

Minutes of the Associated Students of California State University, Channel Islands, Inc. Board Meeting October 2, 2008

The Associated Students of California State University, Channel Islands, Inc. met on Thursday, October 2, 2008 at 8am in the California State University, Channel Islands University Hall Training Room.

Members Present: Ed Lebioda, Richard Wagner, Chelsee Bente, Alexandra Mitchell, Missy Jarnagin, Dr. Donald Rodriguez, Eva Klein, Lauren Pollack, Miguela Benoit, Melody Mattingly, Yadira Melgoza, Lauren Pollack, and Michelle Black

Members Absent: Dr. Gregory Sawyer and Jeremy Booker.

Members of the Public Present: Stephanie Bracamontes and Christine Thompson

1. Call to Order: The meeting was called to order at 8:00 AM by Ms. Chelsee Bente.

2. Approval of Minutes – The minutes of the meeting were approved with Ms. Mitchell making the motion and Dr. Rodriguez seconding the motion. The motion passed unanimously. For the emergency meeting minutes Ms. Jarnagin moves to approve the minutes, with Ms. Mitchell seconding the motion. The motion passed unanimously.

3. Public Forum – Upon calling for open forum discussion, and there being none, the meeting continued.

4. Financial Reports- Ms. Bracamontes presented the financial statements. She stated that there is one outstanding item regarding interest income on page five. Ms. Bracamontes explained the difference between last year and this year was caused by receiving interest from the campus for the fees held during 2007-2008. The difference was caused by not receiving the interest due to administration charges. Ms. Bracamontes explained August financial statements stating not much has changed since July, although the receivables dropped significantly. Ms. Bracamontes has a meeting scheduled regarding the issue. Ms. Bracamontes pointed out that page two showed the profit and loss year to date and the largest expense was CSSA registration. On page three, Ms. Bracamontes explained the spending budget versus the actual and the biggest change was related to campus recreation. On page six, the payroll seems over budget for the two months and Mr. Lebioda verified that it is correct and adjusted for.

5. Subcommittee Updates-

A. Student Union Update- The tentative date purposed for the student union ground breaking ceremony is November 6th and everything else has been on schedule. There is a furniture meeting taking place this Friday and later in the month there is a construction meeting. Mr. Lebioda specified that they need to work on the food source for the student union.

6. Outstanding Business-

A. ASI Strategic Plan- Tentative forum dates are being scheduled to receive input from faculty, staff, and students to get their opinions as well as educate them on what ASI does. A mission statement has been drafted and it will be taken to various people to get their input and then it will be brought back to the board.

B. Funding Task Force- Ms. Benoit had the first meeting and looked over surveys that were done in the past. Ms. Klein assisted on reviewing the survey questions as well. A realistic goal is being looked at making it available to students by next semester. Ms. Benoit specified that they are currently working on different means the e-mail will go out. Ms. Mitchell recommended from her experience that the survey be sent out through the dolphin e-mail and can be navigated, answered electronically, and submitted.

7. New Business: To consider and act upon such others matters as properly come before the meeting.

- A. **Secretary Appointment-** Ms. Bente and Ms. Thompson have gone through the bylaws and determined that it was up to the Boards discretion. Open to discussion: Ms. Mitchell suggests that in order to be most productive as a board, the secretary should be a nonmember to not distract from the board member that participate and vote. Mr. Wagner specified that he experienced a similar problem with the Chamber of Commerce and the position shouldn't be a member due to the intense concentration it takes. Mr. Lebioda specified that we do have a position paid that can handle these duties. Ms. Thompson was recommended, accepted, and voted as Secretary of ASI.
- B. **AGSA-** Ms. Jarnagin specified that she cannot find this vendor being paid by the University. Mr. Lebioda posed the question if it would be a benefit to all the entities. Ms. Mitchell specified that it may not be usable to all the entities. The motion passed unanimously to pay for this service.
- C. **ASI Logo Policy-** One entity is left off, ASI needs to add the Nautical Yearbook. Many programs are receiving funding from ASI and ASI board needs to specify who needs to include the logo. Mr. Lebioda thinks there should be some kind of recognition for ASI. However, we may not want everything to have the ASI logo because we may not want to be affiliated with it. Ms. Benoit seconds the thought that we need to have some kind of recognition for ASI. Ms. Klein agrees also. Ms. Pollack addressed the issue that clubs are fully funded by ASI. Ms. Mitchell thinks University programs and clubs and organizations should be looked at separately. Clubs should use the ASI logo and all else should have an ASI plaque outside their office. Mr. Lebioda specified what clubs are funded through ASI be put on the internet or the newspaper. Ms. Black then stated if we should then specify what clubs should not include the logo on. Ms. Bente will work on the policy and make the adjustments and bring it back to the board.
- D. **ASI Sustainability-** Ms. Bente stated that ASI is trying to go towards a more functional sustainable example not printing out paper. Ms. Bente would like to see the entities go towards this goal as well. Recognition was given to SPB for really working on trying to set a standard. Dr. Rodriguez and Ms. Klein would like to work on this goal. Dr. Rodriguez stated that there is a sustainability task force. Ms. Klein mentioned that she would really like to work on promoting a sustainability section in the newspaper.
- E. **ASI Elections-** Ms. Mattingly recommended that the ASI elections would be held during a week in March; on Tuesday the 17th and Wednesday the 18th. The reason for the elections being held in March is due to April being a very hectic month and because it is near the end of the year. It would be beneficial for new leaders to take ownership and have hands on experience of the end of the year events. This also promotes leaders who are proactive. The current leader can transition the new leaders earlier on. The board agrees and recommends that this is beneficial.

9. Entity Reports

- A. **Student Government-** Ms. Mitchell reported that student government is hosting their annual Pizza with the President on Wednesday, October 8th in the Bell Tower East Courtyard from 11:30-1 pm. Ms. Mitchell also stated that student government is assuring compliance with the Gloria Romero Act and adding it to the Bylaws. She is also organizing volunteers for the Presidents dinner that occurs on October 4th. All committees have appointed students to them.
- B. **SPB-** Ms. Mattingly reported that SPB is working with family weekend and will be hosting the talent show. Ms. Mattingly is working with Ms. Bente on making SPB more sustainable and also they are looking into working with students who are passionate about sustainability.
- C. **The Nautical-** Ms. Benoit reported that they had there first meeting last Friday and they currently have four board members and is looking for one more. The first story ladder is being developed and with Christine Popoks' help she will ask students to work on stories.
- D. **CI View –** Ms. Klein is in the process of conducting interviews. Ms. Klein met with Ventura County Star and they are supportive and have offered job shadowing options. For the production of the newspaper, the Ventura County Star will now charge for printing. It will make up most of the costs through advertisements. The publication dates are specified on Ms. Klein's' individual report. Ms. Klein met with Shawn Mulchay and has given them a sample prototype distribution

bin and hopes to experiment with it. For future planning, Ms. Klein is still working on a class that would like to teach interview techniques, article writing, and other important facts pertaining to journalism. The first edition comes out next Thursday.

10. Adjournment: There being no additional business for the ASI Board, the meeting was adjourned at 8:57 a.m.

The next meeting is scheduled for Thursday, November 6, 2008 at 8:00 a.m. in the University Training Room.

APPROVED: Associated Students of California State University, Channel Islands

Chelsee Bente, ASI Board Chairperson

Date

Respectfully Submitted, Deanne Ellison, ASI Board Secretary