



*Responsibility
For
Tomorrow*

STAFF
CONFERENCE
SEPTEMBER 14, 15, 16
1964

CALIFORNIA STATE
POLYTECHNIC COLLEGE
SAN LUIS OBISPO CAMPUS

WELCOME - - -

As we begin the 1964-65 school year, I know that each of you will find this annual opening conference both informative and inspirational as we explore our "Responsibility for Tomorrow." The members of the Staff Conference Committee have worked diligently to prepare a program which will start this school year off on the right foot.

As with the conference program last year, this year's Conference Committee has built the program around seminar-discussion meetings—a "shop-talk" exploration of various phases of the college's overall responsibility which I think you will find very challenging.

For the first time during our Staff Conference program we will have the privilege of honoring the two instructors who were selected by their students and colleagues as the outstanding teachers during the last academic year.

I am looking forward to the Conference, as I know you are.

Julian A. McPhee
President

MONDAY, SEPTEMBER 14

8:15 A.M.

DEPARTMENT MEETINGS

All staff will meet with
department heads in rooms
designated on page 7.

9:30 A.M.

COFFEE - SOCIAL PERIOD

Little Theater Patio

10:15 P.M.

GENERAL CONFERENCE MEETINGS

Little Theater Auditorium

OPENING PRAYER

Walter P. Schroeder

WELCOME AND INTRODUCTION OF NEW STAFF

Dale W. Andrews, Dean of the College

ADDRESS

Robert E. Kennedy, Vice President

LUNCH

MONDAY, SEPTEMBER 14

1:30 P.M.

GROUP PRESENTATIONS on the Theme “RESPONSIBILITY FOR TOMORROW — —”

1.“— In Campus Planning”

Development of the future campus plant.

Leader - Douglas Gerard,
Building Coordinator

Place - Science E-27

2.“— In Curriculum Development”

Meeting new challenges in planning the curriculum.

Leader - Harold O. Wilson,
Executive Dean, Operations Analysis

Place - Ag. Engineering 123

3.“— In Student Development”

Responsibilities of the staff in the students' personal growth.

Leader - Everett Chandler,
Dean of Students

Place - MSD 218

4. "— In Serving Student Needs"

The auxiliary services provided through the College Foundation.

Leader - Gene Brendlin,
Foundation Manager

Place - Science B-5

3:00 P.M.

ORIENTATION FOR NEW STAFF

Meet in Ag. Engineering 123

Coffee - Social

PERSONNEL INFORMATION

Moderator - Donald Nelson, Business Manager

Insurance, Retirement, Fringe Benefits, Health Insurance, Employee Organizations, Sick Leave, Pay and Payroll Deductions, Medical Plans, Credit Union, Merit Awards Program, Women's Clubs, Parking Regulations.

FILM

"THE CAL POLY PRODUCT"

TUESDAY, SEPTEMBER 15

8:30 A.M.

DIVISION MEETINGS

Instructional staff will meet
with Division Deans.

Agriculture - Ag 220

Applied Arts - Staff Dining Room (Lunch)

Applied Sciences - Little Theater Aud.

Engineering - Science E-27

3:00 P.M.

LIBRARY ORIENTATION FOR NEW STAFF

Leader - Emerson D. Jacob, College Librarian

Place - Curriculum Library Room 208

WEDNESDAY, SEPTEMBER 16

9:30 A.M.

GENERAL CONFERENCE MEETING

Little Theater Auditorium

ADDRESS

Julian A. McPhee, President

AWARD

Outstanding Teacher

DEPARTMENT MEETINGS

MONDAY, SEPTEMBER 14

8:15 A.M.

AGRICULTURE

| | |
|--------------------------|------------|
| Ag. Bus. Management | Ag 213 |
| Ag. Education | Ag 246 |
| Agricultural Engineering | AE 110 |
| Animal Husbandry | Ag 100 |
| Crops | Ag 125 |
| Dairy Husbandry and Mfg. | Ag 123 |
| Farm Management | Ag 203 |
| Food Processing | FP 108 |
| Ornamental Horticulture | Ag 206 |
| Poultry Industry | Ag 134 |
| Soil Science | Sc C-42 |
| Veterinary Science | Vet. Hosp. |

APPLIED ARTS

| | |
|------------------------------|--------------|
| Business Administration | Sc E-27 |
| Education | AgEd 215 |
| English and Speech | Engl 213-E |
| Home Economics | M&HE 136 |
| Music | MSD 125 |
| Physical Education | Men's PE 122 |
| Printing Engineering & Mgmt. | GA 207 |
| Technical Arts | EW 101 |
| Technical Journalism | GA 225 |
| Audio - Visual | Lib 115 |

APPLIED SCIENCES

| | |
|---------------------|----------|
| Biological Sciences | Sc C-36 |
| Mathematics | M&HE 148 |
| Military Science | Lib 117 |
| Physical Sciences | Sc D-37 |
| Social Sciences | Ag 241 |
| Library | Lib 208A |

ENGINEERING

| | |
|--|-----------|
| Aeronautical Engineering | EW 103 |
| Air Conditioning Engineering | AC 101 |
| Architectural Engineering | EW 220 |
| Electrical Engineering | EE 139 |
| Electronic Engineering | EE 116 |
| Industrial Engineering | GA 101A |
| Machine Shop | Mach Shop |
| Mechanical Engineering | ME 202 |
| Metallurgical Engineering and Welding | Weld Shop |

NOTES

PRESIDENT'S RECEPTION

President's Home

All Staff Members and Wives,
Husbands, or Guests

8:00 - 9:00 p.m.

Wednesday, September 16