

BUSINESS—GRADUATE**252. Seminar in Labor Relations (3)**

Prerequisite: Bus 214. Current trends in labor relations theory and practice; labor relations systems; contract negotiations; dispute prevention and settlement; role of government; applications of behavioral sciences; individual research.

253. Manpower Management (3)

Prerequisite: Bus 214, 250. Principles and methods for understanding the effective use of manpower resources, macro and micro. Analysis and resolution of specific manpower problems at the operating level.

255. Seminar in Operations Management (3)

Prerequisite: Bus 216. Current operations management theories and problems; critical analysis and review of present practices and theories.

257. Seminar in Business Communication (3)

Investigation and analysis of the Communication process as it relates to managerial effectiveness.

258. Seminar in Office Management (3)

Managerial control of office functions, services, and personnel; case studies.

260. Seminar in Accounting Theory (3)

Prerequisite: Bus 226. Development of accounting theory; current accounting theory; areas of accounting theory where professional differences exist; AICPA research studies, governmental regulations, recent literature, and accounting classics.

261. Accounting for Non-Profit Organizations (3)

Prerequisite: Bus. 205. Accounting for various types of funds as applied to governmental and other not-for-profit organizations. Budgets and accounting controls; revenues and appropriations, expenditures and encumbrances; accounting statements and reports.

262. Seminar in Programming (3)

Prerequisite: Bus 209 . Advanced techniques of sorting, file maintenance and information systems, controls and teleprocessing directed toward business applications.

263. Seminar in Cost Accounting (3)

Prerequisite: Bus 226. Advanced study of process and standard costs; overhead costs; budgeting; use of cost accounting data in economic analysis and managerial control; problems illustrating course material.

264. Seminar in Auditing (3)

Prerequisite: Acct 162. An advanced study of the philosophy, theory, and practice of auditing with special emphasis in recent developments, and cases involving ethical and legal responsibilities, statistical sampling methods, using the computer, and reliance on internal control; operational auditing.

265. Seminar in Information Systems (3)

Prerequisite: Bus 209. Analysis of integrated and decentralized systems related to business organizations, their decision and control centers; underlying technologies and methods for designing, implementing, and operating an information system.

266. Data Processing Management and Computer Selection (3)

Prerequisite: Bus 205, 209. Theories, costs, and problems of operating computer centers; standards, flow of work, scheduling, batching, spooling, multiprogramming techniques. In-depth study of hardware and software of various computers; feasibility studies; comparisons of competitive systems; costs of reprogramming.

268. Regression, Correlation, Factor Analysis (3)

Prerequisite: Bus 208. Conditional, marginal, and joint probability distributions; statistical dependence; simple, multiple, linear and nonlinear regression models; correlation analysis; analysis of variance and regression; introduction to Bayesian decision theory.