

## Student Affairs Committee

04-22-09 Stev. 1041

**Present:** K. Thompson, M. Buckley, D. Girman, L. Vega, M. Lopez-Phillips, J. Mahdavi, R. Lopez, M. Ghannadan

**Absent:** T. Hammond, 1 vacant spot (Library)

**Proxies:** None

**Guests:** B. Christie, B. Butler

**Agenda:** Amended to add these business items: 2. SAEM Advisory Council, 3. SAEM Mission Statement. Approved as amended.

**Minutes:** Approved.

### Reports

Chair's Report (K. Thompson):

- ❑ At the last Senate meeting: Bruce Peterson gave a presentation on EOP. An updated policy on faculty and student representation on search committees was passed. Sharon Cabaniss and Wanda Boda will be faculty representatives on new advisory committee for SAEM.
- ❑ Distributed overview of CAS standards on advising. Full list of standards are available online.
- ❑ After hours survey: K. Thompson is working on IRB approval. K. Thompson and C. Rhodes suggest we distribute the survey in Fall due to time constraints this semester. C. Rhodes would like to do focus groups at the same time, but we might prefer to do focus groups after getting the survey results.
- ❑ Fairness Board review coming on May 6 meeting.
- ❑ The Recruitment Report was discussed. K. Thompson will go back to ExComm to try to bring it to the Senate.

SAEM Report (M. Lopez-Philips):

- ❑ Discussed budget cuts with directors. Need \$296K cut to budget. Open positions are being cut to meet this. Counseling Center positions aren't fully funded. Still need to cut \$134K. Summer Bridge will take a big cut, as will many other student support services.

ASI Report (M. Ghannadan):

- ❑ Focus group on 4/24 on general education with an external reviewer. Unclear which organization the reviewer is from, so M. Ghannadan will investigate.

ACE Report (L. Vega):

- ❑ Hired SSP2 for career counselor position: Jery Thoung will be arriving in June.
- ❑ EOP admissions 207 for fall; 71 have already paid deposit (far above previous years).

- Doubled drop-in hours for advising this week. 81 students have holds and may miss first pass.

#### Liaison Reports:

- Athletic Council (D. Girman): D. Dove will consult with Fairness Board about adding language to the policy for athletes. Council was unhappy about the 9 unit restriction for priority students for first pass registration.
- Academic Advising (J. Mahdavi): Missed, out of town.
- Scholarship Committee (M. Buckley): No meeting.
- Fee Advisory (M. Buckley): Finalizing funding for different groups (looking at first and second years of funding). Announcements will be made soon.

#### Business

##### 1. Academic Technology Plan (B. Butler, B. Christie as guests):

- The plan that was sent to Senate Talk is a draft. Comment period is still open.
- History: Past steering committees didn't have a strong academic focus. The Provost gave the charge to develop this committee and a technology plan. This new group has greater faculty representation and staff representation. The committee needs a student member still. The committee has been meeting this semester. A final draft is planned for May 6.
- Charge: develop a plan this semester. For the longer term, ATAC is to work to plan and help find resources.
- Added priority: student perspectives (have asked ASI for a representative), additional focus on support available 24/7.
- Suggestions/Questions:
  - M. Lopez-Philips asks that a representative be selected from DSS to discuss adaptive technology.
  - K. Thompson: under section B—change from “adequate” to “well-supported” or “robust” for research based technology.
    - Under goal 5: seek incoming faculty invested in technology? Make it more clear that it is a recruitment priority.
    - Suggests up to 3 students for the student side.
  - D. Girman: plan seems to emphasize development. What about implementation? B. Butler agrees—trying to work from broad hierarchy to goals to methods toward achieving them. From this plan will come an action plan.
  - B. Butler realizes there are many issues related to academic technology. These can't be solved without leadership in the area.

##### 2. SAEM Advisory Council

- M. Lopez-Phillips wants to create a council to advise SAEM; members will include students, faculty, and staff. Wants to have flexible membership according to the issues being discussed. Idea is to call on people most interested & up-to-date in issues such as technology, diversity, etc. No voting as this is advisory and decision making resides with VP of SAEM.
- One faculty member will be a SAC liaison. Another faculty member will be requested through usual Senate structures (e.g., Structures and Functions).

- Question from D. Girman: how is this different from having M. Lopez-Phillips or M. Olson sit on SAC? Answer: Will be greater power in having both bodies.
- Propose remove bullet about not using Roberts Rules of Order.
- Motion (D. Girman): We have a permanent SAC liaison on the SAEM Advisory Council. Seconded and Approved.

3. Mission Statement of SAEM:

- SAEM is striving to develop a mission statement that is created by and fits with the current members of the division. Idea is for each element of the statement to be measurable, clear, and understandable. The mission is supposed to be the foundation for the strategic planning process.
- Question: how can we emphasize the student in the mission within the programs SAEM controls? Vision statements may help with that.
- Members will come to the next SAC meeting with additional ideas. Email any advice, suggestions, and comments to [lopezphi@sonoma.edu](mailto:lopezphi@sonoma.edu).

Meeting adjourned at noon

Minutes respectfully submitted by J. Mahdavi.