

## Executive Committee Minutes

### May 3, 2001

Present: R. Armiñana, J. Filp, L. Brooks, L. Schlereth, P. McGough, S. Moulton, V. Garlin, B. Goldstein, R. Luttmann, S. Heft, S. McKillop, C. Nelson, M. Dreisbach

Absent: A. Merrifield

Meeting began 3:05

**Approval of the Agenda-** amended to include 4. Resolution of commendation for Robert Karlsrud, 5. Teacher Education Science Track, 6. Minor change to RTP document, 7. Constitutional amendments. **MS Approved.**

**Approval of Minutes**      **MS Approved**

#### Correspondence Received:

P. McGough – I have a letter here from the President announcing that Jim Meyer is retiring June 30 2002. Four faculty members are needed, three elected at large. We can get nominees now and have one ballot at convocation. We received a Resolution of No Confidence in Chancellor Reed from San Diego State. I'm worried about a letter in the Star from the Chancellor. The subtext seems confrontational. Susan Kashack is doing a handbook for graphics standard for SSU including a list of key publications, etc. She tried to get a faculty member on committee but has not had much luck. Tom Nolan served for a short time.

S. Heft – This is important. When they came out with the web standards there was a bit of brouhaha - several faculty were upset because they were not consulted. I think we need to something about this. FSAC needs to look at it.

R. Armiñana – I would like Jean Chan like to serve.

## REPORTS

### 1. Chair of the Faculty - (P. McGough)

P. McGough – We have 33 responses from the Honorees for the Emeritus Dinner and only 17 responses from other faculty. We received a letter from Nirmal Singh Dhesi who thanks us for the dinner and donated \$100 to us for it.

### 2. President of the University - (R. Armiñana)

R. Armiñana – At this point nobody knows what the State budget will be. It was reported that the expected surplus of \$8 billion - it will be not be even half of that. A great deal was lost on capitol gains for appreciated stock investments. The Governor told a group of Assembly members and Senators who deal with energy that the May budget revision will not be a pretty document. For Education, especially Higher Education the partnership seems to be holding well. That's what I heard from the Chancellor. Below the partnership nothing is being looked at. The 4% compensation package is holding true. Kerry Mazzoni said that Education is the only place where the State budget will look good. Everything else will look bad. Nobody has any details – the Governor has not leaked any details.

Saturday we had successful President's Dinner in the Cooperage. We had it at its maximum of accommodating 400 people. Of the people we invited a lot attended a performance of *Carousel*. It was first quality, superb. If you have a chance to attend, you'll be proud.

I won't be at the Senate next week so I want to give my personal thanks to the Chair for wonderful working relationship. We've taken wonderful trips together, and I appreciate his professionalism.

### **3. Provost/Vice President(B. Goldstein)**

B. Goldstein – The Diversity Steering Committee is reviewing the material from the Diversity Retreat. So we're making progress on that. Several of us were at the WASC retreat. I was pleased to present with Carlos Benito the material APC created. It was well received. We also had a poster session on our streamlined program review process. People from Kinesiology presented their program review. It was also well received. We have a New Dean of Social Sciences - Elaine Leeder. An announcement will go out soon. She's looking forward to coming and will start Aug 1st. She needs help with housing.

M. Dreisbach – I must say she is a very gracious individual. She called me, as she was interested in my home. I called her back and had a 20 -30 minute conversation on phone and I realized that it was 11:00pm her time!

B. Goldstein - We are expecting to complete all Dean searches by next week.

### **4. Vice President, Admin. & Finance - (L. Furukawa-Schlereth)**

L. Schlereth - I thought I would update you on our Peoplesoft/CMS project. Everything is on target for our go live date for HR and finance. All staff and administrators working on the project continue to work in aggressive way. San Bernardino has come up. The Student Admin piece is going well with intense efforts by people in A&R and Financial Aid. Telephone registration system had some problems, which is another indication of weakness of our current system. Financial Aid was unable to send out award letters. This shows why an upgrade is so desperately needed. I'm not sure if the registration system is working today.

Regarding the utilities - by early next week I need to have for Ruben where we will be this year. We are looking at a deficit - typically we don't use much energy in May and June. But we are above the half million mark and this is not budgeted anywhere. Ruben has asked for augmentation from the system.

R. Armiñana – We've requested from the State \$21 million for the whole CSU system for this year and next year. It is one of the things on the Governor's desk.

L. Schlereth – We cannot absorb this bill. We will try to figure out a financing plan. We can't close the year in a deficit position and will probably roll it into next year. I hope the Governor's budget will give one time relief. This becomes the major variable in the budget - whether the May budget revision will include augmentation. We're looking at a \$1 million to \$1.2 million end run next year. If that happens it will have a serious impact on enrollment growth. Bernie and I delayed the VPBAC a week or two to see what the governor does.

R. Armiñana – This might not be addressable until the budget passes. Not sure anyone can predict when we might get an answer.

B. Goldstein - At the VPBAC it came up that when you rent a hotel room there is a surcharge built in. We started talking about whether we should charge students a surcharge.

R. Armiñana – Two campuses are considering this. San Diego and San Jose. There are questions of how that actually gets done. Do you go out and do a referendum, do the Trustees enact a temporary tuition increase of \$50 or make it permanent. During the next few months somebody will address this. I can't see how this can be addressed on a campus by campus basis.

S. McKillop - When you say it will affect enrollment - will it go up or down?

L. Schlereth – We are expected to reach our 305 in target but will not be able to use the money for professors. It will be redirected to utilities. SFR's will rise, A&R will work harder, Financial Aid will work harder, everyone will be effected by enrollments. It's worse at San Francisco. They are not growing and it cuts from their base.

R. Luttmann – Will the cost of utilities spread to non-state enterprises?

L. Schlereth – We have a consensus that it will be proportionately spread around all the funds. The biggest is the student housing program. They are the biggest users. We have written a letter to every student and parent that they should anticipate an increase to student housing utilities. Food prices will increase at Enterprises venues. 60% will come from the general fund and 40% from the non-general fund.

V. Garlin – The increase in SFR will only exacerbate the situation in collective bargaining.

L. Schlereth - Fortunately we're growing, but it will effect most everyone. There is really nowhere to go. We're not going to move to layoffs to pay utilities.

R. Armiñana - If the partnership holds.

L. Schlereth - The Governor based his commitment on previous numbers. He could change his budget.

R. Armiñana – The State is clearly going to have, in the best scenario, a cash flow problem. There is a not fully approved bond issue for \$10 billion to be paid back and it is not clear what mechanism will be used to pay it back. The bond rate of the state has declined so the cost of bonds is higher. It takes time. If the state has a cash flow problem, then will have borrow to pay for that cash flow and it gets complicated. There's absolutely total confusion and a lack of where we are going. It's not a pretty picture.

V. Garlin - John Burton says it is not a pretty picture, that the whole thing is up for grabs. They don't know if income projections will materialize and tax refunds create a cash strain.

R. Armiñana – There is not a single optimist at this point in time.

V. Garlin - Joe Nation is a former employee in the RAND Corp and has a Ph.D. in economics. He is one of a few keeping on top of it

R. Armiñana - He has been asked by the Assembly to look over this. He personally didn't think that the purchase of the transmission lines would work. We don't have people to run it. Burton use the "dollar and a hot dog analogy." I give you a dollar and you give me a hotdog. In dealing with energy dollars for transmission lines, we're not getting a hot dog for our dollar. He's backing off. San Diego Edison could go the PG&E route and declare bankruptcy.

R. Luttmann - How big a burden will this be? SFR's at 20-1 would require 15 more faculty positions.

## **5. Statewide Senator - (S. McKillop)**

S. McKillop - I was at Fullerton with the Council of Academic Programs. Elizabeth Martinez is head of the Academic and Fiscal Affairs Committee. They are working on setting up international programs at Haifa, the National University of Taiwan, possibly Beijing, Chile, and Australia. It is a very active committee and E. Martinez is doing a good job.

## **6. Chair-Elect of the Senate - (R. Luttmann)**

No report.

## 7. Chairs, Standing Committees - (Moulton, Filp, Dreisbach, Heft)

### APC

S. Moulton – We are working on our final report and what our goals will be. As a standing committee we are concerned about the planning process, and will be making recommendations. Carlos is very pleased with the WASC response. We will have 2 additional meetings on May 17 and May 31 to complete our work.

### EPC

J. Filp – We started with the EMT assessment report. We are getting information and feedback that will finish the interim assessment and then we will provide questions. We are starting with first session of Art and Art History. We like to have people come talk about what it was like and then two people on the committee review it and bring it back to EPC. We started working on the Guidelines of reduction to 120 units. We had our Elections for Chair and Art Warmoth was elected. We will have a modified version of a Chair Elect - Andy Wallace. This is my last meeting at the Executive Committee and I want to express my appreciation for this creative and thoughtful group.

R. Luttmann- What is the timeline for the report for EMT for the Senate?

J. Filp – We will get a final response next week. The first senate meeting in Fall? But interim reports don't go to the Senate. A copy goes to the WASC file. We anticipate requesting additional information. It should progress quickly. Our questions will center on curriculum.

R. Luttmann - This body asked for that report the 1st of December.

P. McGough – It will be presented sometime in the fall.

S. Moulton – Oh, I missed something for my report. We also had elections. I'll be the Chair in the Fall and Steve Orlick will be Chair in the Spring.

### SAC

M. Dreisbach - We have a split leadership. Michael Little from Communications will be Chair in the Fall, and Sam Brannen from Math, who's been a very active and valuable member, in Spring. I will be in Mexico as the International Programs Resident Director. Two distinguished professors from Mexico will be here next week.

After we presented our revision to the Student Grievance Procedures at the Senate we did make two changes. The handout shows the changes. The committee is weighing in on this and most are supportive of these two revisions. I will confirm before the second reading at the Senate. We are working with Margo Axsom on a campus' student privacy policy. We'd like to start by changing the name of it.

## FSAC

S. Heft - I will probably be continuing as Chair. We have a hard time attracting and keeping committee members. We are working on the faculty handbook and expect to continue working with Judith during the summer. It's just organizing kind of work now.

R. Luttmann- I wanted to mention this at the beginning of the meeting. I urge the Standing Committee to elect their chairs before the schedule is created. It is really best to know when you'd have permanent meetings before making commitments to teach.

V. Garlin- Sandy, the document to which you referred, was it supposed to go to the Academic Freedom Committee?

S. Heft - Dolly Friedel is on that committee and is dying to meet and can't get anyone to work with her. All I can do is ask to have elections. I think it has meet once.

V. Garlin - Can we refer this to Structures & Functions?

R. Luttmann – Structures & Functions is in charge of university wide elections. These would be school elections. I will do what I can. Best I can do is to talk to the people in the schools who run the elections.

M. Dreisbach – I want to commend my committee to all of you. It is quite a mix of people and has been a fabulous committee.

S. Moulton - Bob Coleman will be serving as chair of APC in the Spring.

C. Nelson – Should we make room for the Senate Budget Committee on any agenda?

P. McGough – I can recommend that to Noel and Rick. But perhaps the web pages could show what committees are doing. Would you like to make a report?

C. Nelson – Yes. The Senate Budget Committee has met twice I was elected Chair. We are talking about how we are going to proceed. We have one more meeting on May 17<sup>th</sup>. In the Fall we will meet on Thursdays from 1-2 in the Social Sciences Conference room. The topics we have identified for this committee are 1. Tracing the growth of administration and the corresponding decrease in money available to instruction over the last few years; 2. Tracing the replacement of permanent faculty and the growth of full time faculty over the last few years; 3. Comparing the SFR figures from SSU over the last few years, and to the system as a whole during the same period; 4. Green Music Center; and 5. Technology High School.

## **BUSINESS**

### **Education Specialist Intern Program – attachment – M. Dreisbach**

M. Dreisbach - We have an existing Education Specialist credential program for moderate and severe disabilities, but many of the Special Education teachers are not credentialed. They are working with emergency credentials. The Region One consortium invited us to participate in an internship program. This is the existing program but will change the support for EDU 381. They will be supervised by university instructors. It doesn't change the units. It is basically an existing program with modifications to meet the needs of our students.

R. Luttmann - Did this go through EPC?

M. Dreisbach - It went through our curriculum committee. Opps! This is a major goof because there's only one more Senate meeting left and we just got this.

P. McGough - Could we tentatively put it on the Senate agenda?

M. Dreisbach - We really want to send this off as it has to be approved by the teacher credentialing organization.

J. Filp - I'll fit it in.

P. McGough - If it is not unanimously approved by ECP then it wouldn't be a consent item.

V. Garlin - As you all know my wife is a graduate of this program and my reaction is more of a person who has to listen to her when she comes home from work. She has more trouble with her instructional aids than her pupils. The State law mandates that we have instructional aides for Special Ed. It seems it would be useful to have a course in how to interact with instructional aids - class, gender, and race issues are often at the root. I'm just passing this on to you.

M. Dreisbach - I will commend you on your compassion sitting with your wife. You have identified a critical issue. As a result I spent all last fall creating a workshop that now is EDU 422.

L. Brooks- The paraprofessionals need training too.

M. Dreisbach – There is fabulous training for paraprofessionals online. We are also trying to encourage them to become teachers.

### **Student Housing Report - attachment – R. Luttmann**

R. Luttmann - Earlier we heard from Larry that a new residence community would be built in the southeast corner of campus. There was some feeling that we ought to have a chance for faculty to think about it and have some input. I did get a committee together and had productive conversations. The people on the committee were myself, Melinda Barnard, Melanie Dreisbach, Neil Markley, Chuck Rhodes and Joseph Verderame. You have a copy of my draft report. I'm still open to any comments from the participants and anyone else that has looked at it. Because of the shortness of time we don't want discussion now. Any comments please let me know by email. I'm not sure how to handle this at the Senate.

L. Schlereth - We have been incorporating faculty views into the process.

L. Brooks - This is excellent, especially planning facilities with a goal in mind. Will students with the same majors be grouped together? Is there a plan to have a 24-hour study room? Now there isn't such a place. Students used to have a study room open most of the time.

L. Schlereth - Anyone can use the 24-hour study area in the Residential community. There are at least three places you can be for instruction and study.

P. McGough - Why isn't there one in the library?

V. Garlin - Will Charlie Brown's café be open 24 hours?

L. Schlereth - We've looked at that. When we move to 1300 more residential students that will bring us to 3400 students. The type of venue we have will have to be different. It is not exactly clear what that will be. It may bring us to a place where it will be necessary to have more 24-hour spaces. These new dorms are for sophomore, junior and senior students.

M. Dreisbach - We were reasoning in part from feedback from faculty and grad students who worked in the residences. Because of the social life that goes on and the noise, there is a great need for quiet study space in the residential space. We are trying to be pro-active. If we recommend academic related activities and incorporate that into the architectural space it could have positive results.

L. Schlereth - The space that will be built is a larger space than the campus commons - 1500 sq. ft. How we will use it, we are not sure yet. But we will build it.

P. McGough - For the Schultz center there is an urgent need for place to study.

B. Goldstein - Is security a problem in Schulz? Do we need to hire someone?

L. Schlereth - We do have a 24-hour computer lab space in Schultz. The question is will the campus have as a priority to provide more public safety.

S. McKillop - We have all kinds of mandates. Surely we have a mandate that kids can study. We need to have some provision for kids to do that. More and more we spend less time with students. We really need it.

L. Schlereth – The Schultz Library is a good place to do it. Barbara Butler has commented on the fact that as the campus becomes more residential we need instructional support for the library and “baby-sitting” - security. At the moment we have not chosen to make this a priority. It has never come before us in the PBAC or VPBAC.

V. Garlin - We don't control the agenda. If you or Bernie would bring it forward we could talk about it.

B. Goldstein – I will put it on the VPBAC.

L. Brooks – It is a design flaw in library that there is no space that can be separated. Or maybe a 24-hours space could be put in Salazar Hall?

L. Schlereth – The space is not a problem. But we have a responsibility to provide proper security and that requires staffing. That requires hiring new people. That's a big important question. If we talk about having to cutting another person to make this happen, where will that sit on the list for priorities.

S. Moulton – I've heard there was a grant for public safety for the dorms. That seems perfect for this sort of thing.

L. Schlereth - Yes, we have hired more police.

V. Garlin – Students are most productive in quiet protected places. This is a very valuable, important way for students who are easily distracted by social life. Cost is a technical question. It seems to me cost is also related to the places we pick. If we pick a place where students will walk across the campus at 3am, security is very important. I hear this from students all the time. They cannot study in the dorms, in particular freshman dorms. The presence of a secure place would be a high priority. If it is brought to a committee on which I sit, I will enforce it.

L. Schlereth - I'm glad to hear these comments. We can easily find space and the type of staffing we need. As long as we're clear that it may affect something else.

McGough - How are 24 hours areas used? Schultz is open until midnight. Perhaps we should look at how the current spaces are used.

### **Resolution for Dean Karlsrud**

P. McGough – A. Merrifield would like a resolution at the Senate next Thursday in appreciation for Dean Karlsrud. He has been Dean for nineteen years. There is a banquet for him that night. It hasn't been written yet.

**Approved to be put on Senate Agenda.**

### **Teacher Education Science Track**

J. Filp – EPC has received this proposal from the Natural Sciences school. The Praxis test or subject matter tests are very difficult. Many potential teachers do not go into science and math. The faculty in the School of Natural Sciences are designing a teacher waiver program where they get their major in one area of concentration that would then be approved to go in to the credential program without the test. There is a big need for science teachers. Before you is the proposal. It does not imply any new courses, just different concentrations. On page 9 you can see the anticipated number of majors. It has the support of single subject waiver program and the Science Teacher association curriculum committee and was unanimously approved at EPC.

V. Garlin - These are high school teachers? Why is it a problem that the single subject test is so difficult?

J Filp - People avoid it. It is not so much that they flunk.

V. Garlin - Is the test too hard? Are we trying to avoid a test that is out of line with what is to be reasonably expected by a science field? Is this an onerous test and an unreasonable requirement or is it a way of getting out of taking it?

J. Filp - It's not that they don't pass. Testing is high stress for some people. They don't want to take it and as a result we have less candidates.

M. Dreisbach - We do have waiver programs on this campus. This is not the only program that does this. It is just another alternative for a waiver program on our campus. The Science Tests have reputation of being extremely difficult. People get turned off. This is a way of attracting people to the program.

L. Brooks- Very few of our Chemistry majors have gone into teaching. Most of the people who wind up teaching in chemistry and physics are Biology majors who've had a limited amount of chemistry/physics. They are not prepared to teach chemistry and physics. It is very difficult for those people to teach. We are criticized for not supplying people.

B. Goldstein - I strongly support this program. It is well done. Perry Marker states his firm belief that there will be an increase in teachers and they will be better prepared.

J. Filp - In addition to going through the waiver program they get a more in-depth education. Also the validity of these tests is in question. So it also provides a better quality preparation. Studies show that good teachers are good in their subject matter.

S. Moulton – I'm impressed with the program and appreciate the direction given in GE program portion.

S. McKillop – What about resources - assigned time for administrator? That's not a lot of students to get assigned time for. We need to know how much this is going to cost.

J. Filp – It is not going to be assigned time. It will be paid as an administrative position for a certain number of hours.

S. McKillop – On page nine it says a small amount of assigned time for program director to grow this program.

B. Goldstein - We will work this out.

J. Filp – We will bring that to the Senate.

L. Brooks – Have we had experimental programs introduced to us with this protocol? Can we establish it as an experimental item?

### **Minor Revisions to the RTP Policy**

S. Heft – FSAC has a minor change in RTP document. Change *full* in D. 3 to *complete*.

V. Garlin – Is the word complete defined anywhere in the document?

S. Heft - No words defined in the document. It is used in other places to have the same meaning here. Oh, here in the beginning the first sentence in Section 3 it is defined.

### **Constitutional amendment**

R. Luttmann – Structures and Functions have discovered in the Constitution and By-Laws a number of minor matters that are grammatical. We are going to have a vote on the lecturers on the Senate. We might incorporate grammatical changes at the same time. The intention is not to put forth anything controversial. We want to have a vote at the Fall convocation. We want to put this on the agenda for next time. We will be prepared to ask for a waiver of a first reading. I regret I don't have the document at this point.

V. Garlin - Does it require any action on our part? **I move to put it on the agenda.**

**Seconded. None opposed. Approved.**

R. Luttmann - If anyone objects to a consent item, then it goes on the agenda.

### **Senate Agenda - attachment**

1. Report on International Programs – E. Martinez
2. SECOND READING: Student Grievance Procedures – attachment – M. Dreisbach

3. SECOND READING: Resolution on Target Enrollments (packet of 4/26) – R. Luttmann

4. Resolution for Dean Robert Karlsrud – attachment – A. Merrifield

**ADJOURNMENT 5:00pm**

*Respectfully submitted by Laurel Holmstrom*