

Executive Committee Minutes
September 7, 2006
3:00 – 5:00, Sue Jameson Room

Present: Elaine McDonald, Catherine Nelson, John Wingard, Mary Halavais, Elizabeth Stanny, Doug Jordan, Carlos Ayala, Edie Mendez, Larry Furukawa-Schlereth, Eduardo Ochoa, Elizabeth Martínez, Ruben Armiñana, Art Warmoth

Guests: Steve Wilson, Rose Bruce, Liz Close

Approval of Agenda – time certain given to Nursing Online SETE proposal, addition of Senate assigned time and 4 Unit Conversion Task Force. *Approved.*

Minutes of 8/24/06 – *Approved.*

Chair's Report – E. McDonald-Newman

The Chair announced the Darwin reopening on September 29th, 1-6pm. The ribbon cutting ceremony will be at 1:00.

Statewide Senator – C. Nelson

No report

Chair-Elect Report – T. Wandling

No report

EPC report – M. Halavais

M. Halavais reported that EPC wants to look at the 4-unit conversion and will send information down to the GE subcommittee. They are also interested in talking about GE assessment. Program reviews are coming through. The calendar for Summer 2007 has come through from the University Standards committee for Year Round Operation. The University Standards has made it very clear they do not want to be responsible for the academic calendar. M. Halavais was asked about a recommendation to the GE subcommittee to create a task force for improving the GE program at SSU. M. Halavais said she was not aware of it and expected that if the GE subcommittee wanted to set up a task force they would consult with EPC. The Past Chair reminded the body that the Executive Committee was asked to assign the calendar initially and referred it to EPC. The then Chair of EPC referred it to University Standards. University Standards has put forth an argument about why they are not the appropriate committee for this task. It was suggested that what committee should have the calendar as their charge be referred to Structure and Functions. The Chair of EPC said the calendar will come to the next Executive Committee meeting. The President gave a history of how YRO would come to SSU. He said that he thought that YRO is not turning out as expected systemwide. It is a

mandate from the Legislature. It was suggested that the Faculty Chair make an announcement about YRO at the Senate.

COACHE – Rose Bruce

R. Bruce brought an information item. She said whenever she surveys the faculty she likes to let them know and share the results. The COACHE survey was developed by the Harvard Graduate School of Education and is designed to ask junior faculty about their experience on campus including tenure and promotion, nature of their work, politics and practices, collegiality and so forth. It is supposed to give actionable data for policy development and thus seemed like a good investment. It was clarified that other such surveys are available on the Institutional Research website using LDAP passwords. A Senator asked about the cost of the survey. R. Bruce responded that it cost \$13,000 and the Chancellor's office is buying down \$2000 to help encourage participation. SSU is one of 6 campuses in the CSU administering the survey. Concern was expressed that survey results do not result in any actions. R. Bruce said she writes a report every year about IR's activities and makes it available to the campus community. She has given the report to Senate Chairs and will make reports to various campus bodies to see if they want to do any action with the data. The Provost also stated that he was sensitive to the fact that they have not used IR data effectively and they are trying to make more of their decisions data driven. He said the data could stream into the University Strategic Planning, the WASC Accreditation effort and committees like APC.

It was decided that alerting the Senate to this survey could be done in a report.

Nursing: Online SETE pilot – C. Ayala and L. Close

C. Ayala introduced the item. He stated that FSAC reviewed the proposed online SETE pilot and approved it, but felt it was important to discuss with the Executive Committee. L. Close gave an overview of why the Nursing department wanted to pilot online SETEs, primarily because a large majority of their classes are done online. Previous to this they have individually mailed out SETEs or when students came in for a particular session on campus, they would hand out four or five SETEs. They just want to pilot and study an online SETE, not create a model for the rest of campus. All the regular SETE protocol will be followed. She said they will report back with their findings. It was noted that in the future, they might look at creating SETE questions that address online courses and clinical courses. She also stressed they will be interviewing students on the phone and in person.

There were no objections to the Nursing Department's Online SETE pilot.

Animal Care Policy – C. Ayala

C. Ayala introduced the policy and provided the legislative history. The body asked for a document showing the changes and to add a document about the legislative history. There was a short discussion about the standards being employed in the policy. **No objection to sending it forward to the Senate.**

Senate Assigned Time – E. McDonald-Newman

E. McDonald-Newman stated that by tradition the Executive Committee approves the distribution of assigned time. A Senator noted that she thought units should be given to the Past Chair. It was noted that the issue of the duties of the Past Chair was in Structure and Functions. The Provost said he would not give units to the Past Chair, but he would supplement people teaching 4 unit courses. **There was no objection to the distribution of units for this year for faculty governance assigned time.**

4 Unit Conversion task force – T. Wandling

It was noted that the Senate referred this task force to EPC. The EPC chair said that the EPC committee requested the GE subcommittee take a look at this issue. EPC members will be checking with curriculum committees, chairs and departments. The body asked for a timeline and how the work will be structured.

Structure and Functions Committee Appointments – T. Wandling

T. Wandling reported that John Kunat was recommended to the Student Union board and he also asked this to be a consent item on the Senate agenda. *Approved.*

For the Enterprises Board, Structure and Functions recommended Bill Barnier to forward to the President. *Approved.*

For the Bookstore Commission, Aidong Hu, Heidi LaMoreaux, Jorge Porras and Art Warmoth were recommended. *Approved.*

The President asked that the name of the Commission be changed from Bookstore to Store. It was suggested that the Commission decide whether to change its name.

A Senator asked if Structure and Functions was looking at improving communication between the committees. The Chair-Elect responded yes, but they have not had enough time yet.

President Report – R. Armiñana

The President reported that SSU's enrollment is about 102% of target. He reported on the status of other campuses. He stated it looked like the system will make target. Next year 2000 FTE's will be redistributed. SSU is not asking for more. This will be a permanent reduction to other campuses. The President was asked if a campus is over enrolled, do they get more money. The President said no. The Legislature says that if the system losses we have to pay back one to one. There may be readjustments for significant over enrollments. The President noted teacher education is down everywhere. The growth is exclusively in first time freshman. The Chair asked why teacher education is down. The President responded that the growth in K-12 teacher education is mostly in southern California. The Rohnert-Park/Cotati School district is losing about 400 students a year. People in this area are not child bearing. A Senator who works in a single subject program stated he

thought that regulations and bureaucrats were killing the spirit of why people go into teaching. A Senator from the Education department said that plenty of jobs are there. It appears to be the sentiment of the community that it's not the right thing to do at this point. The President was asked if there was anything the faculty could do to help with the perception. The President responded that he thought there was a crisis in confidence, people are not seeing a rise in the achievement gap, even in Petaluma all the schools are on the endangered list. He said it is all about the test scores, not about how teachers could be more creative, etc.

Provost Report – E. Ochoa

No report.

APC report – A. Warmoth

A. Warmoth reported that APC set up four work groups for their next meeting. He hoped the work of these groups would go to the University Strategic Planning committee. Two areas APC is focusing on are GE and the lower division transfer. Susan Moulton is working on the faculty workload task force. APC has also put together a group to look at diversity and see if they can come up with some new ideas. APC wants to forward the comprehensive Academic Strategic plan that was worked on last year and see if any of the ideas get picked up in the various planning committees.

SAC report – D. Jordan

D. Jordan reported that SAC is looking at the Advising policy in light of the 22 points for Facilitating Graduation. He stated that L. Holmström brought forward new hearing procedures for grade appeals, student grievances and cheating and plagiarism cases. The EPC chair brought up that academic dishonesty is included in the EPC charge. There was a discussion about which committee should work on these policies. At the conclusion of the discussion they remain in SAC.

Edith Mendez 10/4/06 11:50 AM

Deleted: academic dishonesty is included

Senate Agenda

AGENDA

Report of the Chair of the Senate - Elaine McDonald-Newman

Correspondences:

Consent Items:

Approval of the Agenda

Approval of Minutes - 8/31/06 emailed

Recommendation to Student Union Board: John Kunat

End of Year Reports: Advising, FSAC

☛ Ongoing report: Update on WASC

REPORTS

1. President of the University - (R. Armiñana)
2. Provost/Vice President, Academic Affairs - (E. Ochoa)
3. Vice President/ Admin. and Finance - (L. Furukawa-Schlereth)
4. Vice President of Associated Students – (J. Russell)
5. Chair-Elect of the Senate - (T. Wandling)
6. Statewide Senators - (R. McNamara, C. Nelson)
7. Chairs, Standing Committee - (Warmoth, Halavais, Ayala, Jordan)

BUSINESS

1. Resolution regarding Faculty Boycott of Barnes and Noble SSU Bookstore -
Second Reading – attachment – N. Byrne
2. Animal Care Policy –First Reading – attachment – C. Ayala T.C. 4:00

Good of the Order

The Chair announced the new student assistant in the Senate office, Jennifer Leys, who is an English major and wants to go to law school to do civil rights and social justice work.

Adjourned

Respectfully submitted by Laurel Holmström