

## FACULTY STANDARDS & AFFAIRS COMMITTEE

Minutes

September 3, 2015

1:00-3:00 p.m., Sue Jameson Room

**Convened:** 1:05 p.m.

**Present:** Ed Beebout (chair), Paula Hammett, Steve Winter, Melinda Barnard, Carmen Works, Karen Thompson (recorder)

**Absent:** Eric Williams, Viki Montera

**Agenda:** Adopted

**Minutes of 05/12/2015:** Approved with no changes

### Standing Reports

#### Chair (Beebout):

Paula Hammett attended Executive Committee for Ed Beebout who had a family emergency.

- A large part of the Ex Comm discussion focused on the GMC budget and ways the University was going to address any shortfall for the coming year. Among other things, GMC will be looking at Board composition as a way to increase donations to support the facility and programs. Also, fundraising activities will be developed. A resolution on the GMC will be brought from the Senate floor this afternoon.
- Related to the search for a new president, the Chancellor will be visiting SSU on Oct. 8, along with three members of the Board of Trustees.
- Parents' weekend will be Oct. 23-25, and there are already 400 parents signed up.

#### AVP (Barnard):

- Moodle pilot for digital RTP file processing is up-and-running; of the 38 eligible faculty, 20 have chosen to participate in the pilot.
  - Faculty going up for tenure and promotion will not use the digital process unless they previously did so for an annual review.
- We have 23 new faculty on campus this fall, 3 of whom are visiting.
- RTP meetings have been scheduled for candidates and committees.
- Faculty Affairs is working with IT on digitizing personnel action files.
- Met with CFA about continuing education faculty files.

#### PDS (Beebout):

- Discussed new faculty orientation
  - New faculty hires particularly liked the small group discussions focused on specific topics and would have liked more time for those discussions
  - Reception at the Lakes was successful
  - Teaching support packages were greatly appreciated
- Regarding the classroom upgrades, the problems with the laptop-only classrooms were discussed. Faculty and chairs need to inform the Classroom Upgrade Work Group or Geoff Cirullo about the problems experienced with the technology, connectors, dongles, etc.

**AFS (pending):**

- Committee has not yet met.

**FSSP (pending):**

- Committee has not yet met.
- Steve Winter will attend first meeting.

**URTP (ad hoc):**

- Committee has not yet met.

**ASI (pending):**

- No representative has been determined by AS yet.

**CFA (Works is serving as proxy for Newman who is on sabbatical):**

- In the reopener, CFA requested 5% GSI for all faculty and 2.65% SSI for all eligible faculty. CSU offered much less. Issue went to mediation and that process failed. Going to mediation for a second time. If that fails, then the next step is fact-finding.
- CFA is seeking faculty input to find out if faculty want CFA to continue the fight or if CFA should settle negotiations now.

**Information Item****1. RTP Revision Task Force Update**

- Based on faculty feedback during 2014/2015, including feedback from multiple RTP committee chairs, the task force compiled all comments to arrive at a list of the issues to be addressed in an RTP policy revision. The analysis revealed that 6-7 issues rose to the top. General themes relate to making the process simpler and clearer.
- Task force will bring its report to the next FSAC meeting along with a draft of the RTP policy with proposed revisions

**Discussion Items****1. University absence from work policy**

- Would serve to clarify rules for faculty and chairs. FSAC can explore this during 2015/16 AY.
- Wouldn't be a policy, but a set of procedures that clarify how to implement the collective bargaining agreement's rules about absences.

**2. University office hours policy**

- Would clarify expectations for faculty as there is confusion and inconsistent messaging currently. Most other CSUs have policies for office hours that can be used as a basis for SSU's policy. FSAC can explore this during 2015/16 AY.

**Business Item****1. FSAC subcommittee liaison assignments**

- Need liaisons for AFS and FSSP. Will determine at next FSAC meeting.

Meeting adjourned at 2:50 p.m.

Minutes respectfully submitted by Karen Thompson.