

BYLAWS

ARTICLE I NAME

The name of this organization shall be the "Ventura County Chapter of the California Elected Women's Association for Education and Research", hereafter referred to as the "Association".

ARTICLE II PURPOSES AND POLICIES

Section 1. Purposes - The purposes of the Association are:

- a. To promote the participation of women in public affairs.
- b. To encourage women to seek elective office.
- c. To afford a forum for women elected officials to address appropriate issues.
- d. To stimulate discussion of public issues as they relate to women.
- e. To stimulate research on women and their role in and impact on government.

Section 2.. Restrictions - The Association will make no endorsements.

Section 3. Acceptance of Grants and Contracts - The Association may apply for and accept and utilize grants, contracts and any other assistance, financial or otherwise, from any unit of government, either local, state or federal, or other public or private sources; enter into and carry out contracts or agreements in connection with such assistance; and include in any contract for assistance such conditions required pursuant to law, as the Executive Committee may deem reasonable and appropriate.

ARTICLE III MEMBERSHIP

Section 1. Types of Membership - There shall be four categories of membership: active, associate, sponsor, and honorary. It shall be the responsibility of the Executive Committee to modify or establish any forms of membership deemed appropriate.

- a. Active membership shall be open to any woman currently holding office in a public agency to which members are elected by the registered voters at large. Any active member shall have the right to vote, hold office and participate in official actions of the Association.
- b. Associate membership is available to any woman appointed to a Planning or Parks and Recreation Commission. She will have full voting privileges on the local level but may not hold office.

- c. A sponsor shall be any organization, public or private, or any individual or collection of individuals seeking to make a substantial contribution to the fulfillment of the goals of the Association.
- d. An Honorary membership may be granted to any person who has, in the opinion of the Executive Committee, rendered conspicuous service to the Association.

Section 2.

- a. Vote - Each voting member shall have one in the election of officers and all other matters submitted to a vote of the Association as a whole.
- b. Services - Each member shall be entitled to receive all the services offered by the Association on the same basis as any other member.
- c. Dues - It shall be the responsibility of the voting membership to establish an equitable dues structure. Voting members shall maintain full rights under that classification for the period commensurate with their dues payment, regardless of their maintaining elective public office, not to exceed one year.

Dues shall be payable at the Annual meeting or on the first day of the member's joining the Association. If a member joins two (2) months before Annual meeting dues will carry through following year. Dues will be \$5.00 per year.

ARTICLE 4.

OFFICERS AND EXECUTIVE COMMITTEE

Section 1.

Officers - The Officers of the Association shall be a President, a Vice-President, and a Secretary-Treasurer.

Section 2.

Nominations - Nominations for officers shall be made by nominating committee. The nominating committee shall be elected by the Association at the meeting previous to the election. The nominating committee shall have 3 members.

Section 3.

Terms, Vacancies, Eligibility - All officers shall be elected by the voting members at the Annual meeting and shall hold office from the time of their election until the next Annual meeting and until their successors are chosen and qualify. If any officer or member shall cease to be an elected public official, she shall continue in her position until the next Annual meeting. No person shall serve more than two terms in any one position.

Vacancies in office shall be filled by election at a regular meeting.

If more than one name has been placed in nomination, a written ballot shall be cast.

Section 4. Duties of Officers

- a. President - The President shall be the presiding officer at all meetings of the Association. She shall appoint all committees authorized by the Association, and shall administer the activities of the Association.
- b. Vice-President - She shall act as an aide to the President, and in the absence or disability of the President shall perform the duties of the President.
- c. Secretary-Treasurer - She shall be responsible for all record keeping, and all matters of communication and finance. She shall perform such other duties as are delegated to her by the President.

Section 5. Removal - An officer of the Association may be removed at any time by a majority vote of the total voting membership.

Section 6. Compensation - Association officials and members shall not receive any compensation for their services as such, but by resolution of the voting membership shall be entitled to reimbursement for actual and necessary expenses incurred in the performance of their duties.

ARTICLE V. MEETINGS

Section 1. Annual Meeting - There shall be an Annual Meeting of the Association, prior to the State Convention, for the election of officers, annual reports, and other business as may arise.

Section 2. Regular Meetings - Regular meetings shall be held quarterly - the last Saturday of the following months: April, July, October and January, unless changed by membership. The Secretary-Treasurer shall send out notices to members at least ten working days before such meetings.

Section 3. Special Meeting - Special meetings can be called by the President or upon written request of five voting members of the Association. Only such business stated in said notice shall be transacted. Except in cases of emergency, at least three days notice shall be given.

Section 4. Quorum - For all Association meetings the members present will constitute a quorum.

Section 5. Vote Necessary to Take Action - At any meeting of the Association, a majority vote of voting members present shall be necessary to elect any officer and a majority vote of voting members present shall decide any other matter.

ARTICLE VI AMENDMENTS

Amendments may be proposed by any member of the Association provided such proposed changes are submitted to each voting member at least two (2) weeks before the meeting at which such a proposal shall be considered. Amendments shall be adopted at any regular meeting of the Association by a two-thirds vote.