



Office of the President

THE CSUCI ASSESSMENT COUNCIL

A CROSS-DIVISIONAL COUNCIL COMMITTED TO CONTINUOUS IMPROVEMENT

Presented By:

The Assessment Council

The Charge of the Assessment Council

CSUCI is committed to continuous improvement in the fulfillment of its mission. In the spirit of this commitment, the President of CSUCI directs the creation of the CSUCI Assessment Council. The role of the Council, with broad-cross-divisional representation, is to support the mission of the University by promoting and coordinating the on-going assessment of institutional effectiveness.

Specifically the Council shall:

- Examine existing practices and programs, recommend new and different strategies as warranted, and provide counsel aimed at improving and enhancing the effectiveness of institutional assessment activities.
- Provide support for systematic campus-wide participation in assessment through workshops, training, and resource development.
- Provide support to the campus community through development, planning, implementation, and coordination of assessment efforts.
- Provide support to the campus community through the interpretation and analysis of findings, the reporting of findings, and the integration of those findings into further program development and assessment.
- Prepare an annual report on the activities of the Assessment Council and other reports as needed.
- Engage in other assessment and institutional effectiveness projects as directed by the President.

Assessment Council Members

The members of the Assessment Council have been nominated by their Vice Presidents and appointed by the President. Each division is represented on the council. Current members include:

Office of the President

- Therese Eyermann, Special Assistant to the President
- Dennis Muraoka, Special Assistant to the President for Institutional Effectiveness and Assessment Council Chair

Academic Affairs

- Harley Baker, Associate Professor, Chair of Psychology and Chief Assessment Officer for Academic Affairs
- Frank Barajas, Assistant Professor of History
- J. E. Gonzalez, Director of Institutional Research
- Steve Lefevre, Associate Vice President for Academic Programs and Planning

Student Affairs

- Trae Cotton, Interim Dean of Student Life
- George Morten, Assistant Vice President for Student Affairs, Assessment and Co-Curricular Education

Finance and Administration

- Colleen Bennett, Human Resources Manager
- Caroline Doll, Director of Special Projects
- Maureen McQuestion, Chief Information Officer

Advancement

- Marti DeLaO, Director of Donor Relations

Staff Support

- Tia Clark, Office of the President

Assessment Council Activities and Accomplishments

The Assessment Council maintains a website (www.csuci.edu/assessment) that in time will become a comprehensive source of information on CSUCI assessment activities.



The Assessment Council has developed policies to assist the campus in developing sound assessment practices. These include:

AA.04.002 Policy on Clearinghouse for Institutional Research—This policy establishes a clearinghouse for institutional research findings coordinated by the Office of Institutional Research.

AA.04.003 Policy on Coordination of Data Collection for Purposes of Institutional Research—This policy assigns the responsibility to calendar data collection activities for institutional research purposes involving students, faculty or staff as participants.

AA.04.004 Policy on Review of Divisional Assessment Plans—The purpose of this policy is to provide the campus with a systematic mechanism for the continuous improvement of assessment practices at the divisional level. Under this policy, each University division will conduct a review of its assessment plans and processes with the Assessment Council on a rotating basis. The Assessment Council will report on the finding of these reviews to the President.



- The CSUCI Assessment Council promotes and supports assessment efforts leading to continuous improvement across the campus through its meetings and activities.
- The CSUCI Assessment Council provides a forum where best assessment practices from all divisions of the University are shared and discussed.
- The CSUCI Assessment Council maintains a website to support campus assessment activities.
- The CSUCI Assessment Council maintains a clearinghouse for institutional research findings.
- The CSUCI Assessment Council facilitates assessment by coordinating data collection activities involving students, faculty or staff.