Educational Policies Committee Minutes for Nov. 9th 2006

Members Present: Mary Halavais (MH), Steve Bittner (SB), Sharon Cabaniss (SC), Rick Robison (RR), Kirsten Ely (KE), Lillian Lee (LL), Thaine Stearns (TS), Lynne Morrow (LY), Brett Christie (BC), Carmen Works (CW), and Carol Blackshire-Belay (CBB).

- 10:50 a.m. Meeting was called to order

- It was moved to add curriculum approval forms to the agenda as a business item

- Approval of the agenda

- Approval of the minutes

Elaine Sundburg (ES) v. provost discussed the approval of programs and forms and how the office of academic programs fits in. There was a handout of short version of the curriculum changes guidelines for the routing process.

MH asks what/who is academic programs?

ES Her and CBB

MH asks that ES return to EPS to discuss this issue since we have a time certain.

ES agrees but is unclear what the issue is

Time Certain 11:00 a.m. Computer Science revision of the BS degree to match the curricular guidelines in CS national accreditation. The Association for Comuputing Machinery (ACM) recently published new curriculum guidelines and this proposal updates the CS program at SSU to be in accordance with such guidelines.

Present by Lynn Stauffer (Chair of the CS dept) and Tia Watts (full profess of the CS dept) were a letter of introduction, proposal for revison of the existing BS program including a table of camparions of courses, wtu and units for the existing vs the revised program, impacts on other depts in SST, rationale, expected results, resource impact, and signatures of the chair of the CS dept, chair of the school curriculum committee and the dean of SST.

Discussion by EPC members and questions

In summary the major has increased by 4 units but the capstone experience has increased by 3 of those 4 units. General electives have been decreased. Accreditation is not approved ABET because they are missing 2 semesters of physics and the teaching load is high. This will help since the number of course will be reduced.

TS asks a question concerning the wtu of labs

CW moves to waive the first reading and continue to the second reading

SB seconds the motion

NOW IN THE SECOND READING

KE moves to approve

SC seconds

TS talks about a letter and this is followed by general discussion of letters, accreditation and resources for the university.

CW calls the question

Vote – unanimously passed

This will be passed to the senate as a consent item

EPC asked SC to look into forms for course proposals both new programs and changes to existing programs. The question of what types of changes require approval and what doesn't has been asked.

SC is putting forward a form to approve along with a guideline for information purposes only.

Discussion of the route of forms for curriculum changes and the general flow of information.

CBB finds that there are practices that have never been written down. Academic affairs serves as a information resource to help dept implement curriculum changes. ES added a line where the provost signs

TS clarification question what are the changes in these forms?

SC no changes

TS motion to postpone the 1st reading of approving these forms until ES can add some clarification

KE seconds the motion

Discussion Vote 8 approve

Reports

MH graduate sub committee recommendation for grad admission to ssu.

Andy Merifield wrote a letter recommending that ECP suspend program review

SC Art dept demands resources to conduct program review

SB reports – program review money hurts other programs and there needs to be a permanent line item in the budget to support program review. LS will find the money and have it in place.

This was followed by a general discussion of resources and SB and CW volunteered to collect data from their schools about what resources have been given to conduct program review and what is actually needed.

Time Certain 12:00 p.m. English proposal to change graduate program for all English graduate students. This consists of the elimination of English 501 as a required course and making it an elective course. English 500 will continue to be required but the course description will change.

Presented by Thaine Stearns (TS) a letter to the graduate studies subcommittee regarding the nature and rationale for the program changes including impact and a plan for MA program with the changes.

Discussion

This was approved by the dept, school graduate subcommittee

SC moves to waive the first reading

CW seconds

Discussion about the paperwork which was not forwarded by Ann Goldberg from Eng and the committee wants to see the signatures of approval before waiving the first reading for one course elimination and a course description change which was approved at all levels.

Discussion of the purpose of a 1st and 2nd reading and the committee needs more time to read the proposal and formulate questions about the elimination of one course and the change of course description which was approved at all prior levels.

Vote on waiving this first reading
4- Waive
4- Oppose
2 – Abstain

This will be added as an item of business for the next meeting Nov. 30th

Reports

CBB 1. Peer review notes are now posted online
   2.   ATI workshop took place last week EPC will have a roll

SC report from APC workload information

KE GE subcommittee 3 workgroups have been formed and the moratorium has been lifted