

# MINUTES

November 20, 1984

FRIENDS OF THE COMMISSION FOR WOMEN

Call to Order: 7:45 p.m.

Members Present: Lee Anderson, Judy Capko, Bonnie Warrington,  
Carol Keochehian

The meeting was held at the home of Lee Anderson.

Minutes were approved as read.

<u>Treasurer's Report:</u>	July 22	Balance	\$ 257.59
		Donations	534.00
		Events	5420.00
		Other	8.84
		TOTAL	\$5962.84
		EXPENSES	\$4697.19
	Nov. 20	BALANCE	\$1523.24
		Banquet Report	
		Income	\$5704.00
		(Projected) Expenses	4901.79
		Balance	\$ 802.21

Post office box has been reserved and paid for through May 1, 1985. Address is P.O. Box 3072, Camarillo CA 93010.

It was moved, seconded and motion passed to approve treasurer's report.

Commission Notes: Lee reported that a joint meeting with the Commission regarding the Salute to Women Banquet will be held Nov. 27. Friends will be notified as to time and place.

Salute to Women Banquet: Discussion and evaluation of banquet was conducted. Lee recommended that there not be a keynote speaker at the banquet -- that the award winners are great speakers and say all the right things. Carol recommended that there be a mistress of ceremonies that is a role model; that a the chair of the Board of Supervisors be included in program to welcome guests.

Meeting Attendance: Concern was expressed by board members present as to the lack of consistency of attendance of all board members. THIS WILL BE A PRIORITY DISCUSSION AT JANUARY 15 MEETING.

Upcoming Meetings of Importance: Dec. 8 - Commission Christmas Party and business meeting; 10 a.m. meeting followed by pot luck lunch at home of Dot Engel. Orientation Process Meeting for Commissioners and Friends will be scheduled on a Saturday in January.

Committee Descriptions: Action was taken on the following  
Committee Descriptions:

Membership Committee: Moved, seconded and approved job description as presented.

Treasurer: Job description was moved, seconded and approved with the following changes:

- 1) Expenditures of \$50 or more must be approved by the Board
- 2) Delete suggested qualifications for treasurer

By-laws supercede job descriptions.

Public Relations: Moved, seconded and approved as presented.

Speakers & Community Outreach: Tabled until next meeting.

Resources & Referral Committee: Approved as revised.

Bonnie will work with Diane to produce a comprehensive list of volunteers and committees on which they would like to serve. List will be presented at January Meeting. Committees will be underway in time for an April function.

Old Business: Discussion of whether the name of Friends should be changed. Referred to agenda of January meeting.

Next Meeting will be held Tuesday, Jan. 15, at 7:30 p.m. in the PSSA Camarillo District Office, 2220 Ventura Blvd., Camarillo. The office (which is the former courthouse) is located between the Lewis Rd. and Carmen turnoffs of the Ventura Freeway.

The meeting was adjourned at 10:06 p.m.