

toward qualifying for the degree. Requirements for advancement to candidacy include the following:

1. Classified graduate standing.
2. Completion of any specified undergraduate prerequisites to the master's degree major.
3. Satisfactory completion of a scholastic aptitude test for graduates and such departmental and scholastic achievement tests as may be required.
4. A grade point average of 3.0 (both over-all and at Fresno State College) on all upper division and graduate course work completed after the bachelor's degree or from the date of embarking on the first course of the proposed master's degree program.
5. Approval by the appropriate departmental graduate committee. Ordinarily upon receipt of examination scores the Graduate Office sends to the department committee a transcript and a report of grades and examination scores and requests departmental recommendation. In making this recommendation, the department takes into account professional and personal standards as well as scholastic achievement as revealed by grades and performance on examinations. The student is responsible for ensuring that the adviser has sufficient information other than grades and scores on which to make this recommendation. A student who does not qualify at this time has the responsibility for initiating the procedure in the Graduate Office when he has removed deficiencies.
6. Formulation of a departmentally approved contract program of graduate study for the master's degree.
7. Completion at Fresno State College of at least 9 units of the proposed program with a 3.0 average on all completed work appearing on the program.
8. As soon as possible after the completion of steps 1 through 7, submission to the Graduate Office of a properly signed petition for advancement to candidacy, including the proposed contract program.

#### PROGRAM REQUIREMENTS

The program requirements for the master of arts and master of science degrees assume substantial undergraduate preparation in the field. See division and department statements in this catalog or in the *Graduate Bulletin* for particulars. A student lacking this preparation will find it necessary to exceed the minimum requirements indicated below. (Consult departments for MBA and MSW minima.)

The contract program for the master's degree is a coherent pattern of (1) courses specified for an approved field of concentration and (2) additional courses selected to meet the student's particular needs. It consists of at least 30 units completed after the bachelor's degree and within seven years just preceding the granting of the master's degree. Only graduate courses (200 series) and such upper division courses (100 series) as are recommended by the divisions or departments and approved by the Committee on Graduate Study are acceptable on the unit requirement. In individual cases and subject to departmental approval, 300 series courses may be applied under special circumstances toward unit requirements of master's degree programs for which the course work is appropriate. Other courses are counted in calculating the student's study load, but cannot be counted toward