

ACADEMIC SENATE MEETING
Tuesday, March 25, 2008
University Training Room
Minutes

Attendance

Virgil Adams, Julia Balén, Terry Ballman, Frank Barajas, Damon Blue, Geoffrey Buhl, Catherine Burriss, Lillian Castaneda, Renny Christopher, Christopher Cogan, Amy Denton, Therese Eyermann, Jorge Garcia, Blake Gillespie, Phillip Hampton, Beth Hartung, Tiina Itkonen, Joan Karp, Jacquelyn Kilpatrick, Kristen LaBonte, Kathryn Leonard, Ted Lucas, Alex McNeill, Trudy Milburn, Brad Monsma, Michelle Moon, Andrew Morris, Nancy Mozingo, Dennis Muraoka, Ed Nuhfer, Nitika Parmar, Joan Peters, Luda Popenhagen, Cris Powell, Sue Saunders, Peter Smith, Steve Stratton, Jane Sweetland, Kaia Tollefson, Eric Toshalis, Billy Wagner, Dan Wakelee, Amy Wallace, Bill Wolfe, Greg Wood, Cindy Wyels.

Call to order

-2:50 p.m.

Approval of Agenda

-m/s/a

Approval of the Minutes from the last (Feb. 26) Senate meeting

-m/s/a

Intent to raise questions

In response to the question about Camarillo Park

-We are awaiting final approval of the application which was submitted in May of 2007.

In response to the question about Skateboards and sustainable transportation from U Glen

-President's Council passed a policy that prohibits skateboards on campus. Bicycles are a mode of sustainable transportation.

New Questions

-E. Toshalis inquired about the white cross located on the hilltop, behind UGlen; who placed it there, what permissions were granted, what parties were involved and can we get a clarification on the legality of it?

-S. Stratton asked about orientations for International students. Will some form of orientation be offered for future students?

-B. Hartung responded that the new Associate Director of International Studies began her position January and she will be planning the future orientations.

Report from the Provost

-Provost Lucas reported that a total of six new faculty have been hired to begin Fall 09 and there would be no additional faculty hired for this year. He updated everyone on the status of the search for the new Institutional Research director, adding that a consultant

would be helping us until the position was filled. He added that there may be a librarian hire.

-Lucas reminded everyone to attend the reception for Dawn Neuman, Provost Candidate, scheduled for Thursday, 4/2, at 2:00 p.m. in the Collaboratory room.

-A generous, anonymous, donor has donated \$40,000 in the form of a grant for faculty to design innovative GE courses. Please submit proposals.

-Please attend the Budget Summit sponsored by the Alliance for the CSU, scheduled for Thursday, 3/27, at noon in MH 100.

Report from the Chair

-Chair Ballman reported that the President had signed the two policies approved by the Senate at the last meeting. Academic Affairs Unit Bylaws and the name change for the Center for Multicultural Engagement.

-University Planning and Coordinating Council, in its work on strategic planning, is looking at scenario building and how these relate to our planning efforts.

-The Enrollment Management committee is looking at managing reduced enrollment and international student enrollments, among other things.

Reports from the Senate Standing and Other Committees

Senate Executive

-Has accepted, with appreciation, the work by the Senate Bylaws Task Force.

Committee on Centers and Institutes

-No Report

Committee on Committees

-J. Balen reported they were in the midst of nominations right now and there were still two positions that needed nominations.

Curriculum Committee

-The Curriculum Committee meets on Wednesdays from 10:15 to 11:30am in Sage Hall. We are currently revising course proposal and course modification forms. Additionally, we are continuing to review curricular items for the 09-10 catalog as well as discussing other procedural items that will assist the committee in reviewing courses and programs in the future.

Faculty Affairs

-Gillespie reported they had submitted several policies that are on the Agenda for today; SETE/SRT policies, Ethics policy, and Syllabus policy. They are currently having vigorous discussions about the RTP policy revisions.

Fiscal Policies

-K. Leonard reported they had heard everyone's presentations.

General Education

-F. Barajas reported they are reviewing the few courses in the queue.

Student Academic Policies and Procedures

-A. Denton reported they submitted the Admissions Exceptions policy on the Agenda for today.

Academic Resources Committee

-Trudy Milburn listed the names of the rest of the committee members.

California State Students Association

-Cris Powell gave a brief background of what the Association was and added that we hosted 18 of the 23 campus representatives for their most recent meeting in our new library. He added that Channel Islands would be busing 50 students to lobby at the capitol in Sacramento on April 21.

Other

-C. Wyels reported on the status for the search for the Director of Athletics and Campus Recreation. Four candidates will be here for on-campus interviews in the next couple of weeks. Funding for these athletic programs will not come from general funding, they will be funded out of student fees and fund raisers.

Consent Agenda: Executive Order 971 Supersedes SP 02-16

-The Student Academic Policies committee brought to Senate Exec's attention that the Executive Order 971 says all degrees earned will appear on a student's diploma, superseding our own SP 02-16 policy that only allowed one degree to appear.

Old Business

SP 07-11 Revision to the Constitution of the Senate

-A. Wallace inquired about items 4,5, and 6. She said the categories seemed somewhat arbitrary, who specifically are the representatives and how are they determined.

Vote taken

Yes: 31

No: 2

Abstain: 8

Policy passes by 2/3 vote

SP 07-12 Student Ratings of Teaching (SRT) Policy

-Replaces SP 02-02

Vote taken

Yes: 29

No: 1

Abstain: 8

Policy passes

SR 07-02 Statement of Professional Ethics

Vote taken

Yes: 25

No: 0

Abstain: 5

Resolution passes

New Business

SP 07-13 Academic Calendar 2009-10

-m/s- K. Leonard, G. Wood.

-Chair Ballman gave some background on how the calendar is created every year, indicating that Spring break has historically been placed in the middle of the semester in order to be most pedagogically sound and we always honor the Cesar Chavez holiday.

-There was discussion about scheduling Spring break to coincide with the local school breaks, however, the local schools do not publish their calendars that far in advance and various schools break at different times so we would never be completely in synch with all of them.

SP 07-14 Admissions Exceptions Policy

-m/s- G. Buhl and K. Leonard. A. Denton explained the current policy requires students to receive a denial letter before beginning the exceptions process. There will be two additional minor modifications to the policy before the next meeting.

SP 07-15 Mini-Grant Review Policy

-m/s-J. Peters, G. Wood. Peters said the policy grew out of a need for reviewers and the new online application system will make reviewing quicker.

SP 07-16 Syllabus Policy

-m/s-T. Itkonen, B. Hartung. N. Mazingo inquired why the Senate was considering this policy again, because she recalled Senate deciding last year not to have a Senate policy and instead have a recommendation sheet for creating syllabi. She believes it is an infringement on academic freedom and would like to know who will be in charge of “policing” the policy. Also, placing a letter in the personnel file for non-compliance is too harsh.

-C. Powell said that from a student perspective, it would be good to have some consistency in the syllabi. He felt the information the policy required syllabi to list, was helpful information.

-B. Hartung asked if it was true that the Syllabi was a contract between the faculty member and the student. Renny Christopher responded that she checked with the General Council office at the Chancellor’s Office and they said it was not a contract but more of an agreement.

-V. Adams asked if we needed a Syllabi policy to meet a CBA requirement, to which R. Christopher responded, “no.”

-B. Gillespie agreed that any imposition of a set of guidelines is an infringement of academic freedom but asked everyone to consider what the elements of the policy are.

-There was more discussion and suggestions on what the policy should and should not require.

SP 07-17 Revisions to the Constitution of the Senate

-m/s-G. Wood, J. Garcia.

-G. Wood gave a summary of the recommended changes indicating they were mostly formatting changes.

SP 07-18 Revisions to the Senate Bylaws

-m/s

-G. Wood gave a summary of the recommended changes which he indicated were mostly minor and would increase clarity of the document.

-T. Milburn asked if the Senate Chair would still take office on July 1st, as stated in the document, in light of Provost’s Lucas’s announcement that the position will now be a nine month position. She also noted that the document currently requires monthly

meetings which did not occur this year and recommends instead stipulating a minimum of meetings per year.

-D. Muraoka recommended the Chair of the Senate be in place over the summer to assure faculty representation in case there was a need.

-A. McNeill stated that they tried not to change any of the language but instead make the document easier to understand.

Announcements

-The sailing team needs a full time faculty or staff member to assist them in their sailing brigade on Friday and Saturday, they will not be able to compete otherwise.

-J. Balen invited everyone to attend the events planned for Cesar Chavez week, and reminded everyone that Dolores Huerta would be on campus on Tuesday, April 1st.

-B. Hartung also invited everyone to participate in Spring International Week scheduled for April 21 to 25, 2008.

-C. Burris invited everyone to see the play "Mid Summer Nights Dream" which will be playing April 17 to 19, 2008.

-L. Castaneda reminded everyone to attend the Budget Forum scheduled for Thursday, 3/27, at noon in Malibu Hall 100.

Adjournment

-4:25 p.m.