

FSAC COMMITTEE BY-WEEKLY MEETING FOR FALL 2021

Minutes of August 26, 2021 – Notes taken by Angelo – Virtual Meeting started at 1:00 PM, over zoom

FSAC Members

Members' names and affiliation	Present	Absent
○ Richard Whitkus, Biology (Chair)	x	
○ Sfefan Kiesbye, A&H	x	
○ Rita Premo, Library (substituting Mary Wegman)	x	
○ Tom Whitley, Anthropology	x	
○ Angelo Camillo, Business & Economics	x	
○ Rhianna Casesa, Education (Fall 2021)	x	
○ SSP (vacant)		
○ CFA Rep * Emily Calrk- Temporarily	x	
○ AS Rep.* (vacant)		
○ Faculty Affairs* (vacant)		
*Non-voting members		

Past minutes 4-8-2021

- Minutes from May 6, 2021 meeting had not been received from the previous Chair who is on sabbatical for Fall 2021. They should be received in due course.

REPORTS

Chair report (Whitkus)

- The Chair started the meeting by introducing the new committee members
- Explained the agenda items
- **Added one business item to the agenda:** the RTP criteria from the **Biology Department**
- The Chair highlighted the duties and responsibilities of FSAC according to the Senate by-law
- We will have a lot of business for this year. We need a quorum for decision-making; four out of six members are required for the quorum.
- Any member who wishes to speak should raise their hand and request time.
- Richard met with Heather Brown, AVP for Institutional Effectiveness regarding the contract with Class Climate – vendor supplying the SETEs
- The Provost office announced the position for the AVP for Faculty Success to replace Dr. Deborah Roberts. Richard gave some highlights about the future job description for the AVP position.
- From Ex Com, 1. proposal providing a campus course on faculty leadership development and governance. 2. A resolution of no confidence of the library leadership. 3. A

resolution endorsing a joint statement on efforts to restrict education about racism and American History.

- We have received the list of Emeritus faculty.
- An announcement from ORSP was made about Koret award applications now available.
- The Chair formed the FSCA subcommittees liaisons and discussed their meeting schedule

Faculty Affairs report

- No report

AFS REPORT (Stefan)

- Cynthia Boaz is the new Chair. They are looking into the Senate response about the teaching of sensitive materials, and they discussed the faculty retreat in January.

FSSA

- No report

PDS (Tom)

- No report

URTP (TBD)

- No report

CFA (Emily Clark)

- CFA has not met yet for fall 2021. Emily Clark will represent the CFA until further notice

AS

- NO representative Assigned yet; the Chair will contact the AS to find out about a new Students' Representative

Agenda/ Business

Business Items discussed today:

1. Affirm/assign Subcommittee liaisons

- AFS Wed. 12-1pm (Stefan)
- FSSA Fri. 1-3pm (Tom)
- PDS Mon. 12-1:30pm (Rita)
- URTP Fri. 10am – 12pm (Whitkus)

2. ECS Department RTP criteria

- Chair discussed the ECS Department RTP criteria, precisely where it was left last Spring. The criteria must be posted by September 1, 2021
- The committee discussed and approved the ECS RTP Criteria unanimously.

3. ENGL Department RTP criteria

- Committee discussed the work done in the Spring.
- The committee discussed and approved the ENGL RTP Criteria unanimously.
- The criteria must be posted by September 1, 2021

4. BIOLOGY Department RTP (late added item)

- The Chair presented and discussed with the FSAC members the work submitted
- The committee discussed and approved the BIOLOGY RTP Criteria unanimously
- The criteria must be posted by September 1, 2021
- The Chair proposed that departments submit their criteria on time so we can work on discussing and approving them as soon as we receive them for the coming year

DISCUSSION ITEMS:

1. Student Grievance procedures – Senate Analyst, Laurel Holmstrom-Keys, **TC 1:20pm, was invited to speak to FSAC**

Laurel: Explained the procedure for students' grievances.

1. Grievance and grade appeal are the same; the process is the same.
2. Students are responsible for filing a grievance but need to follow the process.
3. Stefan brought an example for discussion. Laurel provided some helpful information and clarified some information.

2. Gathering input for RTP guidelines

- The Chair proposed to collect information from faculty about RTP guidelines through a survey.
- The Chair will organize a survey

New Business:

None

Meeting adjourned at 2:40 PM

Respectfully submitted

Angelo Camillo, SBE Representative