



Ventura County Commission For Women Minutes – February 3, 2007

A regular meeting of the Ventura County Commission for Women was held in the Commission office at the Human Services Agency, 4601 Telephone Road, Suite 117, Ventura, on Saturday, December 2, 2006. As the President was not present the Vice President called the meeting to order at 9:28 a.m.; the secretary was present.

CALL TO ORDER

Present were Vice President Mary Pallant, Correspondence Secretary Debbi Steele, Recording Secretary Lee Riggan, Past President Diana Goodrow, and members Sharon Hillbrant, and Jan Lawrence.

ROLL CALL

The Vice President read the VCCW Mission Statement.

MISSION

Debbi Steele moved, seconded by Cecilia Fargo, to adopt the agenda as presented. The motion was approved.

AGENDA

By general consent the Approval of Minutes was tabled to the January meeting.

MINUTES

VCCW received a donation of \$250 from the BiNational Health Week. The balance was \$497.53. By general consent the Treasurer's report was received and filed.

TREASURER'S
REPORT

Debbi Steele reported her correspondence to include VCCW in the Ventura County Blue Book.

BLUE BOOK

By general consent Lee Riggan was appointed Recording Secretary.

RECORDING
SECRETARY

Jan Lawrence reported that the Community Partners may no longer provide the services the TSPP Project Grant Application requires. A report on their decision will be forthcoming in January.

TSPP PROJECT

By general consent on VCCW Expectations & Commitments item 4 to delete the two bullet points, and on item 5 to strike the wording and insert "To initiate or participate in a project 'as a Commissioner' authorization is needed from the VCCW. In the event notification is not possible clarify that it is for identification purposes only."

EXPECTATIONS
&
COMMITMENTS

By general consent Code of Conduct item 6, bullet point 3 to insert "not" after the word "may."

CODE OF
CONDUCT

By general consent Vice President will develop an official document to record attendance, and contribution of time, mileage, and funds of members.

DONATION/ROLL
CALL SHEET

By general consent the 2006-2007 Project Planning Table additions were to develop acknowledgement documents for retiring members from VCCW and their Supervisor; Item 2, clarify President's realistic expectations for Webmastering; Item 7, Report to McCune Foundation in March & hold Forum Luncheon April 21; Item 9, Delete Mary and insert

2006-2007
PROJECT
PLANNING
TABLE



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Ruth Ann and insert all members will assist with Women's History Month; Item 11, add in Action Steps "Code of Conduct;" add item 14. CalWORKS Mentoring; and, add item 15. Quarterly meetings with Supervisors.

By general consent the committee whose members are Mary Pallant, Sharon Hillbrandt, Ruth Ann McAllister, and Diana Goodrow, will at a meeting arranged by the President meet with Lauri Flack to develop CalWORKS Mentoring program.

**CALWORKS
MENTORING**

By general consent the Executive Committee will draft the Standing Rules for presentation at the January meeting.

**STANDING
RULES**

Debbi Steele, Forum Luncheon Chair, reported the Economic Justice Report & Education Forum Kick Off luncheon will be held at CLU Event Center April 21 from 11:30 a.m. to 2:30 p.m. The Luncheon Planning meeting will be held January 20. The 2007 Education Justice Forum Steering Committee will meet January 6 at 2 p.m. at which the agenda for the luncheon will be developed.

**FORUM
LUNCHEON**

By general consent Vice President will follow up on 19 people interested in the VCCW as reported upon the 2006 Forum registration.

**INTEREST IN
VCCW**

By general consent the January Agenda items are to also include: Revise/update the VCCW brochure; Standing Rules Report; CalWORKS Mentoring Report; Appreciation letter for BiNational Health Week contribution; Appreciation letter to Maricela Morales.

**JANUARY
AGENDA**

Several announcements and concerns were presented.

ANNOUNCEMENTS

The meeting adjourned at 12:00 p.m.

ADJOURNMENT

Lee Riggan, Secretary

Approved as
Printed/Corrected
on _____