

Prerequisite Requirements. a) Course or courses which must be completed before a higher level course may be taken, sometimes allowed by the instructor to be taken concurrently; b) Courses outside the major department which must be completed before admission to the major.

Recommended Courses. Courses which the department faculty believe would be beneficial for a student to take but are not mandated or required as part of the major.

Units. A credit or semester unit represents one hour of class work per week for one semester. It is assumed that two hours of preparation are required for each hour in class. Three hours of laboratory per week are the equivalent of one unit. In a limited number of courses two hours of laboratory per week are the equivalent of one unit.

Choice of Catalog (Election of Regulations)

A student must fulfill degree requirements from one catalog, not the most favorable requirements from two or more catalogs. As long as a student maintains "continuous attendance"*, he or she may elect, for purposes of fulfilling graduation requirements,

- the catalog in effect at the time a student begins attending a California public community college or California State University campus or any combination thereof, or
- the catalog in effect at the time a student begins attending CSU, Fresno, or
- the catalog in effect at the time the student graduates from CSU, Fresno.

Continuous attendance is defined as being officially enrolled at least one semester or two quarters during an academic year regardless of the number of units completed. Also, a student is considered to have been in attendance even if he or she registered and totally withdrew from school during that semester/quarter as long as the official transcript so indicates. Any break in attendance of one academic year or longer or attendance during a regular semester/quarter at campus other than a California Community College or a CSU will break a student's continuous attendance status. Active military duty will maintain a student's continuous attendance status providing he/she enters the military from a California Community College or California State University campus and returns at the first registration for a fall/winter/spring semester or quarter following his or her release. The dates of military service must account for all of the time not in attendance. A planned educational leave will maintain a student's continuous attendance status (see *Planned Educational Leave*).

* **NOTE:** A student may not begin "continuous attendance" while still enrolled in high school.

Transcript Evaluation

Undergraduate transfer students will be evaluated under the degree requirements listed in the Catalog at the time he or she enters CSU, Fresno unless eligible for the 1980-81 or earlier Catalog.

The advanced standing evaluation will be mailed to the student's mailing address sometime during the first semester of attendance assuming all transfer transcripts are on file. Upon completion of approximately 90 semester units, each student *should request* a 90 unit degree evaluation from the Evaluations Office. This evaluation will show all requirements completed and any remaining baccalaureate degree requirements. Only one degree evaluation can be made for each student. Each student should keep his or her personal

copy current. All transcripts submitted in support of an application for Admission become the property of the Records Office and are not returnable, even on loan. Students are strongly encouraged to obtain duplicate copies of their records from high school and prior college attendance for their personal file. Students also are strongly encouraged to request a General Education certification (partial or full) from the California community college and/or California State University campus which they attended prior to enrolling in CSU, Fresno. The certification should be requested at the time final college transcripts are requested.

Grade Symbols and Grade Points

A	—	Exceptionally good. (4 points per unit.)
B	—	Above average. (3 points per unit.)
C	—	Average. (2 points per unit.)
D	—	Below average. (1 point per unit.)
F	—	Failure. (0 points per unit; units registered used in grade point calculation.)
U	—	Unauthorized Incomplete. (Failure) (0 points per unit; units registered used in grade point calculation.)
CR	—	Credit for units allowed, work of A, B, or C quality in undergraduate courses and A or B quality in 200-level courses. (0 points per unit; units allowed counted.)
NC	—	No credit for units registered for, work of D or F quality in undergraduate courses and C, D, or F quality in 200-level courses. Replaces I grade in courses where CR-NC grading is used if required work is not completed within required time. (0 points per unit; no units allowed.)
W	—	Withdrawal after the fourth week of instruction. (Not used in grade point calculation.)
I	—	Incomplete. Semester requirements at least two-thirds complete with work of passing grade. (Not used in grade point calculation.) See <i>Incomplete Grade—Explanation</i> which follows.
RD	—	Report delayed. (Not used in grade point calculation.)
SP	—	Satisfactory progress—Continuing work in progress. No units allowed and not included in grade point calculation until grade is assigned.)
AU	—	Audit. (Grade indicates student's status as Auditor and does not earn degree credit.)

Explanation of Grades

Audit Status (AU). Persons wishing to attend classes without matriculating or receiving college credit may register as auditors. Auditors must register during the late registration period. Students enrolled in audit status only may not transfer to credit status without completing admission procedures. This must be done within the first two weeks of instruction.

Matriculated students may audit courses in addition to those in which they are registered for credit.

Enrollment in a course as an auditor shall be permitted only after students otherwise eligible to enroll on a credit basis have had an opportunity to do so. Auditors are subject to the same fee structure as credit students. Regular class attendance is expected and the student may be required to participate in any or all classroom activities at the discretion of the instructor. An audited course will not be listed on the student's permanent record if the requirements for auditing the class are not met. Once enrolled as an auditor, a student may