit

Miscellaneous Information

Previously applied to or entered a credential program? **No**
College/University Name Last Year attended

Previous Credentials

Credential Type Month/Year Expiration

Personal and Professional Fitness

You must answer the question below with either "Yes" or "No".
Have you ever been convicted of any felony or misdemeanor offense, including entering a plea of nolo contendere, in the state of California or any other state or country? No

Credential applicants are advised that **CONVICTION RECORDS** may prevent a candidate from obtaining an education credential. Although a wide variety of convictions will not prevent the issuance of a credential, the California Education Code does stipulate that certain conviction records will mandate the denial of a teaching document. Prior to applying, candidates with conviction records **should consult** a Credential Advisor from the Credential Office regarding the nature of the conviction.

Edit

Please read the following statement carefully:

CONSENT TO USE ELECTRONIC RECORDS AND SIGNATURES

Before continuing with your online application, you must read this notice and indicate your acceptance to its terms as outlined below. Please read this notice carefully and print a copy for your files.

USE OF ELECTRONIC RECORDS AND SIGNATURES

Your application can be reviewed quickly and conveniently online.

I understand that by submitting this application that I am beginning the application process. I certify that all information provided in connection with this application is true, correct and completed by myself, the applicant. Providing false information or omitting required information is fraud and grounds for denial.

I understand that it is my responsibility to submit all required documents to the Credential Office.

I will keep the Credential Office informed of changes in my address, telephone number, e-mail, legal name, as well as notify the office of my intent to change programs, or withdraw from a credential program on a temporary or permanent basis.

☑ By checking this checkbox, I certify that to the best of my knowledge and belief, the information provided in this application is accurate.

Submit Your Application

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Application

This application has been completed and submitted. This is for Reference Only.

IMPORTANT PLEASE READ BELOW CAREFULLY:
Thank you for expressing interest in the Pre-Requisite Program at Cal State Channel Islands. In order for your application to be completed, you will need to submit the Supplemental Criteria as shown below. Once all of the Supplemental Criteria is received by the Credential Office, your application will be processed.

Please remember that all applications are processed on a first come, first served basis, which is determined by the date that both the application and all Supplemental Criteria are received. Applying to the Pre-Requisite Program involves submitting two separate applications, one to the Credential Program and one online to CSUMentor at **www.CSUMentor.com**.

PLEASE NOTE ALL APPLICANTS: Submission of this online application does not guarantee your space in the Credential Program.
The primary method of correspondence between those interested in the Credential Program will be by e-mail. Please read your e-mail regularly so that you are aware of upcoming information and deadlines.

Please submit supplemental items as soon as possible Supplemental Criteria

- Proof that you have applied online to CSUMentor
- Copy of Certificate of Clearance or copy of CA. Teaching Credential/Permit OR proof of online application
- Credential Application Fee Receipt ($25 Application fee for application to credential program)
- Basic Skills Requirement
- Subject Matter Requirementt
- Copy of Negative T.B. Clearance

Mail supplemental criteria documentation to:
California State University Channel Islands
Credential Program
Bell Tower East, Room 2805
One University Drive
Camarillo, CA 93012

We are very excited at the prospect of having you as a Pre-Requisite Student and a member of the CSUCI family. Please let us know if we can help you in any way.

Sincerely,
Credential Office Staff
School of Education CSU Channel Islands

Email: **credential.assistant@csuci.edu**
Phone: 805-437-8953
Fax: 805-437-8891
Web: **http://education.csuci.edu/credentials/index.htm**

Confirmation Information

Note: This information is temporary but allows the Credential Office with contact information. Once you apply to the university that contact information will be used.

First Name Bob
Last Name Smith

Address Information

Address   101 Adventure Ave
City   Camarillo
State   California
Postal Code 93012

Phone Information

Phone 805-482-8080

Edit

Your confirmation number is: **3972330957810510911**
Submission Date: **5/8/2009**
Credential Program applying for: **CredentialPrerequisiteProgram**
Credential Objective: **Multiple Subject**

What forms of Payment are accepted?

Current Students

The following forms of payment are accepted:

- Cash (in-person only; please do not mail cash)
- Personal checks or Money Order (please write the student ID number on the memo line, make payable to CSUCI)
- Online payment - Credit Card or E-Check available through MyCSUCI via CashNet

For Incoming Students

The following forms of payment are accepted:

- Cash (in-person only; please do not mail cash)
- Personal checks or Money Order (please write the student ID number on the memo line, make payable to CSUCI)

How do I pay my fee?

Incoming students: You may pay by mail or in person.
Continuing CSUCI students: You may pay online, by mail or in person.

Pay by Mail

MAIL your check or money order with a printed copy of this page to the mailing address provided below. Remember to include your 9-digit student ID # on your payment.

Mailing Address:

Cashier's Office
California State University Channel Islands
One University Drive
Camarillo, CA 93012

Pay in Person

You may visit the Enrollment Center (located in Sage Hall 144) and pay by cash, check or money order.

Pay Online - Current Students Only

You may make your payment online through your "MyCSUCI" account. Please note that Visa credit card payments are no longer accepted and all credit card transactions will incur a convenience fee of 2.9% per transaction. This is a mandatory, non-refundable fee to provide this service. E-check payments are also accepted on-line at no additional cost.

Refund Policy

The Credential Application Fee is non-refundable.

Questions?

Please contact the Credential Department with any questions via email at **credential.assistant@csuci.edu**, or call 805-437-8953.

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Select Credential Program applying for*   **Back to Credential Application Home**
Note: Choose pre-req application if you have not completed all pre-requisites and all tests.
Choose full Credential if you have all of your pre-requisites completed or are in the process of
completing and you have all other application materials complete, i.e. tests, field experience

Select One

Term applying for Fall 2009

Student ID*   **What is my CSUCI Student ID?**

Date of Birth*

Last Four Digits of Your Social Security Number*

[Sign in]

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Tracker

Home | Help

Personal Info | Application Info |

College/University Info | Test Info | Additional Info | Misc Info | Change Status |

SuppCriteria | Notes |

Logged in as: patricia.pulido@csuci.edu

Log Out

Confirmation Number	897288605630111520947

Student ID:		First Name:	Elizabeth	Last Name:	Ar

Supplemental Criteria

Category	
	☐
Basic Skills Requirement	☐
Copy of Certificate of Clearance or copy of CA. Teaching Credential/Permit OR proof of online application	☐
Copy of Negative T.B. Clearance	☐
Credential Application Fee Receipt	☐
CSU Mentor Proof	☐
Subject Matter Requirement	☐

Outline of Credential Advising

Credential advising is done for all programs through appointments or walk-ins.

- Prospective student calls to set up an appointment with a Credential Analyst
- Appointment is made with appropriate Analyst based on the first letter of the last name of the prospective student.

A – M	Christina Canchola
N – Z	*Tina Torres

*Also advises for graduate programs including Ed Specialist Level II and Interns

- During appointment prospective student is given a packet of information
- Analyst reviews packet with the prospective student
- Analyst explains application requirements
- Analyst explains program requirements
- Analyst explains online application
- Analyst will answers any questions.

Credential Office · Bell Tower East· One University Drive · Camarillo, CA 93012 · (805) 437–8953 · credential.assistant@csuci.edu

Field Experience Verification Form

Name: _____ Phone #: _____

Instructions: 1. Answer items a, b and c.
                 2. Ask your supervisor or other appropriate person to sign and verify the information (d).
                 3. Submit the form with your credential application

Who must complete this form? **All students who are applying to CSUCI's Credential Program.**

Required experience: 45 clock hours of participation with a group(s) of school-aged children (K-12). Paid and volunteer experiences are acceptable. The experience can take place in both public and private institutions. One on one experience such as tutoring or coaching does not apply.

a. Location of Field Experience: _____

b. Type of experience: Please check one.

o Teacher's Aide/Assistant/Volunteer   o Sunday School Teacher or Aide

o After School Program Aide/Volunteer   o Camp Counselor

o Substitute Teacher   o Boy Scout/Girl Scout/YMCA Volunteer

o Other: _____

c. Please explain what you did (attach sheet if necessary).

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

d. Supervisor's Verification:

_____   _____
Supervisor's Signature   # of hours completed

_____
Position/Title

_____
Institution

_____
Date

CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS

**Recommendation for Admission
School of Education**

Credential Office · Bell Tower East· One University Drive · Camarillo, CA 93012 · (805) 437-8953 · Credential.assistant@csuci.edu

☐ **Multiple Subjects**   ☐ **Single Subject**   ☐ **Education Specialist Level I**

APPLICANT: Please complete the following:

Name: _____   CSUCI ID: _____

Address: _____

The Family Education Rights and Privacy Act of 1974 gives you the right to inspect and review your education records. You may waive this right of access to individual letters of recommendation, in which case such recommendations will be considered confidential and will not be available to you.
Waiver: I hereby waive my right to review this recommendation in support of my application to the School of Education at California State University Channel Islands.
Applicant's signature: _____ Date: _____
One recommendation must be from a professional who can describe your work with children (such as a principal, supervisor, or teacher).

The above named individual is applying for admission to the School of Education at CSUCI. Please indicate your professional opinion of the applicant on the qualities listed on this form, at your earliest convenience. Please complete both sides of this form.
Name _____ Relationship to applicant: _____

How long have you known the applicant?   _____ Years _____ Months

Signature: _____ Date: _____

School/Institution: _____ Phone: _____

If you observed this applicant's work with children, please answer the following questions. If you have not observed her/him working with children, please write "NA" and proceed to the back of this form.

1. Please describe what you see as this applicant's current strengths and challenges in working with children.

2. Do the applicant's interactions with children demonstrate a belief that all children belong and can learn? What makes you think so?

Please circle the number for each item that best indicates your assessment of the applicant. The scale ranges from 5 (outstanding ability) to 1 (definite limitation).

		HIGH			LOW		NOT OBSERVED
1.	Works well with colleagues	5	4	3	2	1	0
2.	Works well with persons from diverse backgrounds	5	4	3	2	1	0

Comments:

3.	Relates well to students	5	4	3	2	1	0
4.	Relates well to families of students	5	4	3	2	1	0

Comments:

5.	Demonstrates initiative	5	4	3	2	1	0
6.	Shows innovation and creativity in work	5	4	3	2	1	0
7.	Demonstrates ability to follow through	5	4	3	2	1	0
8.	Handles stress well	5	4	3	2	1	0

Comments:

9.	Adheres to ethical standards of behavior	5	4	4	2	1	0
10.	Accepts responsibility	5	4	3	2	1	0
11.	Shows ability to accept feedback	5	4	3	2	1	0
12.	Is professional in appearance and manner	5	4	3	2	1	0
13.	Is punctual and dependable	5	4	3	2	1	0

Comments:

14.	Speaks effectively	5	4	3	2	1	0
15.	Writes effectively	5	4	3	2	1	0

Comments:

16.	Demonstrates consistent ability to question and reflect upon experiences in order to learn from them	5	4	3	2	1	0

Comments:

*Please place this completed form in a sealed and signed envelope and return it to the applicant.

CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS

Recommendation for Admission
Masters of Arts in Education Program

School of Education

☐ **Educational Leadership** ☐ **Special Education** ☐ **Special Education Level II**

The applicant named below is seeking admission to the Masters of Arts in Education Program at CSU Channel Islands. CSU Channel Islands seeks to admit educators who a have strong teaching background (minimum of three years) and who demonstrate the personal and professional potential to become highly successful school leaders committed to improving the learning environment for all students. Academic skills, standards of moral and ethical behavior, and a commitment to work on behalf of all children are essential prerequisites for success.

Please give us your assessment of the applicant based on these criteria in this confidential recommendation form. **Please complete both sides of this form: written reference on the front and rating form and brief comments on the back.** Thank you.

NAME OF APPLICANT_____

Name of Reference:_____ Date:_____

Signature: _____ Position_____

Address:_____

_____Phone:_____

*Please place this completed form in a sealed and signed envelope and return it to the applicant.

PLEASE CIRCLE THE NUMBER FOR EACH ITEM THAT BEST INDICATES YOUR ASSESSMENT OF THE APPLICANT. THE SCALE RANGES FROM 5 (HIGH—OUTSTANDING ABILITY) TO 1 (DEFINITE LIMITATION).

		HIGH			LOW		NOT OBSERVED
1.	Speaks effectively	5	4	3	2	1	____
2.	Writes effectively	5	4	3	2	1	____

Comments:

3.	Works well with colleagues	5	4	3	2	1	____
4.	Works well with persons from diverse backgrounds	5	4	3	2	1	____
5.	Relates well with students	5	4	3	2	1	____
6.	Relates well with families of students	5	4	3	2	1	____

Comments

7.	Teaches effectively	5	4	3	2	1	____
8.	Works independently	5	4	3	2	1	____
9.	Demonstrates intellectual curiosity	5	4	4	2	1	____
10.	Works conscientiously	5	4	3	2	1	____

Comments

11.	Handles stress well	5	4	3	2	1	____
12.	Adheres to ethical standards of behavior	5	4	3	2	1	____
13.	Accepts extra responsibility	5	4	3	2	1	____
14.	Shows ability to accept feedback	5	4	3	2	1	____

Comments

15.	Shows leadership potential	5	4	3	2	1	____

Final Comments

VERIFICATION OF EXPERIENCE

If experience is a requirement for your credential, please have the experience verified by your current and/or previous employer using this form. You only need to verify experience that is appropriate for the issuance of this credential. If you have served in more than one position for a single employer, have a separate form completed for each position that you held.

▶ *Do not mail this form directly to the Commission separate from the application.*

This is to certify that: _____
(Name of Applicant)

has served satisfactorily from: _____ to _____
(Month/Year)   *(Month/Year)*

in the position of: ❏   Teacher
(Check one)   ❏   Education Specialist
               ❏   Resource Specialist
               ❏   Administrator
               ❏   Counselor
               ❏   Other (specify): _____

in the following grade or level: _____

in the area or subject of: _____

❏   Full-time

❏   Part-time (specify):_____ hours/day _____ days/week

❏   Day-to-Day Substitute

School/Agency: _____

Address: _____

               _____

Telephone Number: _____

Verified by:_____
(Signature)

Name: _____

Title: _____

Date: _____

State Of California
California Commission On Teacher Credentialing
Box 944270
1900 Capitol Avenue
Sacramento, CA 94244-2700

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Web site: www.ctc.ca.gov

VERIFICATION OF EMPLOYMENT AS AN EDUCATION SPECIALIST
To be Completed by Employing Agency

1. PERSONAL INFORMATION

Applicant's Full Legal Name: _____

Social Security Number: _____ - _____ - _____

2. EMPLOYING AGENCY

Title of Education Specialist Position _____

Date of Initial Employment (mm/dd/yy) _____

County of Employment _____

Name of Employing Agency _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone ( ) _____ - _____

Name of Immediate Supervisor _____

Position _____

_____	_____
Signature of Employer or Designee	Date
_____	_____
Printed Name of Employer or Designee	Title

3. TENTATIVE PLAN FOR DEVELOPING THE INDIVIDUALIZED INDUCTION PLAN

Name of Support Provider(s) Assigned to New Specialist _____

Position Held by Support Provider(s)_____

Credential(s) Held by Support Provider(s)_____

Employing Agency (if different from teacher)_____

Institution Tentatively Selected for Development of Individualized Induction Plan and

Completion of Professional Clear Level II Program_____

I understand I must develop an Individualized Induction Plan <u>during the first 120 days of employment</u> on my Preliminary Level I Education Specialist Credential with the Level II institution and employer designee.

_____	_____
Signature of Applicant	Date

Submit this form with Level I application; copies to Level II institution and support provider.

EDUCATIONAL LEADERSHIP PROGRAM
CALIFORNIA STATE UNIVERSITY CHANNLE ISLANDS
Notification to the School District

The Educational Leadership Program at CSU Channel Islands works collaboratively with the school districts of Ventura County to prepare future school administrators for positions in leadership. The educator named below is making application to the Preliminary Administrative Service Credential Program. The applicant will be seeking two letters of recommendation from professionals who are familiar with the applicant's work, at least one of whom is the applicant's immediate supervising administrator. Once admitted, this educator will require assistance of a mentor who is an administrator in your school district. It is our intention, that working together we can select an excellent mentor to work with students preparing for positions of school leadership.

Candidate Complete This Section:

Name of Applicant for PASC credential: _____

School/site of applicant _____

Candidate's preference for Mentor _____

School/site of suggested mentor _____

Mentor's are appointed through collaboration between the district administrative representative to the Educational Leadership Program and the university director of the Educational Leadership Program.

Superintendent or District Representative to the Educational Leadership Program completes this section:

I am aware that the above named applicant may be admitted to the Educational Leadership Program at CSU Channel Islands and the district will be expected to collaborate in the preparation of this candidate by providing an administrative mentor for this individual.

Concern, if any _____

_____

Confidential concerns may be addressed by calling the Educational Leadership Program Director at CSU Channel Islands at (805) 437-8573) or e-mail tim.rummel@csuci.edu

Signature_____ Date _____

Please print name _____

Phone _____ E-mail _____

Credentials

· Credential Program Application

Fall applications are now available online for all credential programs and graduate progran

<u>Click here to Apply</u>

The deadline for Fall 2009 is April 22, 2009 for pre-requisite students and full credential students

The deadline for Level II Education Specialist and Masters Programs is June 1st, 2009

If you need assistance with which program to apply to please call (805) 437-8953 to schedule an appointment with one Credential Analysts.

IMPORTANT: All students must also apply online to the University at www.csumentor.edu unless they are currently er Baccalaureate student at CSUCI.

- <u>Substitute Teaching Permit</u>
- <u>Admission Application Requirements Checklist</u>

CSUC CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS

Credential Application

Welcome to CSUCI Credential Application!

Credential Application deadline: April 22, 2009

Important

Please submit the confirmation page from **CSUMentor** verifying that you have applied to CSUCI along with your supplemental requirements. Current prerequisite students: you do not need to re-apply through CSUMentor.

Sign In Instructions

With Student ID Number	I don't know my Student ID Number
What is my Student ID Number? If you know your Student ID Number then click here to **Sign In with Student ID Number**.	To create an account in order to apply to the credential program without a Student ID Number **Create an account here**. This account will only apply to the Credential Application.
	I have a Credential Application Account If you have already have a Credential Application account **Sign In with Credential Application Account**. **Forgot Your Credential Application Account Password**

Credential Application

Select Credential Program applying for*   **Back to Credential Application Home**
Note: Choose pre-req application if you have not completed all pre-requisites and all tests.
Choose full Credential if you have all of your pre-requisites completed or are in the process of
completing and you have all other application materials complete, i.e. tests, field experience

Credential Program

Term applying for   Fall 2009

My Email Address* | Type Email Address Here

Enter your Password* |

Sign In

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Application

Logged in as:**barbara.traversa@csuci.edu**
<u>**Log Out**</u>
<u>**Step 1 - Personal Information**</u>
Step 2 - Application Information
Step 3 - College Information
Step 4 - Pre-Req Courses in Progress
Step 5 - Test Information
Step 6 - Additional Information
Step 7 - Early Field Experience
Step 8 - US Constitution
Step 9 - Miscellaneous Information
Step 10 - Personal Essay
Step 11 - Review Your Information
Step 12 - Thank You

Personal Information

Note: This information is temporary but allows the
Credential Office with contact information. Once you apply
to the university that contact information will be used.

First Name*

Last Name*

Address*

City*

State*   Select One

Postal*

Phone*

[Next -->]

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS

Credential Application

Personal Information

Note: This information is temporary but allows the Credential Office with contact information. Once you apply to the university that contact information will be used.

First Name* _____

Last Name* _____

Address* _____

City* _____

State* Select One

Postal* _____

Phone* _____

[Next -->]

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Please note that required fields are marked with an asterisk (*).

Will you be attending CSUCI as a full time or part time student?*

○ Full-Time

○ Part-Time

Credential Objective*

Select One

List any other name(s) that may appear on your academic records

Last Name

First Name

Middle Name

| Next --> | | Save and Return Later |

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Application

Please note that required fields are marked with an asterisk (*).

College/University Name*	
State*	Select One
Month and Year Attended From (MM/YYYY)*	
Month and year Attended To (MM/YYYY)	
Major*	
Degree	Select One
Month and year Degree Received (MM/YYYY)	
Insert Cancel	

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Application

Please note that required fields are marked with an asterisk (*).

Logged in as:barbara.traversa@csuci.edu
Log Out
Step 1 - Personal Information
Step 2 - Application Information
Step 3 - College Information
Step 4 - Pre-Req Courses in Progress
Step 5 - Test Information
Step 6 - Additional Information
Step 7 - Early Field Experience
Step 8 - US Constitution
Step 9 - Miscellaneous Information
Step 10 - Personal Essay
Step 11 - Review Your Information
Step 12 - Thank You

College/University Name*	
State*	Select One
Month and Year Attended From (MM/YYYY)*	
Month and year Attended To (MM/YYYY)	
Major*	
Degree	Select One
Month and year Degree Received (MM/YYYY)	
Insert Cancel	

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Application

Pre-requistie Courses

Please note that required fields are marked with an asterisk (*).

Institution*	Select One
Term*	Select One
Year*	
CourseNumber*	Select One
Insert Cancel	

Click Insert/Add to add an experience. This will also enable to to add more then one.

| Next --> | | Save and Return Later |

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Test Information

Please note that required fields are marked with an asterisk (*).

Official test reports must be sent to the credential office

Basic Skills Exam

Month/Year taken/scheduled (MM/YYYY)*

Test

Score*   Select One

[Save Basic Skill Exam]

Subject Matter Exam

Month/Year taken/scheduled	
Exam Subject	Select One
Test	Select One
Scores	Select One
Insert Cancel	

Subject Matter Waiver

College/University

Month/Year Completed

Type   Select One

Subject

[Save Waiver Info]

[Next -->] [Return Later]

Credential Application

Please note that required fields are marked with an asterisk (*).

Certificate of Clearance or California Credential/Permit

For detailed instructions: **Certificate of Clearance Instructions and live scan locations**

Document*

Month/Year Issuance*

References

One person who knows your academic qualification performance, potential, and motivation, and one person who knows your work with children. Request your references to complete/sign the recommendation form. **Recommendation form** must be submitted by due date directly to Credential Office. It is not appropriate for relative's to complete a recommendation form.

○ Yes, I will turn in two sealed references directly to the credential office.

Month/Year Tuberculin (T.B.) Clearance

A copy of Negative T.B. Clearance will need to be submitted to the Credential Office.

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Please note that required fields are marked with an asterisk (*).

Certificate of Clearance or California Credential/Permit

For detailed instructions: **Certificate of Clearance Instructions and live scan locations**

Document*

Month/Year Issuance*

References

One person who knows your academic qualification performance, potential, and motivation, and one person who knows your work with children. Request your references to complete/sign the recommendation form. **Recommendation form** must be submitted by due date directly to Credential Office. It is not appropriate for relative's to complete a recommendation form.

○ Yes, I will turn in two sealed references directly to the credential office.

Month/Year Tuberculin (T.B.) Clearance

A copy of Negative T.B. Clearance will need to be submitted to the Credential Office.

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Please note that required fields are marked with an asterisk (*).

◯ Yes, I will turn in verification of 45 hours field experience directly to the credential office.

Field Experience Verification Form

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

CALIFORNIA STATE UNIVERSITY
CHANNEL ISLANDS

Credential Application

Please note that required fields are marked with an asterisk (*).

The requirement of competence in U.S. Constitution can be met by one of the following:

1. Two semester unit course on the provisions and principles of the Constitution of the United States; or
2. An examination on the provisions and principles of the Constitution of the United States completed at a regionally accredited community college, college or university; or
3. A BA/BS degree awarded by a CSU campus (there is no stipulation on the date of graduation or grade received for the course) For full instructions:**http://education.csuci.edu/credentials/forms/US_Constitution_Handout.pdf**

Course Number	
College/University	
Exam	
Month/Year	

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Please note that required fields are marked with an asterisk (*).

Previously applied to or entered a credential program?

○ Yes ◉ No

College/University Name [   ]

Last Year attended [   ]

Previous Credentials

Credential Type [   ]

Month/Year Expiration [   ]

Personal and Professional Fitness

You must answer the question below with either "Yes" or "No".

Have you ever been convicted of any felony or misdemeanor offense, including entering a plea of nolo contendere, in the state of California or any other state or country?

○ Yes ○ No

Credential applicants are advised that **CONVICTION RECORDS** may prevent a candidate from obtaining an education credential. Although a wide variety of convictions will not prevent the issuance of a credential, the California Education Code does stipulate that certain conviction records will mandate the denial of a teaching document. Prior to applying, candidates with conviction records **should consult** a Credential Advisor from the Credential Office regarding the nature of the conviction.

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Credential Application

Please note that required fields are marked with an asterisk (*).

Your personal essay

Instructions for writing your personal essay:
A 1½ – 2 page essay addressing the following questions: (Your essay will be evaluated for accurate grammar, spelling, and the ability to communicate effectively in writing). In order for your essay to be properly submitted please use MS Word or Google docs. When your essay is completed please save the essay and then copy and paste below. After you have completed this step please return to make sure that it was saved properly. If there is a problem please notify us immediately.

- Why do you want to be a teacher?
- What will you contribute to the profession of educating children?
- What is your perception of teaching students with the many languages, cultures, and differences in ability that we see in California schools?

B *I*

After you have completed this step please return to make sure that it was saved properly. If there is notify us immediately.

[Next -->] [Save and Return Later]

If you're experiencing technical difficulties while applying on our website, please email
marc.aten@csuci.edu

Credential Application

Review Your Information

Please Review your essay below to make sure it was saved properly. If not, please make any necessary modifications. If you can not please notify us immediately and do not complete your application.

Personal Information

Note: This information is temporary but allows the Credential Office with contact information. Once you apply to the university that contact information will be used.

First Name **betty**
Last Name **smith**

Address Information

Address	1234 Adventure Lane
City	Ventura
State	California
Postal Code	93003

Phone Information

Phone 805-123-4567

[Edit]

Application Information

Will you be attending CSUCI as a full time or part time student? **Full-Time**

Credential Objective
Multiple Subject

List any other name(s) that may appear on your academic records
Last Name
First Name
Middle Name

Edit

College Information

	College/University Name*	State*	Attended From (MM/YYYY)*	Attended To (MM/YYYY)	
Edit Delete	CSUCI	Montana	09/2000	05/2004	Liberal
	Add	Select One			

Pre-Req Courses in Progress

Institution*	Select One
Term*	Select One
Year*	
CourseNumber*	Select One
Insert Cancel	

Click Insert/Add to add an experience. This will also enable to to add more then one.

Test Information

Official test reports must be sent to the credential office

Basic Skills Exam

Month/Year taken/scheduled **05/2003**
Test   **CBEST**
Score   **Pass**

Edit

Subject Matter Exam

	Month/Year taken/scheduled	Exam Subject	Test
Edit Delete	09/2004	CSET Multiple Subject	Subtest I
	Add	Select One	Select One

Subject Matter Waiver

College/University

Month/Year Completed

Type   Select One ▾

Subject |

[Save Waiver Info]

Additional Information

Certificate of Clearance or California Credential/Permit

For detailed instructions: **Certificate of Clearance Instructions and live scan locations**

Document   **COFC**
Issuance Date **05/2004**

References

One person who knows your academic qualification performance, potential, and motivation, and one person who knows your work with children. Request your references to complete/sign the recommendation form. **Recommendation form** must be submitted by due date directly to Credential Office. It is not appropriate for relative's to complete a recommendation form.

Yes I will turn in two sealed references directly to the credential office.

Tuberculin (T.B.) Clearance

05/2004

A copy of Negative T.B. Clearance will need to be submitted to the Credential Office.

[Edit]

Early Field Experience

Yes I will turn in verification of 45 hours field experience directly to the credential office.

Field Experience Verification Form

[Edit]

US Constitution

The requirement of competence in U.S. Constitution can be met by one of the following:

1. Two semester unit course on the provisions and principles of the Constitution of the United States; or
2. An examination on the provisions and principles of the Constitution of the United States

completed at a regionally accredited community college, college or university; or
3. A BA/BS degree awarded by a CSU campus (there is no stipulation on the date of graduation or grade received for the course) For full instructions:**http://education.csuci.edu/credentials/forms/US_Constitution_Handout.pdf**

Course Number   **Poli Sci 101**
College/University **CSUCI**
Exam
Month/Year   **09/2003**

[Edit]

Miscellaneous Information

Previously applied to or entered a credential program? **No**
College/University Name Last Year attended

Previous Credentials

Credential Type Month/Year Expiration

Personal and Professional Fitness

You must answer the question below with either "Yes" or "No".
Have you ever been convicted of any felony or misdemeanor offense, including entering a plea of nolo contendere, in the state of California or any other state or country? No

Credential applicants are advised that **CONVICTION RECORDS** may prevent a candidate from obtaining an education credential. Although a wide variety of convictions will not prevent the issuance of a credential, the California Education Code does stipulate that certain conviction records will mandate the denial of a teaching document. Prior to applying, candidates with conviction records **should consult** a Credential Advisor from the Credential Office regarding the nature of the conviction.

[Edit]

Personal Essay

Your personal essay

Instructions for writing your personal essay:
A 1½ – 2 page essay addressing the following questions: (Your essay will be evaluated for accurate grammar, spelling, and the ability to communicate effectively in writing). In order for your essay to be properly submitted please use MS Word or Google docs. When your essay is completed please save the essay and then copy and paste below. After you have completed this step please return to make sure that it was saved properly. If there is a problem please notify us immediately.

- Why do you want to be a teacher?

- What will you contribute to the profession of educating children?
- What is your perception of teaching students with the many languages, cultures, and differences in ability that we see in California schools?

I want to be a teacher.

zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz

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After you have completed this step please return to make sure that it was saved properly. If there is a problem please notify us immediately.

Edit

Please read the following statement carefully:

CONSENT TO USE ELECTRONIC RECORDS AND SIGNATURES

Before continuing with your online application, you must read this notice and indicate your acceptance to its terms as outlined below. Please read this notice carefully and print a copy for your files.

USE OF ELECTRONIC RECORDS AND SIGNATURES

Your application can be reviewed quickly and conveniently online.

I understand that by submitting this application that I am beginning the application process. I certify that all information provided in connection with this application is true, correct and completed by myself, the applicant. Providing false information or omitting required information is fraud and grounds for denial.

I understand that it is my responsibility to submit all required documents to the Credential Office.

I will keep the Credential Office informed of changes in my address, telephone number, e-mail, legal name, as well as notify the office of my intent to change programs, or withdraw from a credential program on a temporary or permanent basis.

☐ By checking this checkbox, I certify that to the best of my knowledge and belief, the information provided in this application is accurate.

Credential Application

This application has been completed and submitted.
This is for Reference Only.

IMPORTANT PLEASE READ BELOW CAREFULLY:
Thank you for expressing interest in the Credential
Program at Cal State Channel Islands. In order for your
application to be completed, you will need to submit the
Supplemental Criteria as shown below. Once all of the
Supplemental Criteria is received by the Credential Office,
your application will be processed.

Please remember that all applications are processed on a first come, first served basis, which
is determined by the date that both the application and all Supplemental Criteria are received.
Attention Currently Enrolled Post Baccalaureate Pre-Requisite Students that are
applying to the Full Credential Program:
You do not need to complete the CSUMentor application nor pay the $25 application fee again.
PLEASE NOTE ALL APPLICANTS: Submission of this online application does not guarantee
your space in the Credential Program.
The primary method of correspondence between those interested in the Credential Program
will be by e-mail. Please read your e-mail regularly so that you are aware of upcoming
information and deadlines.

Please submit supplemental items as soon as possible Supplemental Criteria

If you are not currently enrolled as a Post Baccalaureate Pre-requisite Student, please submit
proof that you have applied online to CSUMentor

- Credential Application Fee Receipt ($25 Application fee for application to credential
  program)
- Copy of Certificate of Clearance or copy of CA teaching Credential/permit (unless
  previously submitted)
- Copy of All Official Test Reports
- Basic Skills Requirement
- Subject Matter Requirementt
- Completed, Signed and Sealed Recommendation Forms (TWO)
- Copy of Negative T.B. Clearance
- Field Experience Verification Form
- Verification of U.S. Constitution

Mail supplemental criteria documentation to:
California State University Channel Islands
Credential Program
Bell Tower East, Room 2805
One University Drive
Camarillo, CA 93012

We are very excited at the prospect of having you as a Credential Student and a member of the CSUCI family. Please let us know if we can help you in any way.

Sincerely,
Credential Office Staff
School of Education CSU Channel Islands
Email: **credential.assistant@csuci.edu**
Phone: 805-437-8953
Fax: 805-437-8891
Web: **http://education.csuci.edu/credentials/index.htm**

Confirmation Information

Note: This information is temporary but allows the Credential Office with contact information. Once you apply to the university that contact information will be used.

First Name **betty**
Last Name **smith**

Address Information

Address   1234 Adventure Lane
City   Ventura
State   California
Postal Code 93003

Phone Information

Phone 805-123-4567

Edit

Your confirmation number is: **1484548078105420911**
Submission Date: **5/8/2009**
Credential Program applying for: **CredentialProgram**
Credential Objective: **Multiple Subject**

What forms of Payment are accepted?

Current Students

The following forms of payment are accepted:

- Cash (in-person only; please do not mail cash)
- Personal checks or Money Order (please write the student ID number on the memo line, make payable to CSUCI)
- Online payment - Credit Card or E-Check available through MyCSUCI via CashNet

For Incoming Students

The following forms of payment are accepted:

- Cash (in-person only; please do not mail cash)
- Personal checks or Money Order (please write the student ID number on the memo line, make payable to CSUCI)

How do I pay my fee?

Incoming students: You may pay by mail or in person.
Continuing CSUCI students: You may pay online, by mail or in person.

Pay by Mail

MAIL your check or money order with a printed copy of this page to the mailing address provided below. Remember to include your 9-digit student ID # on your payment.

Mailing Address:

Cashier's Office
California State University Channel Islands
One University Drive
Camarillo, CA 93012

Pay in Person

You may visit the Enrollment Center (located in Sage Hall 144) and pay by cash, check or money order.

Pay Online - Current Students Only

You may make your payment online through your "MyCSUCI" account. Please note that Visa credit card payments are no longer accepted and all credit card transactions will incur a convenience fee of 2.9% per transaction. This is a mandatory, non-refundable fee to provide this service. E-check payments are also accepted on-line at no additional cost.

Refund Policy

The Credential Application Fee is non-refundable.

Questions?

Please contact the Credential Department with any questions via email at **credential.assistant@csuci.edu**, or call 805-437-8953.

If you're experiencing technical difficulties while applying on our website, please email **marc.aten@csuci.edu**

Traversa, Barbara

From: CSUCI Credential Assistant [credential.assistant@csuci.edu]
Sent: Friday, May 08, 2009 10:37 AM
To: Traversa, Barbara
Subject: CSUCI > Credential Application

IMPORTANT PLEASE READ BELOW CAREFULLY:
Thank you for expressing interest in the Credential Program at Cal State Channel Islands. In order for your application to be completed, you will need to submit the Supplemental Criteria as shown below. Once all of the Supplemental Criteria is received by the Credential Office, your application will be processed.

Please remember that all applications are processed on a first come, first served basis, which is determined by the date that both the application and all Supplemental Criteria are received.
Attention Currently Enrolled Post Baccalaureate Pre-Requisite Students that are applying to the Full Credential Program:
You do not need to complete the CSUMentor application nor pay the $25 application fee again.
PLEASE NOTE ALL APPLICANTS: Submission of this online application does not guarantee your space in the Credential Program.
The primary method of correspondence between those interested in the Credential Program will be by e-mail. Please read your e-mail regularly so that you are aware of upcoming information and deadlines.

Your confirmation number is: 14845480781054209 11
Submission Date: 5/8/2009

Please submit supplemental items as soon as possible Supplemental Criteria

If you are not currently enrolled as a Post Baccalaureate Pre-requisite Student, please submit proof that you have applied online to CSUMentor

- Credential Application Fee Receipt ($25 Application fee for application to credential program)
- Copy of Certificate of Clearance or copy of CA teaching Credential/permit (unless previously submitted)
- Copy of All Official Test Reports
- Basic Skills Requirement
- Subject Matter Requirement
- Completed, Signed and Sealed Recommendation Forms (TWO)
- Copy of Negative T.B. Clearance
- Field Experience Verification Form
- Verification of U.S. Constitution

Mail supplemental criteria documentation to:
California State University Channel Islands
Credential Program
Bell Tower East, Room 2805
One University Drive
Camarillo, CA 93012

5/8/2009

Credential Tracker

Logged in as: patricia.pulido@csuci.edu

Log Out

Confirmation Number   471841385416144370957

Student ID: First Name: Ricardo   Last Name: Al

Supplemental Criteria

Category	☐
1st Recommendation Letter	☐
2nd Recommendation Letter	☐
Basic Skills Requirement	☐
Copy of Certificate of Clearance or copy of CA teaching Credential/permit (unless previously submitted)	☐
Copy of Negative T.B. Clearance	☐
Credential Application Fee Receipt (if applicable)	☐
CSU Mentor Proof	☐
Field Experience Verification Form	☐
Subject Matter Requirement	☐
Verification of U.S. Constitution	☐