

Name _____
Last First MI

Address _____

Email Address _____ Phone _____

Prerequisite Admission Date: _____ Term: _____

Macintosh HD:Users:kaia-joan.tollefson:KT Documents:_CSUCI:Education Program:_Accreditation Coordination 2008 2009:_Accreditation Work 2008 2009:_Response to Common Standards:Exhibits Original Docs:CS2:2.2 Credential File Checklists.doc 3/23/2009



Multiple Subject Evaluation Checklist

Name _____ Student Number _____
Last First MI

Address _____

Email Address _____ Phone _____

Previous Credentials Held _____

Application Received Date: _____ Program: _____ Previous Admission: _____
Program/Term

Ready for Interview ☐ Interview Date: _____

Admit Date: _____ Term: _____ Status: Fully Admit _____ Conditional _____

Denied Date: _____

Writing Sample ☐ BA/BS Degree _____

Letters of Recommendation 1 ☐ 2 ☐ ☐ Transcripts on file

Basic Skills Exam: _____
Exam/Date

Field Exp ☐

COC/Credential Date: _____

TB Clearance Date: _____

US Constitution _____
Course/University/Exam

GPA Last 60 Units _____

Subject Matter Competency

Exam Subject _____

☐ Subtest I passed date: _____ ☐ Subtest II passed date: _____ ☐ Subtest III passed date: _____

BCLAD Emphasis

☐ LOTE Subtest III passed date: _____

Prerequisite Courses

ENG 475 ☐ Met ☐ Waived ☐ In Progress _____ SPED 345 ☐ Met ☐ Waived ☐ In Progress _____

EDUC 510 ☐ Met ☐ Waived ☐ In Progress _____ EDUC 512 ☐ Met ☐ Waived ☐ In Progress _____

EDUC 520 ☐ Met ☐ Waived ☐ In Progress _____ EDUC 521 ☐ Met ☐ Waived ☐ In Progress _____

EDUC 445 ☐ Met ☐ Waived ☐ In Progress _____ (*BCLAD Only*)

Credential Recommends

Credential Type: _____ Supp. Authorization: _____ Issuance Date: _____



Single Subject Evaluation Checklist

Name _____ Student Number _____
Last First MI

Address _____

Email Address _____ Phone _____

Previous Credentials Held _____

Application Received Date: _____ Program: _____ Previous Admission: _____
Program/Term

Ready for Interview ☐ Interview Date: _____

Admit Date: _____ Term: _____ Status: Fully Admit _____ Conditional _____

Denied Date: _____

Writing Sample ☐ BA/BS Degree _____

Letters of Recommendation 1 ☐ 2 ☐ ☐ Transcripts on file

Basic Skills Exam: _____
Exam/Date

Field Exp ☐

COC/Credential Date: _____

TB Clearance Date: _____

US Constitution _____
Course/University/Exam

GPA Last 60 Units _____

Subject Matter Competency

Exam Subject _____

☐ Subtest I passed date: _____ ☐ Subtest II passed date: _____ ☐ Subtest III passed date: _____

☐ Subtest IV passed date: _____

☐ Waiver Verified _____
University/Date

Prerequisite Courses

ENG 475 ☐ Met ☐ Waived ☐ In Progress _____ **SPED 345** ☐ Met ☐ Waived ☐ In Progress _____

EDUC 520 ☐ Met ☐ Waived ☐ In Progress _____ **EDUC 512** ☐ Met ☐ Waived ☐ In Progress _____

EDUC 521 ☐ Met ☐ Waived ☐ In Progress _____ **EDSS 515** ☐ Met ☐ Waived ☐ In Progress _____

Credential Recommends

Credential Type: _____ Authorization: _____ Issuance Date: _____



Special Education Evaluation Checklist

Name _____ Student Number _____
Last First MI

Address _____

Email Address _____ Phone _____

Previous Credentials Held _____

Application Received Date: _____ Previous Admission: _____
Program/Term

Ready for Interview ☐ Interview Date: _____

Admit Date: _____ Term: _____ Status: Fully Admit _____ Conditional _____

Denied Date: _____

Writing Sample ☐ BA/BS Degree _____

Letters of Recommendation 1 ☐ 2 ☐ ☐ Transcripts on file

Basic Skills Exam: _____
Exam/Date

Field Exp ☐

COC/Credential Date: _____

TB Clearance Date: _____

US Constitution _____
Course/University/Exam

GPA Last 60 Units _____

Subject Matter Competency

Exam Subject _____

☐ Subtest I passed date: _____ ☐ Subtest II passed date: _____ ☐ Subtest III passed date: _____

☐ Subtest IV passed date: _____

☐ Waiver Verified _____
University/Date

Prerequisite Courses

ENG 475 ☐ Met ☐ Waived ☐ In Progress _____ **SPED 345** ☐ Met ☐ Waived ☐ In Progress _____

EDUC 510 ☐ Met ☐ Waived ☐ In Progress _____ **EDUC 512** ☐ Met ☐ Waived ☐ In Progress _____

EDUC 520 ☐ Met ☐ Waived ☐ In Progress _____ **EDUC 521** ☐ Met ☐ Waived ☐ In Progress _____

Credential Recommends

Credential Type: _____ Authorization: _____ Issuance Date: _____



Special Education Level II Evaluation Checklist

Name _____ Student Number _____
Last First MI

Address _____

Email Address _____ Phone _____

Previous Credentials Held _____

Application Received _____ Previous Admission _____

Ready for Interview ☐ Interview Date _____ Change of Objective Date: _____
 Program/Term

Admit Date: _____ Term: _____ Status: Fully Admit _____ Conditional _____

Denied Date: _____

Writing Sample ☐

Letters of Recommendation 1 ☐ 2 ☐

Basic Skills Exam ☐

Preliminary Credential Issuance Date _____

Date of Initial Employment _____

Verification of Employment/Experience ☐

Transcripts on File ☐

Credential Recommends

Credential Type: _____

Issuance Date: _____

