

Senate Executive Committee Minutes
September 18, 2014
3:00 – 5:00, Academic Affairs Conference room

Abstract

Agenda Approved. Minutes of 9/4/14 approved. Chair Report. Provost Report. Vice Chair Report. Input on new smoking policy for Senate approved for Senate agenda. Vice President of Administration & Finance Report. Edited Sustainability Executive Committee Vision, Mission and Goals statement approved for second reading at Senate. Vice President of Student Affairs Report. EPC Report. Clarification of the Charge that EPC assemble certificate materials for the Senate. FSAC Report. SAC Report. CFA Report. Associated Student Report. Request for feedback from Senates on Student Success Fee. Senate Agenda. Good of the Order

Present: Richard Senghas, Terry Lease, Margaret Purser, Maria Hess, Catherine Nelson, Melinda Milligan, Richard Whitkus, Julie Shulman, Sam Brannen, Ruben Armiñana, Andrew Rogerson, Larry Furukawa-Schlereth, Matthew Lopez-Phillips, Elaine Newman

Absent: Laura Watt

Guests: Christian George Jason Wenrick, Stephen Green, Georgia Schwartz, Paul Draper

Agenda Approved.

Minutes of 9/4 reviewed as recording did not function properly last hour of meeting. Members will send in report information that is relevant. **Minutes approved under those conditions.**

Chair Report – R. Senghas

R. Senghas reported that an event would be held on Monday, September 22 as a response to an act of discrimination in the Residence Halls. He reminded the members that the Excellence in Teaching Award reception would be held after the Senate the next week in the University Art Gallery. He asked them to hold the date of October 8th for the first annual recognition for newly tenured and promoted faculty. The next Wednesday he and the Provost would hold the first faculty conversations gathering in the Faculty Center. He reported on the PBAC meeting and said he had requested L. Furukawa-Schlereth to work with the Senate Budget Subcommittee on verifying their data. The Past Chair asked about the large chalk sandwich boards that were put up outside the Student Center asking students if they felt safe on campus. There was a tally on one side and a place for comments on the other. She noted that some of the comments were very disturbing such as “bring food for your rapist.” She didn’t know whom to ask about it. C. George said he would talk about it in his report. The Chair noted that the GMC University Affairs committee would meet next week. They would be reviewing the GMC integration

grants, setting up task forces and reviewing their membership. He said they were hearing that it was easier for folks to get access to GMC rooms.

No report or questions for the President.

Provost Report – A. Rogerson

A. Rogerson reminded the members that last year donor funds were used to fund the Provost undergraduate research awards. He gave out 20 of these awards at \$1000 each. He was happy to report that more money had come in this year and he would be able to give out 35 awards and to watch for that announcement about how to apply. A member asked about the project and if the money was spent all at once. The Provost responded with more detail about the process and said that all the money identified for this project was expended. He hoped the amount of money would increase each year. A member asked about a group she had heard about that was taking a new approach the co-curriculum. The AS President thought she would be good to serve on this group, but when she asked, they did not want faculty on it at this point. She noted that having people working on the co-curriculum without faculty did not bode well for whatever came out of the group. She stressed the efforts that had been made to integrate the curriculum and the co-curriculum and wanted to see that strengthened. She had seen, from being on Fee Advisory Committee, that many faculty were doing their own co-curricular activities. L. Furukawa-Schlereth said he had formed a co-curricular task force that had faculty on it. They had prepared a report and it was waiting to be seen by CRC. M. Lopez-Phillips said there was a leadership group that was put together to formalize how the campus does leadership development and work to integrate that with the curriculum. The SAC chair noted this issue was on their agenda and they would be following up on suggestions they made about the reorganization of Student Affairs last year. The Chair asked if revenue generated in the Student Center was going towards the co-curriculum or the extra curricular activities. L. Furukawa-Schlereth said he had identified a possible revenue stream for the co-curriculum as the revenue generated by the Student Center, especially from summer conferences. Specifically, what that money would do would be up to the recommendations in the report from the co-curricular task force. A member noted he had seen a document about guidelines for faculty hiring that had questions he had not seen before such as “what general education courses would the faculty member teach” and “what kind of collaborative teaching would you expect the faculty member to do in regards to FYE or SYE.” He wondered when the guidelines were changed, who changed them, and did they have to go through faculty governance. A. Rogerson said that perhaps too much emphasis was being given to the guidelines. They were just question to make sure the faculty hired were appropriate. The request for these criteria came from the Deans, but the language was by no means restrictive. They were not binding guidelines. The Chair asked if FSAC has seen it. They had not. A member noted she was chairing a search committee and took the questions as being part of the position description. They checked not applicable for many of those and had no trouble getting their search approved.

Vice Chair Report – T. Lease

T. Lease reported that S&F discussed their ideas for the Strategic Plan. They approved a task force to work on faculty governance restructuring. They started talking about the policy for search committees.

Input on new smoking policy for Senate – S. Green and G. Schwartz

S. Green described the changes to the policy. He said the change would be to ban smoking tobacco products on the entire campus. A member was concerned about banning e-cigarettes. He thought that as an American he could do things that might hurt him, but not hurt others. G. Schwartz spoke about why most policies of this nature were banning e-cigarettes. She said there is no evidence found yet that during vaporizing others are harmed, but e-cigarettes were not FDA approved and they were not sure that they were safe. She noted that other toxic substances could be added to an e-cigarette. She talked about compliance and said that it would help with compliance if e-cigarettes were also banned so people would not be confused. The CFA rep was concerned about employees who could not leave their jobs to walk out to the street. S. Green said they would be doing meet and confers with the unions soon. L. Furukawa-Schlereth said he brought the item to the Senate last Spring to see if there were any violent objections before they started the meet and confer process and there were none. G. Schwartz noted that the new Chancellor has stated that he wants the CSU to become smoke free and the Statewide Academic Senate had also passed a resolution supporting smoke free campuses. There was discussion about whether the Senate should discuss the policy before the meet and confer process. There was more discussion. **It was approved for the Senate agenda.**

Vice President of Administration & Finance Report – L. Furukawa-Schlereth

L. Furukawa-Schlereth reported the faculty members on the co-curricular committee were Jeffery Reeder, Christina Baker, Steve Farmer, and Nicole Lawson. The Chair wondered if there should be report backs from faculty serving on university committees or task forces. L. Furukawa-Schlereth reported on the PBAC meeting. They identified a way to address the unallocated reduction that was imposed by Long Beach when the Governor did not fund the CSU as requested. That would be taken from employee benefits funds. He said they had struggled with a deficit in Academic Affairs and that would be covered for the next two years. There was a major need for instructional equipment, particularly in the Sciences and money was found for that. They also allocated money for out of state recruitment. He thought that if enough students came from out of state, their tuition would cover the cost of the recruiting program. They identified enough money for the computer refresh program for the next three years as well as technological enhancements for the student portion of CMS. He spoke about a new initiative to make it easier for campus departments to use spaces that are not funded by the State. It was sort of a pilot program and would be funded at least through this year. He thought that the campus had a decent financial picture given the struggles they have had. The President had approved all this. He noted that there was a healthy balance in the utilities of \$2 million. They would be discussing what to do with that money in the PBAC. The President thought the balance might not be as high as \$2 million. A

member asked about what was meant by “smart” classrooms, did that mean data projectors? J. Wenrick responded yes and they would be putting together a survey to poll faculty who use the classrooms they want to update to see if there were any special needs or things that they needed to be aware of. A member asked why the campus was recruiting students from outside of California. The Provost thought that out of state recruitment could bring in a type of diversity that the student body would benefit from.

Sustainability Executive Committee Vision, Mission and Goals statement – P. Draper

P. Draper passed out a newer version of the document than what was included in the packet. It was noted that a paragraph was added about differing definitions of sustainability and the heading statement was changed to say that climate change was *among the* most crucial issues of our time instead of *the* crucial issue of our time. The Chair noted that the Senate could not change the document, as the Sustainability Executive Committee was not a governance committee. An endorsement statement was included in the packet and that could contain recommendations to SEC. A member asked what was “Sustainable SSU.” P. Draper said it was a marketing title, a sort of branding around bringing sustainability all together on campus. P. Draper said the SEC had approved the changes to the document. **It was approved for including in the next Senate agenda at the second reading.** M. Purser announced that she would be the liaison to the SEC from the Senate Ex Com.

Vice President of Student Affairs Report – M. Lopez-Phillips

M. Lopez-Phillips said he had seen the inappropriate language on the blackboards put out by the AS and talked with E. Dickson and the AS. They were concerned about what happened and took the blackboards down. He noted that Student Affairs had created a co-curricular document and vetted it via SAC and his Directors were working on learning outcomes for the various projects. (<http://www.sonoma.edu/studentaffairs/cocurriculum.html>) He noted more incivility in the Residence Halls than he had experienced this early in prior years. The Chair suggested that even though some of this writing was hurtful, it would be good if someone took a picture of it before it was erased or taken down. It could help with documentation.

EPC Report – M. Milligan

M. Milligan reported that EPC would be looking at two certificates at their next meeting. She thought the one non-academic credit certificate would be the last one to come to EPC for approval. She said they would hopefully finish the experimental GE process. They would be discussing how a program could become inactive. They would be talking with the Kinesiology department because that was where the first request came to make a program inactive. They would also be discussing Schedule 25 with the campus Scheduler as well as discussing creating a campus computer lab scheduling policy.

Clarification of the Charge that EPC assemble certificate materials for the Senate – M. Milligan

M. Milligan said this was a charge from the Senate from last year to gather materials to help understand the nature of certificates such as what the Chancellor's office said about them, how other campuses did them, etc. (*Ex Com minutes of 4/3/14 - Motion to charge EPC to bring to the Senate background information for an informed discussion about academic certificates, especially for state funded certificates.*) EPC wanted to know if the materials would really go to the Senate for a discussion or would they go elsewhere for comment. They also wanted a deadline. They were trying to prioritize tasks. The Past Chair said she found it affective to put background material on the Senate website and point Senators to it. The Chair thought the Graduate Studies Subcommittee might want to weigh in. M. Milligan asked what the goal was so they could figure out the best way to get there. The Chair said he thought there was a request to have an overarching policy about certificates. A member thought EPC could get feedback from School Curriculum committees on such a policy. The Senate Analyst asked if this was part of the Curriculum Guide. **The Chair asked if they were ok with EPC putting materials on the website, asking for feedback and coming back in the early Spring semester with a draft policy. No objection.**

FSAC Report – R. Whitkus

R. Whitkus reported that FSAC would be approving the SETE policy. They would be having discussions coming up about the Lecturers role in department governance policy. They would start discussing the RTP policy in specific areas including the new SETE data; what would go forward to RTP and what kinds of data could be sent. They had been asked to consider the eligibility of individuals that can serve on RTP committees and who put the RTP file together. A member asked about the eligibility to serve on RTP committee. R. Whitkus said that was about FERP faculty being able to serve.

SAC Report - J. Shulman

J. Shulman said SAC heard a report from N. Markley, but ran out of time to ask the many questions that came up. SAC was also discussing its priorities for this year. They would have Laura Williams from CAPS and Leslie Shelton from Learning Services visit them.

The Chair thanked the Standing Committees for their thoughtful responses to the Strategic Plan.

CFA Report – E. Newman

E. Newman said bargaining was happening the next two days. They were hoping to have a tentative agreement, but were still planning activities in October and November if an agreement had not been reached by then. The Chair asked if they thought the Unconscious Bias Workshop event went well. E. Newman said there was a good turnout and it was a very good hands-on workshop. She said if the

administration wanted the presenters to return and they could do more targeted workshops.

Associated Student Report – C. George

C. George reported that the AS would be voting on the resolution about the affordable textbook pilot in partnership with the Faculty Center. If that passed, they would get it out to the faculty Senate as soon as possible. In regards to the chalkboards and the incident in the Res Halls, the AS was still thinking about how to respond as a Senate. He gave background on how the chalkboards were put together. He said that effort was trying to gather information about safety on campus so an action item could be put together for the Senate to vote on. He was sorry that the chalkboards had been used inappropriately and that anyone had been offended. The AS had a lively conversation with the Provost and Chair Senghas about the Strategic Plan. They appointed Brandon Mercer to the Senate. The Past Chair noted that the chalkboards were public speech and were free speech, so it was the content of the speech that made her think the campus had more issues than we thought and that needed to be addressed. C. George said that the event on Monday was very student led and that was good. The Chair said he thought it was not necessary for C. George to apologize. It was not fault of the AS.

Request for feedback from Senates on Student Success Fee – R. Senghas

R. Senghas introduced this item and said the Chancellor's office was asking for information about Category II fees on the different campuses. He asked if anyone could help him answer the questions in the Chancellor's request, he would appreciate that. The Statewide Senator noted there was an open forum on Friday the 26th from 12-1:30 on this topic. The place was to be determined. She was on a conference call recently where she learned that some campuses were using those funds for tenure track lines. She noted that the Student Success fees could be put into the General Fund. The President said that was accurate if it was a regular revenue stream. The Statewide Senator said there was concern that this could be seen as trying get around the budget the state provides and may have negative consequences. There were also questions about the alternative consultation process used on some campuses. There was some evidence that alternative consultation process actually reaches more students than when they vote. She said system wide, this was a huge issue. She asked who the members of the workgroup were. The President said two Trustees (Fagan and Norton), the Chancellor, the Student Trustee, and two Presidents (Fullerton and SLO). He knew the Statewide Senate had requested that a faculty member be put on the workgroup, but that had not happened yet.

The VP of Student Affairs reminded the body that the Re-Dedication of International Hall would be held on Monday the 22nd at 3:00.

Senate Agenda

AGENDA

Report of the Chair of the Faculty – Richard J. Senghas

Approval of Agenda

Approval of Minutes – 9/11 emailed

Information Items: FSAC end of year report – emailed.

BUSINESS

1. Request for endorsement for Sustainability Executive Committee Vision, Mission and Goals statement – Second Reading – P. Draper – TC. 3:30 - attached
2. Senate input on Smoking policy – attached – S. Green & G. Schwartz TC 4:00
3. Request for feedback from Senate on statewide student success fee – attached – R. Senghas

Approved.

Good of the Order

The Past Chair asked the VP of A&F when the new chairs and tables would arrive around Toast. Students were missing them. The VP did not know the ETA, but knew they had been ordered.

Adjourned

Minutes prepared by Laurel Holmstrom-Keyes