

MINUTES OF THE WRITING COMPETENCY SUBCOMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5241 North Maple, M/S TA 43  
Fresno, California 93740-8027

Office of the Academic Senate  
Ext. 8-2743

October 27, 2017

Attending: V. Crisco (chair), M. Brady, J. Chen, D. Hart, K. Machoian,  
R. Pun

Visiting: T. McNamara

Missing: E. Hughes, J. Wahleithner

The meeting was called to order at 1:05 PM by chair Crisco in HML room 4164.

I. Agenda Approved, Minutes from 9/29 approved.

II. New Business

A. Revision of the Committee Charge

1. The committee is revisiting the committee's charge to update and change as needed. The committee proposed updating our charge with 1) Any policy, curriculum requirement, or outcome changes to reading or writing should come to this committee for review. 2) We will change the language of the charge to be more positive toward student development as readers and writers. And 3) Our main charge is to focus on writing, but we also recognize the importance of reading in relation to writing.

B. AGBS 101W

1. The committee discussed this course proposal and found some great elements, such as the writing assignments, and the time committed in the schedule toward teaching writing. There are still some elements that need to be revised, in particular rubrics that focus on individual writing assignments, a streamlining of the writing assignments so that students are not doing too much, creating measurable outcomes, and adding a course description.

MSC to adjourn at 2:00 PM

Next Meeting: December 1, 2017, 1-2 in HAAK 4164