

**Senate Executive Committee**  
December 7, 2006  
3:00 – 5:00, Sue Jameson Room

**Present:** Tim Wandling, Edith Mendez, John Wingard, Catherine Nelson, Elizabeth Stanny, Ruben Armiñana, Doug Jordan, Mary Halavais, Art Warmoth, Elizabeth Martínez, Larry Furukawa-Schlereth, Eduardo Ochoa, Carlos Ayala

**Absent:** Elaine McDonald-Newman

**Guests:** Birch Moonwomon, Steve Wilson, Elaine Sundberg

Chair-Elect Tim Wandling chaired the meeting for Elaine McDonald-Newman.

**Approval of Agenda** – items added to the agenda: Workload Report; Resolution from EPC: Admission of post-bac and unclassified grad students; English MA Revision; AMCS Revision; Program changes from EPC; Academic Calendar; Access to Excellence date – *Approved*.

No minutes available for approval.

No Chair's Report.

**President's Report – R. Armiñana**

R. Armiñana began talking about system-wide admissions. System-wide, freshman applications are up 8.8%, transfer applications are down 4.5%. The admissions business is really the freshman business. The number of students who transfer from community colleges is very low. He said in the southern part of the state there was some idea that campuses were stealing students from each other, but statistics have not shown that. In terms of multiple applications – Channel Islands has the highest rate, followed by Sonoma, Monterey and Los Angeles. The campuses with the most single applications are Maritime Academy, SLO, Bakersfield and Fresno. Locally, in admissions, we are ahead of where we were last year. It was suggested that students with multiple applications be given their admit letters sooner than later. The President said Enrollment Management is doing that.

**Statewide Senator Report – C. Nelson**

C. Nelson reported on committee work state-wide. The Faculty Affairs committee is drafting a response to the Academic Council's White Paper on research in the CSU that has gone out on Senate-Talk. The General Education Advisory committee is working on a statement to send to the Chancellor for inclusion on the strategic planning website.

## Chair-Elect Report – T. Wandling

T. Wandling reported that Structure and Functions is working on the role of liaisons for inclusion in the by-laws. After the discussion today about the academic calendar, they might include that too.

## Provost Report – E. Ochoa

E. Ochoa announced that they have formed a committee in Academic Affairs called the Global and International Education Committee and ~~its~~ charge is to increase the public visibility of SSU as a campus committed to international and global education; to articulate a plan for increasing the admission, retention and graduation of international students to SSU; to increase the number of international educational travel programs and other international opportunities available for our students, faculty and staff, including international service learning; to seek resources to support faculty in internationalizing the curriculum; to enhance and expand the Global Studies Program; to increase the numbers and diversity of international scholars and faculty exchange programs at SSU; to find support to increase the diversity of modern language offerings at SSU. The committee serves as an advisory body to the Provost and is co-chaired by the Vice Provost. It has a membership now, many of ~~whom~~ are faculty. He listed the committee members. He also spoke about organizing a campus conversation about the CSU system-wide strategic planning process, Access to Excellence. The Board of Trustees want to see a day-long conversation with some sort of university-wide event that at least one Trustee will attend. He asked to set a date. The setting of a date was moved to the agenda.

The Provost was asked how the faculty committee members are being picked for administrative committees. The Provost said it was an informal process, faculty were chosen for their expertise or self-selected. For ~~the~~ Global and International Education committee, all the members are interested in international education. There was discussion about whether it should be called a committee and have the faculty recruited through the governance process.

It was asked if there were examples of how other campus are holding their campus-wide meetings on the CSU Strategic Plan. The Provost said they did discuss it, but it will probably be similar to how our conversation went for the Academic Affairs Strategic Plan. The outcome is input for the system-wide Strategic Planning committee. This is a first look at the domains. He encouraged everyone to look at the website: [http://www.calstate.edu/acadaff/system\\_strategic\\_planning/](http://www.calstate.edu/acadaff/system_strategic_planning/).

A Senator noted concern about how the faculty members are selected for committees in terms of who they are representing. Are they just representing themselves? How is that faculty consultation? She asked Structure and Functions to take up this issue and argued that the Senate is the voice of the faculty. The Provost said the Global and International Education committee is an advocacy committee and they are a particular group of people who are interested in this area. It is not a governance committee or an administrative committee. It was argued that there was a larger

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issue about consultation that Structure and Functions should consider. **There was a motion to refer the issue of definitions of governance committees, administrative committees, task forces and the process of faculty serving on such entities to Structure and Functions. Second. No objection.**

#### **APC report – A. Warmoth**

A. Warmoth handed around a written report that was developed due to Birch Moonwomon's report on faculty workload and other input. APC felt there were some concerns about registration issues and SFR. The Provost has offered to give APC a report on what can be expected from the 5-year budget projections.

A guest noted that the funding that we've gotten has not been adequate. The students are not able to get the classes they need and an enrollment-driven model seems questionable. A. Warmoth noted there seem to be two theories – one is that we can grow our way out of our problems and the other is that growing will make our problems worse. That is why APC wants it on their agenda for the Spring, so it can be discussed.

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#### **EPC report – M. Halavais**

M. Halavais reported that EPC continues to look at program changes. They will be looking at the Program Review process and General Education.

It was asked if there is still moratorium on new GE courses. M. Halavais said she would be happy to report back on that.

#### **FSAC report – C. Ayala**

C. Ayala reported that FSAC is working on the RTP policy. They are at the point where they have dissected the original policy and inserted the comments they have gotten from various people. The Provost is coming soon to give them more information.

#### **SAC report – D. Jordan**

D. Jordan reported that Chuck Rhodes came to their committee to talk about the 22 Points for Facilitating Graduation and advising.

#### **Provost report continued**

E. Ochoa said the statewide Academic Council had a report from the Directors of Research of the CSU arguing the case for research in the CSU. The Academic Council is writing a cover page that endorses the analysis and endorses it as a background paper to the campus-wide conversation that will be held. The Academic Council will be developing their own recommendations based on the analysis.

## Workload Report – B. Moonwomon

B. Moonwomon requested to give a report at the next Senate about her Sick and Tired Case Study and the preliminary results from surveys that have been sent out to faculty. She said that the workload issue is like a background noise becoming just part of the workplace and easily dismissed. Gathering qualitative and quantitative data helps bring it to light. There was discussion about whether a report at the Senate was appropriate for the upcoming Senate meeting. **It was moved to put the summary in the Senate packet as an information item and put the full report on the Senate website.** The President and Provost were asked if the report were validated, what would they be able to do about it. The President responded that one would have to look at the statistics about worker's compensation versus the assertions of the people in the case study. He noted that worker's compensation claims are declining and the use of sick days is declining. He also said workload is a bargaining issue in general. He said he was personally interested in lowering the teaching load from 12 units to 9 units, but that is totally a contract issue. Also, unless there are more resources to implement ACR 73, the ability to do very much is limited. It was then asked of the whole body, why was all this work being done to research and document what we already know. The Chair of APC said it was possible that APC could come up with something no one has thought of, given the limitations of the situation. He also validated the case study and advocated its being sent out to the faculty to see what kind of resonance is out there. It was pointed out by another member that allocation decisions are made locally. The Provost noted how cases studies are used in law and business and they were not meant to be representative in a statistical sense. B. Moonwomon said that the reason to do the work was to raise consciousness and bring about salience. She argued not to underestimate the value of raising consciousness because people get empowered about changing things. She reiterated that the survey that went out is meant to determine whether the case study is representative or not. She asked again to present a report to the Senate. The body continued to discuss how the report could be presented. **The motion was restated. No objection.**

## Resolution from EPC: Admission of post-bac and unclassified grad students – M. Halavais

M. Halavais explained the resolution since it was not available in hardcopy. It is a resolution from the Graduate Studies Committee requesting no students be admitted as unclassified graduates. There are limited resources for graduate programs and unclassified students were taking seats from graduate students already admitted to a program. There are concerns about the quality of the graduate programs. Unclassified graduates are admitted with a lower GPA than many graduate programs require. The resolution was unanimously approved by EPC. It was asked how many students were involved. M. Halavais said she did not have the figures, but thought they were substantial. The President asked if these unclassified graduates were clustered in certain departments. M. Halavais said that when the university admits unclassified graduates, it makes money, when the graduate

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programs admit them, they lose money. The Provost thought this resolution was precipitated by the tweaking of enrollment to meet target and highlights the need for better communication to the departments. It was suggested that a member of the Graduate Studies Committee be at the Senate to speak to the resolution. A rationale for the resolution was requested. There was a discussion about how to handle the resolution since a copy was not present at the meeting. It was decided to have E. McDonald-Newman decide if it should be an agenda item with a time certain and the resolution would be sent out on Senate-Talk.

#### Statewide Senate resolutions – C. Nelson

C. Nelson said that the Senate had made many suggestions concerning the two statewide resolution endorsements and she brought them back to the Executive Committee for input. No changes were made to the resolution endorsing the Cornerstones Principles. She asked for official confirmation on where SSU is on the 75-25 ratio of tenure-track and lecturers and the campus SFR. It was also asked to have this faculty breakdown by gender. No changes were made to the resolution on ACR 73.

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#### Academic Calendar – T. Wandling

T. Wandling said that Structure and Functions did not find anything in the by-laws that prohibited the Executive Committee from approving the academic calendar. **Structure and Functions recommends that EPC should approve the calendars for recommendation to the Senate.** E. Sundberg was called and invited to participate in the discussion. She noted that if there were any changes to the calendar guidelines, that would be discussed in EPC and then she would adjust or create the actual calendar. The approval of the Summer '07 calendar was discussed.

#### English MA Revision – M. Halavais

M. Halavais discussed the changes to the English MA. The changes had been unanimously approved through the curriculum committee, and EPC. **It was moved to put this item on the Senate's consent calendar. Second. No objection.**

#### AMCS curriculum revision – M. Halavais

M. Halavais said that AMCS was making two different changes. She described the changes in specific. EPC had two full readings on the proposal and they approved it unanimously. Given issues brought up by the Executive Committee and the lack of a signature sheet, **it was moved to return the proposal to the next Executive Committee. Second. No objection.**

#### Date for Access to Excellence university conversation – E. Ochoa

It was decided that February 22, 2007 would be the date for the university conversation on the CSU Access to Excellence strategic plan.

## Senate Agenda

### AGENDA

Report of the Chair of the Senate - Elaine McDonald-Newman

Correspondences:

Consent Items:

Approval of the Agenda

Approval of Minutes

Revision to English MA - attachment

Information item: Sick and Tired Case Study – B. Moonwomon

SPECIAL REPORT: Fees in Trust – L. Coate – T.C. 3:25

☛ Ongoing report: Update on WASC

### BUSINESS – PLEASE BRING 11/30 PACKET

1. Sabbatical Policy Revision – Second Reading – C. Ayala – *track changes version from last meeting attached* – T. C. 3:50

2. Endorsement of Statewide Senate resolution on Cornerstones – Second Reading – C. Nelson T. C. 4:15

3. Endorsement of Statewide Senate resolution on ACR 73 – Second Reading – C. Nelson T.C. 4:35

Adjourned.

*Respectfully submitted by Laurel Holmström*