

VENTURA COUNTY ASSOCIATION OF GOVERNMENTS

168 North Brent Street
Suite #301
Ventura, California

October 16, 1972

TO: MEMBERS OF AD HOC TRANSPORTATION COMMITTEE
FROM: *EPW* EUGENE P. WEBB, CHAIRMAN
SUBJECT: PROPOSED COMMITTEE OPERATING RULES

Attached hereto is a copy of the proposed operating rules of this committee as they were discussed at our meeting of October 13, 1972. Please go over them and insert what changes (if any) that you feel are necessary. Please return your comments on these as quickly as possible to the VCAG office, 168 North Brent Street, as they will have to be put into final form and submitted to the Executive Committee for ratification at their next meeting.

I did not insert a cutoff date on committee membership as this is the prerogative of the Executive Committee. I also did not insert specific tasks as we will need a lot more information before we can even guess as to what these tasks will be. The entire thing is written so as to be rather loose and open ended at this time. If changes are needed, they can be made at a later date as situations arise.

Don't forget the TAC Meeting at Camarillo City Hall, 2:00 P.M. Friday, October 20. This meeting will begin our educational process.

EPW:as

Attachment

CC: Sam Heil
A. P. ("Buzz") Stokes

VENTURA COUNTY ASSOCIATION OF GOVERNMENTS

AD HOC TRANSPORTATION COMMITTEE

PROPOSED OPERATING RULES

COMPOSITION OF COMMITTEE

The Ad Hoc Transportation Committee is a duly constituted Transportation Advisory Committee formed at the direction of the Executive Committee of the Ventura County Association of Governments and shall serve at the pleasure of that Board.

MEMBERSHIP

The membership of this committee shall consist of selected representatives of the General Assembly of the Ventura County Association of Governments and shall be representative of the various political subdivisions thereof.

METHOD OF APPOINTMENT

The membership of this committee shall be appointed, reappointed or removed by the Chairman of the Ventura County Association of Governments Executive Committee and shall serve at its pleasure.

TERM OF OFFICE

The term of office of this committee shall be for an indeterminate period of time at the discretion of the Executive Committee of the Ventura County Association of Governments.

OFFICERS OF THE COMMITTEE

The officers of this committee shall be that of Chairman and Vice Chairman who shall be selected from among the membership of this committee by its membership and who shall serve in their respective capacities at the pleasure of the Committee.

DUTIES OF OFFICERS

CHAIRMAN: The Chairman of this committee shall be responsible for:

1. The calling for meetings of this committee.

DUTIES OF OFFICERS, CHAIRMAN (continued)

2. Presiding at the meetings of this committee.
3. Reporting to the Executive Committee of VCAG when called upon to do so.
4. Reporting to the General Assembly of VCAG when called upon to do so.
5. Other such duties as he may be directed by the Executive Committee of VCAG to perform.

VICE CHAIRMAN: The Vice Chairman of this committee shall serve in the absence of the chairman and perform such duties as he may be directed by the Chairman to perform.

DUTIES AND RESPONSIBILITIES OF THE COMMITTEE

It shall be the duty and responsibility of this committee to:

1. Avail itself of any and all information relating to the field of public transportation.
2. Where deemed advisable, to visit the several operative districts, authorities and systems within the State of California and elsewhere to view first hand the successes and failures of others.
3. To study and work with the various city/county staffs within VCAG in the preparation of the VCAG element of the SCAG Transportation Plan.
4. To hold public hearings and receive public testimony where deemed advisable as it relates to the VCAG element of the Transportation Plan.
5. To solicit, where necessary, public input into the VCAG Transportation Plan.
6. To recommend to the Executive Committee of VCAG those actions that it shall deem necessary in the production of the VCAG Transportation Plan.
7. Other such duties as may be requested by the Executive Committee of VCAG.

GOALS AND OBJECTIVES OF COMMITTEE

SHORT RANGE (90 Days) The short range goals and objectives of this committee are to

GOALS AND OBJECTIVES OF COMMITTEE, SHORT RANGE (continued)

educate and prepare itself to logically be able to make recommendations to the Executive Committee of VCAG as relates to the Ventura County element of the State mandated SCAG Regional Transportation Plan.

LONG RANGE (To January, 1975) The long range goals and objectives of this committee are to aid, assist and recommend to staff and the Executive Committee of VCAG as to the Ventura County input to the SCAG Regional Transportation Plan; to provide a "sounding board" for the public sector input that will be necessary in the preparation of this plan; and to provide a legislative liaison between staff, the public sector and the Executive Committee of VCAG and its General Assembly as it relates to the broad field of transportation.