

VENTURA COUNTY COMMISSION FOR WOMEN

county of ventura

Public Social Services Agency

505 Poli Street

Ventura, CA 93001

(805) 652-7611

Commission Members:

District 1

Lauren Anderson
Karen Flock
Arleen S. Rosenfield

District 2

Marlene Alexander
Raymond C. Clayton
Virginia M. Connell

District 3

Lillian Goldman
Alicia Ramirez-Brewer, Ed.D.
Sandra Smith Ryder

District 4

Dorothy J. Engel
Brook A. Hubbell, Ed.D.
Bonnie M. Warrington

District 5

Tila Estrada
Meredith Thomas-Sheehan
Martha Sheffey White

MINUTES

VENTURA COUNTY COMMISSION FOR WOMEN

January 17, 1987

- I. The regular monthly meeting of the Commission for Women was held at the home of Martha Baskerville and was called to order at 9:15 a.m. by Co-Chair Brook Hubbell.

- II. COMMISSIONERS PRESENT: Lauren Anderson
Ginny Connell
Dot Engel
Tila Estrada
Karen Flock
Lillian Goldman
Brook Hubbell
Arleen Rosenfield
Meredith Thomas-Sheehan
Bonnie Warrington
Martha White
- COMMISSIONERS ABSENT: Marlene Alexander
Sandy Ryder

Staff: Martha Baskerville, Administrative Aide
Alice Miller, Clerical Secretary

Guests: Members of the Friends of the Commission Board of Directors Lee Anderson, Anne Fischer and Sarah Pierce, and Molly King, recent appointee to the National Committee on Women of the Baha'is.

- III. The Minutes of November 15, 1986 were accepted with one clarification: Commissioner Lauren Anderson will be the new editor of the newsletter.

- IV. Molly King made a brief statement regarding her appointment to the Baha'i National Committee on Women.

- V. Financial Report
As of January 2, 1987, 54% of the fiscal year had elapsed with 30% of level 1 funds expended (salaries & benefits) and 43% of level 2 funds expended (services & supplies), 99% of level 4 funds expended (fixed assets: computer) for an organization total of 41% expended.

- VI. Executive Secretary's Report, Correspondence - Bonnie Warrington
A copy of the complete correspondence report is available in the Commission office.
Ms. Warrington noted specifically the letter received from the Soroptimist International of the Conejo along with a contribution of \$100 "in recognition of

the Commission's outstanding contribution to women."

VII. Staff Report - Martha Baskerville

Ms. Baskerville reviewed plans for the tri-county commission meeting and the women's history luncheon on Saturday, February 21, 1987. There are 25 co-sponsors for the luncheon.

It was decided that the regular monthly commission business meeting would be scheduled for 8:45 a.m. - 10 a.m. The Tri-county meeting will be from 10:30 a.m. - 12:30 p.m. The Friends of the Commission will make a 30-minute presentation which will include a question/answer period. Then each commission, Ventura County, Santa Barbara County and San Luis Obispo County, will have 30 minutes for their presentations. This commission's presentations will include an update on the 5-year plan, which will include our work on the United Way Child Care Coalition, and activities of the Women's History Project.

Ms. Baskerville also reviewed the recent amendments to the Brown Act and the implications for the Commission.

Commissioners expressed an interest in seeing the video available from Interface about their programs.

VIII. Friends of the Commission - Lee Anderson

Ms. Anderson reported on the continuing positive response to the awards banquet. She strongly recommended a news article be written providing the public with complete information about the entire awards process.

The Friends will meet on Thursday, January 22, 1987, 7:30 p.m., PSSA Facility, 2220 Ventura Blvd., Camarillo.

Co-Chair Brook Hubbell made a special presentation to Dot Engel, recognizing her contributions as Co-Chair of the Commission from 9/84-9/86.

The agenda was adjusted to allow for discussion of Unfinished Business to be held next..

XI. Unfinished Business

A. Bylaws. The proposed revisions were discussed. Some changes were suggested. A copy of the changes will be mailed to commissioners. A final vote will be taken at the Feb. 21 business meeting.

B. Tri-County Meeting Agenda - See Staff Report, Item VII.

C. Development of Fiscal Year '87-'88 Budget.

The following were voted on and approved to be requested by the Commission for Women as policy items for the 1987-88 budget:

1. That the Commission for Women be granted a new line item in its regular budget to cover minimal expenses for planning, publicizing and holding two educational forums during each fiscal year, a total of \$300 per year (\$150 per forum). This request would be a policy item for 87-88 and hopefully, become a line item for 88-89.

Explanation: In the process of carrying out our 5-year plan, two forums are being planned during the 86-87 fiscal year without budget for expenses. Expenses are being held to a minimum and covered out-of-pocket by volunteers, but this severely limits the potential of the forums. A total of \$300 per year (\$150 per forum) would significantly improve and simplify the work of the Education Task Force.

2. That \$400 be granted to cover expenses incurred by Commissioners in attendance at conferences or meetings, or in other activities that are appropriate to the carrying out of Commission for Women business, and that this become a regular item in the Commission for Women budget.

Explanation: This policy item is requested based on the philosophy that Commission appointees need not have to be in the middle class or above financially to be able to participate fully and effectively in the work of the Commission. It is expected that reimbursement for appropriate expenses would be based on a pre-approved claim and that a request for reimbursement would be based on an individual Commissioner's need.

3. That \$1,400 be granted for mileage reimbursement for those commissioners on official Commission for Women business.

Explanation: This policy item request is also based on the philosophy that Commission appointees need not have to be financially well-off to be able to participate fully and effectively in the work of the Commission. Since our charge is to represent all women in the county, we must make it possible for any qualified women to serve on the Commission without undue financial hardship.

4. That \$500 be granted toward the cost of printing a brochure, "What Every Woman Should Know and DO Before A Divorce Action Is Filed."

Explanation: Corporate donations will be sought for printing 4,000 copies of the brochure. This request would supplement those donations.

- D. Requests to Friends
- Commissioners had previously authorized staff to present a proposal for upgrading the computer capability. The following recommendations for financial support from the Friends were approved and will be submitted to the Friends of the Commission: That the Friends purchase or provide funds for the purchase of a dBase III+ software package (\$422.94) and two Hewlett Packard font cartridges for the printer (\$166.95 and \$244.86) for a total of \$834.75. The Commission approved in November a request that the Friends set aside \$1500 to increase communication efforts through expanded newsletter printing and distribution.

IX. Task Force Reports

A.1 Education - Ginny Connell

The "women in agriculture" forum is planned for May 30 in the Oxnard Multipurpose Center. There will be a charge of \$4 to have a center employee on site and a refundable \$50 deposit. The Commission approved the date for the forum.

The Education Task Force will plan a second forum which would focus on the United Way "Springboard for Action" study and how the County could respond to the study.

- 2.. A written report on the banquet evaluation meeting was submitted along with a memo from staff regarding awards categories. Commissioner Connell will arrange a meeting to finalize 1987 award categories and to write a letter of explanation regarding the awards nomination process. Awards committee members: Tila Estrada, Martha White, Ginny Connell, Lillian Goldman, Sandy Ryder.

- 3.. Women's History Project Resource Catalogs were made available.

C. Housing:- a written report will be submitted.

E. Employer Assisted Child Care - A written report was submitted.

Other agenda items were held over to the February 21 meeting.

- XII. The meeting was adjourned at 12:25 to be followed by a potluck luncheon and an informal discussion of the roles and relationship of the Friends of the Commission and the Commission for Women.

The next meeting will be at 8:45 a.m., Saturday, February 21 at the Sheraton Hotel, Ventura, 2055 Harbor Blvd. (Seaward exit off freeway 101.)