

Educational Policies Committee  
Minutes: November 7, 2013  
Recorded by: Christina Baker

Members Present: Melinda Milligan, chair; Tim Wandling; Christina Baker; Armand Gilinsky; Carmen Works; Mary Dingle; Nathan Rank; Laura Watt; Felicia Palsson; Lillian Lee; Anthony Gallino  
Liaison Present: Elaine Sundberg for Academic Programs (present for first half of meeting)

MM calls meeting to order.

MM announces one item to be added to today's agenda:  
J. Kornfeld will present follow-up to report from ad hoc Univ. Studies Curriculum Comm. Taskforce with a time certain of 11:45.

Agenda approved (with the one addition).

Minutes from 10/24 approved (with a correction to the spelling of Dean Stearns' name on bottom of page 1).

**Old Business: ELSE Clear (Induction) Special Ed. Program revisions, 2<sup>nd</sup> reading / J. Mahdavi (11:05 TC)**

JM explains that she incorporated the following three changes to the proposal, as EPC requested during the first reading: 1. Added description of non-university based activities; 2. Added statement about courses taken in a previous credential program not applying to this program (see page 2 of proposal); 3. Added number of units to each course listed in the program.

LW moves to approve. Committee approves.

**APC Report / A. Gallino**

APC discussed the possibility of taking over the work of the SEIE committee (S. Horstein will attend today's meeting at 11:15 and discuss further)

APC also had a discussion about prioritizing smart classrooms.

**Graduate Studies Subcommittee Report / TW**

This committee had a discussion about the policy for courses offered through SEIE.

**Program Review Subcommittee Report / MD**

MD announces that this subcommittee will meet next week

**Chair Report / MM**

MM states that the professional sales certificate is on the senate agenda.

**Discussion Item: APC's SEIE Curriculum Policy draft report / S. Horstein (11:15 TC)**

M. Merickel is present for this discussion.

The issue of whether APC should replace the SEIE curriculum committee is brought up. Should the wording of the policy reflect this? (see III. in proposal)

M. Merickel states that he wants to give this idea further thought before moving forward with replacing SEIE Curr. Committee with APC.

Discussion about whether language for non-academic credit certificate program should be "approved" rather than "reviewed" (on page 5).

M. Merickel encourages committee to keep language as "review." No other CSU requires that non-credit certificates are "approved".

There is a discussion about workload and whether EPC should make time to review programs, if our approval is not needed.

ES specifies that we should consider the importance of EPC having a venue to provide feedback and consultation, even if approval is not needed. M. Merickel agrees.

NR states that bullet 5 under V. B (page 5) is unclear.

ES specifies that the wording "degree programs" should be included in document.

M Merickel agrees that the language for *credit* certificates and programs should be "approve." However, there is no consensus about the review or approval process of non-credit programs and certificates.

M Milligan suggests that SH return to discuss remaining questions: SEIE curriculum committee or APC? Review or approve non-credit programs?

**Follow-up to report from ad hoc Univ. Studies Curriculum Comm. / J. Kornfeld (11:45 TC)**

JK explains that he added "rewrite this document as necessary" to the proposal.

JK wants to know how to get this task force up and running as quickly as possible.

He suggests that EPC members speak to their Deans about the need for members of this task force so that Deans may appoint members.

TW suggests that MM send out an open call to the faculty.

A. Gallino also suggests that Peer Mentors be invited to sit on task force.

Committee agrees that a call should be sent out this semester to ask for volunteers for Spring '14. Then, members should be elected to the task force.

MM will send out a general call to faculty for volunteers.

NR adds that JK is welcome to come to the curr. committee for his school to ask for volunteers.

**New Business: AMCS Major and Film Studies Minor Revision, 1<sup>st</sup> reading / L. Strobel, C. Baker, M. Ezra (12:00 TC)**

A. Galinski asks why AMCS 395 (Community Involvement Program) is no longer part of the core requirements. LS points out that it is now an elective. ME explains that as a department we do not have the resources to adequately advise all majors in this program.

CW requests that we add the unit value next to all courses in the proposal.

“Concentrations” will be changed to “pathways” for all categories other than “Africana Studies.” Due to student interest, AMCS would like to offer “Africana Studies” as a “concentration.”

MM asks if it will be manageable for faculty to advise students within the various pathways. LS states that due to the small number of majors, this should be manageable.

A resource statement will be added to second draft.

MM requests to see more details about the availability of non-AMCS courses that are offered as electives.

LS will return for second reading.

Film Studies proposal will be moved to 11/21 meeting as a second reading. First reading is waived.

**Old Business: Certificate in Audio and Recording Production proposal, 2<sup>nd</sup> reading / B Wilson, T Stearns (12:30 TC)**

Discussion of MUS 259 and the fact that it is open to SSU students and community members.

A comparison is made between this course and open university.

Enrollment priority will be in the following order: Music Ed majors, other music majors in the certificate program, certificate students from the community who have completed MUS 800.

If course demand exceeds number of seats, additional sections will be open.

A Galinski moves to approve.

MM requests that TS discuss the impact of removing 2 of the courses (Audio Recording Production I and II) from the catalog and offering them through Extended Ed. only.

TS is not concerned with the removal of the courses because there are no active programs state-side that are relying on these courses. He does not view it as supplanting the MUS courses that were in the catalogue.

MM requests TS to comment on why this certificate program is not solely a state side program.

TS replies that the sound recording studio is a resource that they want to make available to the community and not limit to students.

Committee Approves.

Meeting adjourns at 12:50.