

1. prepare a statement giving their reasons for desiring a special major in terms of academic and professional goals and why these goals cannot be met through a standard major
2. develop a specific list of courses which would, in their opinions, lead to the stated academic and professional goals
3. secure the signed approval from the Office of Advising Services, as well as from the special major adviser and department chair in the areas from which the special major courses are drawn

Students must submit the foregoing material to the Office of the Provost and Vice President for Academic Affairs for final approval. All established campus requirements and procedures for awarding bachelor's degrees will apply, including residence units, the upper-division writing requirement and number of acceptable transfer units.

B.S. Program Requirements: At least 25 units of the B.S. Special Major must be from campus colleges offering a broad range of instructional programs in science- or technology-based disciplines. These colleges include the following: Agricultural Sciences and Technology, Craig School of Business, Engineering, Health and Human Services, Science and Mathematics, and Social Sciences. Coursework must be taken in at least two different subject areas or fields of study, with no less than 9 units each from a minimum of two areas.

Residence Requirements

The residence requirement for the baccalaureate degree specifies that 30 units shall be earned in residence at the campus granting the degree. Twenty-four of these units shall be earned in upper-division courses, 12 of the units shall be in the major, and 9 units shall be in General Education. The residence requirement for graduate students is 21 units.

Extension credit and credit by evaluation, including credit by examination, may not be used to fulfill the residence requirements.

Specific Course/Skill Requirements

English Requirement. English 1, Composition, or its equivalent is a university graduation requirement that should be completed before the end of the fourth semester of university attendance. (A grade of *C* or *CR* is the minimum acceptable grade to satisfy

this requirement.) The English Placement Test does not substitute for English 1. See *English Placement Test* for test scores prerequisite to enrollment in English 1.

U.S. History and Government Requirements. Undergraduate and second baccalaureate degree candidates must demonstrate competence with respect to the Constitution of the United States, American history, and in the principles of state and local government of California in order to graduate. This may be done by passing examinations or by completing History 11 or 12 and Political Science 2 or 101. (In cases in which students have completed the federal government requirement, Political Science 102 [1 unit] will fulfill the California government requirement.) (See *History Department — American History Requirement*, *Political Science Department — United States Constitution Requirement*, and *General Education*.)

Upper-Division Writing Skills (UDWS) Requirement. All undergraduate and second baccalaureate degree candidates must demonstrate competency in writing skills at the upper-division (junior-senior) level as a requirement for graduation. After completing 60 units and English Composition (ENGL 5B or 10) or its equivalent with a *C* or better, students may meet this requirement in one of two ways:

either

1. Pass the Upper-Division Writing Examination (UDWE) composed of both essay and multiple choice components. This examination is given five times each year, including once before the beginning of each semester. Students are permitted to take the examination a maximum of two times. Upon successful completion of the UDWE, undergraduate students may request 1 unit of credit (ENGL 100W), which will be posted to their transcripts the semester following the date the UDWE was passed. For details, call Testing Services, 559.278.2457.

or

2. Obtain a *C*, *CR*, or letter grade of *C* or better in an approved upper-division writing course at this university. Approved writing courses can be identified in the catalog and *Class Schedule* by the letter *W* (e.g., ENGL 160W, BA 105W).

It is imperative that the UDWS requirement be met within two semesters after completing 60 units. The UDWS requirement cannot be fulfilled by a class or test taken outside of The California State

University system and cannot be satisfied at a CSU campus at which the student has not matriculated.

The UDWS requirement is not part of the General Education requirement. Passing the UDWE does not exempt students from taking a *W* course if it is required in their major, e.g., BA 105W for business majors.

Graduate students should consult *Graduate Studies* regarding the graduate-level writing proficiency requirement.

Remedial Courses. Students admitted to a CSU campus are expected to possess basic competence in the English language and mathematical computation. Students who require remediation should be placed in remedial classes during their first term of enrollment and should demonstrate proficiency by the end of the first academic year. Such remedial courses are usually designated by the letter *R* following the course number. Credits earned in remedial courses cannot be used to satisfy degree requirements. (See *Learning Resource Center*.)

Unit Limitations

The following unit limitations apply to all bachelor's degrees:

1. A maximum of 70 transferable semester units (105 quarter) is allowed from two-year institutions (community/junior colleges).
2. A maximum of 8 semester units of Kinesiology (P.E.)/Dance Techniques/ Athletics activity is allowed. (Kinesiology and dance majors may have credit for 12 semester units.)
3. A maximum of 12 semester units is allowed for work experience/internship/agricultural projects. (A maximum of 6 semester units may transfer into the university. A maximum of 6 semester units of the 12 is allowed in agricultural projects.) All *work experience* and *internships* are graded on a credit/no credit basis.
4. A maximum of 24 semester units at California State University, Fresno is allowed for *CR/NC* grading, excluding Credit by Examination. (See *Credit/No Credit Grading* for other limitations.)
5. A maximum of 30 semester units is allowed for Credit by Examination (excluding Credit for Advanced Placement Examination).
6. A maximum of 24 semester units is allowed for credit through Extension and/or correspondence coursework.