

## **Student Affairs Committee**

11 May 2011, 10:10 am-12pm Darwin 101

**Present:** J. Mahdavi (Chair, Ed.), D. Romesburg (Soc Sci), M. Lopez-Phillips (SAEM), Scott Nickleach (S&T) for I. Kannana, P. Ramey (AS), L. Vega (ACE), R. Lopez (A&H), K. Thompson (Bus)

**Absent:** S. Cunningham (Lib) [parental leave], N. Pratt (AS),

**Guests:** B. Lesch-McCaffry (SDS), L. Holmstrom

**Agenda:** Approved.

**Minutes of 4/27/11:** Approved.

### **Reports**

Chair's Report (J. Mahdavi):

- We have a Class Attendance policy.
- American Institutions requirement may be removed from G.E. at the level of the Chancellor's Office despite basically unanimous faculty opposition at many CSUs and statewide Academic Senate.
- Indirect Cost Monies from grants that have gone to A&F (\$100K) is being returned to Academic Affairs.
- Searches for Provost and Academic Vice President continuing now.

SAEM Report (M. Lopez-Phillips):

- Successful at hitting numbers for first-year class, so trying to manage exactly, because so little margin of error.
- First reading of motion on election procedures/guidelines in referendum. May lead to policy revision. Election code now silent on campaigning for referendums. Should Fee Advisory Committee or others develop a referendum code? Second reading will be next Senate meeting.
- Student death: Counseling center sent emails to music department, which is having a convocation for him today, S. Kashack letter sent to campus community. Following campus protocol.

ASI Report (P. Ramey):

- Transition Friday to new elected representatives, although old reps likely will see the term out. P. Ramey hopes to return to SAC in his new role.
- ASI Executive Director given pay raise for the first time in many years, will have additional responsibilities, reflects expanded duties/workload, sought to bring to lower/middle as opposed to bottom of CSU benchmark.

ACE Report (L. Vega):

- Advising in first pass busy but smooth compared to past; 13 units for fall second pass?
- EOP same amount as next year; either shorten orientation/summer bridge day or only bring in out-of-district. Shortfall of including all: \$10K. Call from Ad Hoc Diversity Sub Com was to tier charges for low-income, historically disadvantaged programs. Greater need/demand this year than last.

- Over 300 showed up for latest math/English testing, bigger number this year.

#### Liaison Reports:

- ❑ Fee Advisory (K. Thompson): Allocated. Kept at previous funding levels for those asking for expansion. For those who had more than a 35% carryover, swept back \$45,000. Allocated a small portion of the reserve to bring the fund down to a more appropriate level. Next Monday, sample for alternative consultation mental health fee happening.
- ❑ Athletic Council (L. Vega): Continuing to explore policy compliance issues.
- ❑ No reports: Scholarship Committee (I. Kanaana); Academic Advising (R. Lopez)
- ❑ Senate Diversity Subcommittee informal report (B. McCaffry): Stakeholder's Group had concern about title, but finally moving. Good to get off ground. SDS looking at membership issue—considering expanding by two at-large reps and informal liaison to SAC, EPC, APC
- ❑ GSHSEW informal report (D. Romesburg): Off the ground and producing workplans around four main action areas.

#### Business

- Business Item #1: Grievance/Grade Appeal Processes: Mentoring for Students (TC 10:30 with L. Holmstrom) Dispute Resolution Board met last month and faculty identified that students lack an advocate in the current process; asked how it might happen. Asked Student Affairs if they could help students get through the informal process before formal process initiated via L. Holmstrom. They would help undeclared or prenursing, but felt students should go to major academic advisor. If in dept./advisor, considering proposal of creating a list of people in Advising, Counseling, previous DRB members that L. Holmstrom to which she could refer students. Question of role of Student Advocate or Student Affairs designee in grievance process with grade appeal advocate from faculty? Concern of a motivated advocate if we're going to provide them. Could faculty advocates still be a conflict of interest even if not in department? Not like a lawyer—change terminology, since “advocate” implies this. “Advisor” better? Perhaps Student Affairs should designate one for grievance and one for grade appeal? With L. Holmstrom as first point of contact.
- This is the final meeting unless we hear otherwise (5/25 cancelled.)

Adjourned at 11:50 am.

Minutes Respectfully Submitted by D. Romesburg